



Our reference
F19/13/03-D21/26182

4 February 2025

Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Council will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 11 February 2025** beginning at **3.30 pm**.

Timetable for 11 February 2025 as follows:

3.00pm	Public Forum - EnviroSchools Update
3.30pm	Ordinary Meeting of Council

Yours faithfully

Sven Hanne
Chief Executive

2025 - Agenda - Ordinary - February

11 February 2025 03:30 PM



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AGENDA

Ordinary Meeting of Council



F22/55/05 – D25/3010

Date: 11 February 2025 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

1. Welcome

- 1.1 Opening Karakia
D21/40748 Page 5
- 1.2 Health and Safety Message
D21/26210 Page 6

2. Apologies

3. Announcements

4. Declarations of Members Interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. Attendance Schedule

Page 7

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. Confirmation of Minutes

6.1 Ordinary Meeting of Council – 10 December 2024

D24/56876 Page 8

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 10 December 2024 be confirmed as a true and accurate record.

/
Moved/Seconded

6.2 Policy and Services Committee – 28 January 2025

D25/2499 Page 16

Recommendations

- 1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 28 January 2025 be received.
- 2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 28 January 2025 be adopted.

/
Moved/Seconded

6.2.1 Updated Victoria Park Reserve Management Plan

D24/16527 Page 22

The updated plan following changes made at the Policy and Services Committee is attached for council's information.

7. District Mayor's Report
D24/50188 Page 64

Recommendation

THAT the report be received.

/
Moved/Seconded

8. Decision Report – Proposed Road Closure for Junction Road for a Car Club event
15 March 2025
D25/1121 Page 74

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342 (1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is hereby given that the Stratford District Council closes:
 - Junction Road from 551 Junction Road (RP5.4) to the intersection with Tawhiwhi Road (RP0.8) on Saturday 15 March between the hours of 7.00am-6.00pm.

The closure is to enable the South Taranaki Car Club to host a 1 day national hill climb motorsport event.

Recommended Reason

In order for the South Taranaki Car Club to host a hill climb motorsport event, as part of the Gravel Weekend which allows drivers test runs prior to the National Rally Championship Season, it is necessary to close Junction Road for safety reasons for the participants and for any spectators. The proposed road closure requires formal endorsement by a Council resolution. The organisers expect up to 20 competitors from across Taranaki to attend.

/
Moved/Seconded

9. Public Forum Response

Speaker: Lauree Jones, EnviroSchools update

Response:

10. Questions

11. Closing Karakia
D21/40748 Page 87



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.



Our reference
F19/13/03-D22/17082

Health and Safety Message

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2025 Ordinary and Extraordinary Council meetings.

Date	01/10/25	25/02/25	11/03/25	08/04/25	13/05/25	10/06/25	08/07/25	12/08/25	02/09/25	07/10/25
Meeting	O	E	O	O	O	O	O	O	O	O
Neil Volzke										
Steve Beck										
Grant Boyde										
Annette Dudley										
Jono Erwood										
Ellen Hall										
Amanda Harris										
Vaughan Jones										
Min McKay										
John Sandford										
Clive Tongaawhikau										
Mathew Watt										

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES

Ordinary



Date: 10 December 2024 at 3.30 PM
Venue: TSB Chambers, War Memorial Centre, Stratford

Present

The District Mayor N C Volzke (the Chairperson), The Deputy Mayor M McKay, Councillors: S J Beck, G W Boyde, A M C Dudley, J M S Erwood, E E Hall, A K Harris, V R Jones, W J Sandford, C M Tongaawhikau (*part meeting*) and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the Acting Director – Corporate Services – Mrs C Craig, the Acting Director – Community Services – Mrs E Bishop, the Acting Committee Advisor and Executive Assistant – Mrs C Reynolds, the Roading Manager – Mr S Bowden (*part meeting*), the Services Manager – Mr J Cooper (*part meeting*), the Education Officer – Water and Waste (*part meeting*), the Communication Manager – Miss G Gibson, one member of the Media (Stratford Press) and 5 members of the public.

Via Audio/Visual Link – Ms P Thomson (*part meeting*) and Mr L van der Walt (*part meeting*).

1. Welcome

The District Mayor welcomed Elected Members, members of the public, staff and the media to the meeting.

The opening karakia was read.

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An apology was received from Councillor C M Tongaawhikau.

Recommendation

THAT the apologies be received.

DUDLEY/HALL
Carried
CL/24/150

3. Announcements

The District Mayor noted that Items 9 and 10 would be moved forward to accommodate the Auditors joining online.

4. Declarations of Members Interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda. Councillor Hall and Councillor Dudley both declared a conflict of interest with item 13.

5. Attendance Schedule

The attendance schedule for Ordinary and Extraordinary Council meetings was attached.

6. Confirmation of Minutes

6.1 Ordinary Meeting of Council – 12 November 2024

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 12 November 2024 be confirmed as a true and accurate record.

McKAY/HARRIS
Carried
CL/24/151

The Acting Committee Secretary and Executive Assistant undertook to make the following amendments:

- Changed Deputy Mayor to the District Mayor in the welcome section of the minutes.

6.2 Audit and Risk Committee – 19 November 2024

Recommendations

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 19 November 2024 be received.
2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 19 November 2024 be adopted.

ERWOOD/BOYDE
Carried
CL/24/152

- Councillor Boyde noted he did not believe he said he has concerns over the Elected Members only staff member, he was referring to all staff members.

9. Information Report – Percy Thomson Trust – Annual Report 2023/24

D24/52987 Page 46

Recommendation

THAT the Percy Thomson Trust Annual Report for the year ended 30 June 2024 be received.

Recommended Reason

The Percy Thomson Trust is a Council Controlled Organisation of the Stratford District Council and the audit of their Annual Report for the year ended 30 June 2024 was completed by Deloitte.

BOYDE/McKAY
Carried
CL/24/153

Ms P Thomson and Mr L van der Walt joined the meeting via audio visual link at 3.40pm.

Mrs P Thomson noted the following:

- The audit is now complete and just waiting on the signed Annual Reports for both Council and the Percy Thomson Trust. Both would be issued unmodified audit opinions. The audit opinion this year will be a 'clean' audit opinion.
- The audit misstatement is similar to last year and is regarding the Percy Thomson Trust investments, however similar to last year this is not considered material.
- The area of focus was the valuation of the infrastructure assets, the roading and three water assets were revalued during the year and as the land and building were last valued in 2023 a fair value movement assessment was completed. No material issues were identified.

Mrs Mr L van der Walt noted the following:

- There was a particular focus on procurement and some sensitive expenditure, with no significant findings. However one area noted was the updating of policies within the organisation, but understand Council are in a programme of works to get on top of these.
- One point of focus was the activity of valuing council assets. There is a difference of the treatment of some work in progress assets between the asset management system and the financial system, which has grown significantly over time. The recommendation going forward is to close the gap.

Councillor Tongaawhikau joined the meeting at 3.52pm.

- Councillor Hall noted the Percy Thomson Trust had a \$200,000 deficit which is being addressed, and how the investment portfolio is being dealt with.
- The District Mayor noted long standing Chair of the Percy Thomson Trust Bruce Ellis stepped down as Chair at the October AGM and long time Trustee Jim Clarkson resigned from the Trust at the same time.

10. Decision Report – Adopt Annual Report 2023/24

Recommendations

1. THAT the report be received.

VOLZKE/McKAY
Carried
CL/24/154
2. THAT the Annual Report 2023/24 be received and approved for adoption, subject to any further changes as requested by Deloitte, the independent auditors.
3. THAT the Mayor and the Chief Executive be given authority to sign the Annual Report, incorporating any late, minor, changes that may be required by Deloitte.
4. THAT the Chief Executive be authorised to publish an audited Summary Annual Report within one month of adopting the Annual Report 2023/24.

VOLZKE/McKAY
Carried
CL/24/155

Recommended Reason

Section 98(3) of the Local Government Act 2002 requires Council to adopt the Annual Report 2023/24 by 31 October 2024. However Council resolved to delay the adoption to 31 December 2024, as an extension was granted as a result of the Water Services Acts Repeal Act 2024. The audited Annual Report gives the community transparency on the Council's performance for the year. It is a statutory requirement for a local authority to, within one month after the adoption of its Annual Report; make publicly available a summary of the information contained in its Annual Report.

Questions/Points of Clarification:

- Councillor Boyde noted Council achieved 74% of the performance measures for the year and questioned if there should be a figure in the performance measure on keeping within budget as there are a whole lot who achieved the KPI but blew the budget. It was noted Elected Members adopt the measures and this is what is reported on. Councillor Boyde questioned if other councils have measures in relation to the budgets. It was advised not many do, as these are non-financial reporting measures.

6.3 Policy and Services Committee – 26 November 2024

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 26 November 2024 be received.
2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 26 November be adopted.

DUDLEY/McKAY
Carried
CL/24/156

7. District Mayor's Report

Recommendation

THAT the report be received.

VOLZKE/ERWOOD
Carried
CL/24/157

The District Mayor noted the following:

- A highlight in his report is the opening of the new extension of the Stratford Health Centre which is important for the Stratford Community as this centre services 7,500 people.

8. Information Report – Solid Waste Analysis Protocol (SWAP) Survey

Recommendations

THAT the report be received.

SANDFORD/HALL
Carried
CL/24/158

The Education Officer – Water and Waste noted the following:

- The point of this survey was to identify the trends which were Stratford specific.

Questions/Points of Clarification:

- Councillor Hall questioned if the information in this report gives Elected Members the opportunity to consider the information in the report and to bring it back for discussion. It was advised this information is for noting but can be a key ingredient for any future decisions Elected Members make. It was noted if Elected Members want to make a change they need to signal to staff and this can be investigated and presented back to Elected Members.

The Education Officer – Water and Waste, the Services Manager and the Communication Manager left the meeting at 4.20pm.

11. Decision Report – Americarna 2025 – Proposed Road Closures

Recommendations

1. THAT the report be received.

VOLZKE/SANDFORD
Carried
CL/24/159

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is hereby given that the Stratford District Council proposes to close the following roads on Friday 21 February 2025, between the hours of 7.00am and 3.00pm for the purpose of the 2025 Americarna event.

- SH3 Broadway between Seyton Street and Fenton Street.
- Regan Street between Miranda Street and Juliet Street between the hours of 7am to 3:00pm
- Miranda Street between the Seyton Street and Fenton Street.

3. THAT the Council approves the alternative routes detailed below:

- **Southbound traffic** – Left into Seyton Street, right into Juliet St, left on to Celia and right on to Orlando, continue along Orlando Street, on to Hills Road, returning to SH3.
- **Northbound traffic** – Left onto Fenton St, right into Portia St, continue to Pembroke Road West, turn right on Pembroke Road West and rejoin SH3.

DUDLEY/SANDFORD
Carried
CL/24/160

Recommended Reason

In order for the Stratford Business Association to host Americarna, it is necessary to close the roads listed above for safety reasons and for the participants to exhibit their vehicles via a static display. The proposed road closures require formal endorsement by a Council resolution.

Questions/Points of Clarification:

- The District Mayor noted his concerns that the road closure of 7am-3.30pm interferes with commuting traffic in the morning, and if this was moved to 8am most of the commuters would have been through. The Roading Manager advised it is closed at this time to stop anyone parking in the main street.
- Councillor Dudley requested the recommendation be updated to Pembroke Road West.

12. Decision Report – Policy Reviews – December 2024
D24/54679 Page 264

<p>Recommendations</p> <p>1. <u>THAT</u> the report be received.</p> <p>VOLZKE/JONES <u>Carried</u> <u>CL/24/161</u></p> <p>2. <u>THAT</u> the following, updated and new policies, being the:</p> <p>1. Child Protection Policy 2. Mayor’s Relief Fund Policy</p> <p>be adopted.</p> <p>VOLZKE/BECK <u>Carried</u> <u>CL/24/162</u></p> <p>2. <u>THAT</u> the following policies, being the:</p> <p>1. Petitions in Council Buildings Policy 2. Conferences, Seminars, Tours Policy</p> <p>be withdrawn.</p> <p>HARRIS/ERWOOD <u>Carried</u> <u>CL/24/163</u></p> <p>Recommended Reason This is part of council’s rolling review of policies. Policies require review from time to time to ensure they still reflect current legislation and best practice, as well as elected members’ views and meet the business needs of the organisation. Any policies recommended for withdrawal have either been found to be not required, amalgamated into an existing policy or replaced by a new policy as outlined in the body of this report.</p>
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The Chief Executive noted:

- The original Child Protection Policy was long and contained operational detail.
- The Police no longer supported many roles for the level required in this policy. The intent is still the same, any staff who are in a position to form a relationship with children come under this policy.

Questions/Points of Clarification:

- Councillor Hall noted on page 281 it refers to Child Youth and Family, this needs to be updated to Oranga Tamariki.
- The Deputy Mayor questioned how it will be tracked that the training required is being completed. It was advised a training register was being maintained. It was discussed how often training would be required, it was agreed to put every two years.

The Chief Executive noted:

- The Mayors Relief Fund is not a rate funded fund, it is voluntarily donated by individuals. The significant change in the policy is the establishment of the Taranaki Disaster Relief Fund which takes over most of the responsibilities within this policy.
- Both of the policies to be withdrawn are covered elsewhere in other policies or delegations.

13. Decision Report – Percy Thomson Trust - Letter of Expectation

Recommendations	
1. <u>THAT</u> the report be received.	BOYDE/SANDFORD <u>Carried</u> <u>CL/24/164</u>
2. <u>THAT</u> elected members determine to present Percy Thomson Trust with a Letter of Expectations for the 2025/2026 financial year.	HARRIS/BOYDE <u>Carried</u> <u>CL/24/165</u>
3. <u>THAT</u> elected members adopt the attached Letter of Expectations	McKAY/HARRIS <u>Carried</u> <u>CL/24/166</u>
Recommended Reason	
Elected Members have voiced concerns regarding certain areas of Percy Thomson Trust's performance and operations for some time now. A Letter of Expectations is the appropriate mechanism for a council to express its expectations to a council controlled organisation.	

The Chief Executive noted:

- Percy Thomson Trust is a Council Controlled Organisation (CCO) and one mechanism Council can use to ensure the CCO delivers to their expectations is a letter of expectation. The letter of expectation is responded to with their statement of intent.

Questions/Points of Clarification:

- The District Mayor questioned if the level the information required needs to be specified, as she has concerns regarding the level the information coming back to Elected Members, particularly regarding the investments. It was advised if the draft Statement of Intent came back not at the required level, it can be refused and signalled more work needs to be done.
- The District Mayor noted the letter is silent on the employment of staff, particularly the director. He advised that in the review of their activities he would like the Trust to look at their employees, and investigate the option of Council employing the staff and contracting them out to the Trust. This would allow the employer responsibilities to fall on Council, allowing the Trust to concentrate on other things. The Deputy Mayor advised if the District Mayor wanted this to happen, it should be included in the letter, and that she would like to ask for some options on the employment of staff. It was agreed to put this into the letter.

14. Questions

There were no questions

15. Public Forum Response

Speaker: Dinnie Moeahu

Response: Submission on the Treaty Principle's Bill

- The District Mayor advised Councillor Moeahu has asked if Stratford District Council will submit on the Treaty Principle's Bill and the opposition to it. He has suggested this as a joint submission with neighbouring Councils, or standalone.
- Councillor Hall advised she believes Council should put a submission in against the Treaty Principles Bill individually, and if the other two Council's put in a submission in her eyes this is joint. She noted she holds this view for the following reasons:

- The process in which the Bill has been developed and put forward feels wrong. There has deliberately been no engagement with Māori, neither party of the Treaty were involved in the development of the bill (Māori and the Crown), and there have been many significant individuals and organisations who have stated opposition.
- The considerations of relationships between iwi and hapu. They are significant, from what I have heard Council has really strong and meaningful relationships with hapu, iwi and marae. She noted her question is "What type of partner are we in this? If we don't express our opposition to this bill, what does that say about us and the value we put on our iwi and hapu and their partnership?". Council has a number of legislative requirements to work within, and this bill directly contradicts that.
- Despite the major coalition saying they will not support this bill further, damage has been done and it is divisive.
- Councillors Jones, Boyde, Watt, Sandford, Beck and Erwood all opposed putting in a submission, it was discussed that not enough was known/understood on the bill to put in an informed submission.
- Councillor Jones questioned how many bills are passed by Government which Council does not submit on, and if submissions are only sent in on ones which directly affect Council, and if this bill directly affects Council, why was a decision report not presented? It was advised many bills are passed by Government, with those which affect Council submitted on. It was also noted if Elected Members wished there to be a submission they could request the Mayor or Chief Executive to write a submission, or if 1/3 of Elected Members were in support, an Extraordinary meeting could be called for next week where Elected Members could debate the submission.

The Reading Manager left the meeting at 4.55pm.

- Councillor Harris noted her support for a submission.
- The Deputy Mayor noted the views around the table is why in her view Council should write a submission on the bill. Her biggest concern with this bill is that if it passes the first reading it goes into the hands of the majority of the country to adopt and pass the bill, yet it is not read or understood. She noted this is what should be submitted on, that Council is not happy with how the bill has been presented and that there are inconsistencies. She is concerned if it goes any further it will then be asking the people of New Zealand to have their say through a referendum on something they will not understand. Councillor Dudley noted her agreement with the Deputy Mayor.
- Councillor Tongaawhikau advised he supports the request from Councillor Moeahu.
- The District Mayor questioned if Councillors would be supportive of a submission which is critical of the process and the highlights impact this process has on Council and our community, not the contents of the bill itself. This was supported.

16. Closing Karakia

The meeting closed at 5.25 pm.

N C Volzke
Chairman

Confirmed this 11th day of February 2024.

N C Volzke
District Mayor

MINUTES

Policy and Services Committee



F22/55/05 – D25/2499

Date: Tuesday 28 January 2025 at 3.00PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairperson), the Deputy Mayor M McKay, Councillors: S J Beck, G W Boyde, A M C Dudley, V R Jones, A K Harris, E E Hall, J M S Erwood, W J Sandford and M J Watt.

In attendance

The Chief Executive – Mr S Hanne, the Director – Assets Mrs V Araba, the Director – Corporate Services – Mrs R Johnson, the Director – Community Services – Ms K Whareaitu, the Director – Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Parks and Reserves Officer – Mrs M McBain (*part meeting*), the Services Asset Manager – Mr J Cooper (*part meeting*), the Roading Asset Manager – Mr S Bowden (*part meeting*), the Community Engagement and Development Lead – Ms A Crane (*part meeting*), one member of the media (Stratford Press) and one member of the public.

1. Welcome

The opening karakia was read.

The District Mayor welcomed the Chief Executive, Councillors, staff, and the media.

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An apology was received from Councillor C M Tongaawhikau

Recommendation

THAT the apology be received.

HALL/BOYDE
Carried
P&S/25/1

3. Announcements

The Deputy Mayor vacated the chairperson role for this meeting, in accordance with standing order 14.2 and with the following resolution was made:

Recommendation

THAT the District Mayor preside as Chairman for the Policy and Services Committee, 28 January 2025.

BOYDE/SANDFORD
Carried
P&S/25/2

4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no conflicts of interest.

5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

6. Confirmation of Minutes

6.1 Policy and Services Committee –26 November 2024
D24/53930 Page 9

Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 26 November 2024 be confirmed as a true and accurate record.

JONES/DUDLEY
Carried
P&S/25/3

7. Matters Outstanding

D16/47 Page 16

Recommendation

THAT the Matters Outstanding be received.

BECK/McKAY
Carried
P&S/25/4

The District Mayor noted that consultation on the Parking Bylaw had now closed. A hearing was scheduled to be held on 25 February 2025.

8. Decision Report – Draft Victoria Park Reserve Management Plan 2025 – Release for Public Consultation

D25/302 Page 17

Recommendations

1. THAT the report be received

VOLZKE/ERWOOD
Carried
P&S/25/5

2. THAT the *draft* Victoria Park Reserve Management Plan 2025 be approved and formally released for public consultation, pursuant to Section 41 of the Reserves Act 1977.

WATT/McKAY
Carried
P&S/25/6

Recommended Reasons

The approval and release of the *draft* Victoria Park Reserve Management Plan 2025 for public consultation is required under the Reserves Act 1977. This process allows Council to seek public submissions on the feedback collated in the first round of public consultation which started in August 2024.

Questions/Points of Clarification:

- The Parks and Reserves Officer clarified that suggestions received via feedback were summarised in Appendix 1 of the management plan. The Director – Assets clarified that feedback had also been included in the plan.
- Councillor Jones requested clarification if additional croquet courts would be fenced and therefore not available for public utilisation like other sports fields.
- Councillor Boyde noted feedback on the rugby/cricket fields says the condition has worsened and not been improved despite the investment made to these and the higher level of service. Mrs McBain noted that there were different opinions on the fields, rugby played their entire season on it last year with no closures or cancellations and it held up really well, cricket has said this is the best the field has been in 15 years. She noted advice is sought from sport ground professionals and officers were currently working on the concept design for field 2. It was noted that \$30,000 - \$40,000 a year was spent on key task maintenance of these grounds.
- It was requested to remove 4.7.3 Future Projects – Croquet Green as this falsely signalled that council would look for additional spaces for croquet. Mrs McBain noted that the croquet club had provided feedback and would likely be submitting to the draft plan. This to be changed to “*No future projects have been allocated to this activity*”.
- 4.7.2 Level Of Service to remain as “*To maintain the croquet green to a standard that meets the needs of the community*”
- 4.10.4 – amend extension of cricket clubrooms to “*to enable the extension of the cricket clubrooms by the users*” to enable the cricket club should they wish to extend the clubrooms. It was noted that any alterations would be undertaken by the cricket club but was required to be in the reserve management plan to allow them to do them. If it was removed and extensions were required then the plan would need to be re-consulted on.
- It was clarified that the feedback received was collected to build the document for consultation and should be considered at this point. The draft document would then go out for formal consultation and a hearing held to consider submissions. Those who have provided feedback will be advised of the process and the requirement to submit officially to the draft document. This process is set by the Reserves Management Act. Councillor Harris noted her concern that the document seemed largely unchanged, Mrs Araba noted that suggestions had been incorporated into the plan and the Deputy Mayor noted that these were largely under the future projects sections.
- 4.9.4 – change grandstand seating to “*terraced seating or spectator seating*”
- It was clarified that the suggested water fountain in the skate park area had been previously spoken about by the Lions Club who wish to provide one, this will make this space more user friendly.

9. Monthly Reports

9.1 Assets Report
D24/54769 Page 71

Recommendation

THAT the report be received.

VOLZKE/HARRIS
Carried
P&S/25/7

Questions/Points of Clarification:

- Councillor Boyde noted that the council farm was 10% above budgeted production which is outstanding considering how dry it has been.
- It was clarified that the universal water metering installation job had been awarded and was less than budgeted, however there were also some further upgrades required which would utilise the remaining funds.
- Councillor Sandford noted the damage caused on the grass verge on the Seyton Street/Broadway intersection caused by trucks not being able to get around the corner easily since the installation of the traffic island. The Roading Asset Manager noted that he would look into this.
- The District Mayor noted the significant increase in the roading revaluations and annual depreciation. Mr Bowden clarified that council would need to put away an extra \$4.5 million per annually for renewals. Council will need to consider if it wants to fully cover replacement costs for these assets as depreciation is funded from rates. This will be considered as part of the Annual

Plan. It was clarified that these figures are in effect now and will feed the deficit for this current financial year.

- Councillor Hall noted the abatement notice issued following the inspection of the Waste Water treatment ponds in October. The Services Asset Manager noted that this inspection was standard process but was delayed between the Taranaki Regional Council's science team, inspection team and compliance team completing their parts. He felt this was likely due to the failure of the DIOTOMI to have the desired result. The desludging of the waste water ponds was budgeted for in Year 4 but officers would be requesting this be brought forward to the next financial year during the annual plan process.
- Mr Cooper noted that the delay with the e-coli testing had been addressed at the highest possible level.
- Councillor Hall noted the positive feedback received on the cemetery during the Christmas period. Given the concerns raised during the section 17a reviews she was pleased to see these issues addressed.
- Councillor Beck noted the collapsed storm water tunnel and asked if other tunnels were getting to the point of costing for repairs? Mr Cooper noted there were a number of factors contributing with climate change, increased flow and prolonged dry periods. Mr Hanne noted that these issues have been worked on for the last decade and will form part of the annual plan but officers would not be recommending replacing all of the tunnels immediately.
- Councillor Sandford noted the map at King Edward Park says to go to the right to get to Whangamomona and asked officers to investigate. The District Mayor noted that a simple realignment would solve the problem as the map is correct but appears wrong from the angle it is read from.
- Councillor Dudley noted she had received complaint from a resident taking their glass to the transfer station and being turned away due to the bins being full. Mr Cooper noted that the new contractors had been relying on the operator to report when the bin was nearing being full, however she was unable to predict what would be coming in and the speed it may fill up. The pods had been designed to standardise the service across the region, however due to the complaints they have reinstated the skip bins but there is an economic impact of changing back to those including trucking. There is an element of behaviour change required and it does take people time to get used to change.

The Parks and Reserves Officer left the meeting at 3.52pm.

9.2 Community Services Report
D24/54674 Page 107

Recommendation

THAT the report be received.

VOLZKE/HARRIS
Carried
P&S/25/8

The Director – Community Services noted the following points:

- The Summer Nights concert was very successful with the Lady Killers, the movies were postponed to this coming Sunday.
- The Stratford District Youth Council will be sworn in next Tuesday, all councillors will have received an invitation.
- The Pool Business Plan is being worked on and will be brought to a workshop very soon.
- There are 533 registered swim school students this term with another 50 on the wait list for next term. The District Mayor requested that councillors appreciation for the growth in swim school numbers be conveyed back to the staff.

Questions/Points of Clarification:

- Councillor Hall asked how officers had found the new timings and process for shortlisting youth council candidates? The Community Engagement and Development Lead thanked councillors who had assisted with this process and noted there had been 24 applicants which was helped by completing the process during the school term with presentations made at schools. There were only 5 positions available but unsuccessful applicants will be invited to events to keep in touch. There

were an additional 5 that were shortlisted and they will be invited to meetings and trainings where possible as well.

- It was clarified that the variance of total revenue for the Mayors Taskforce for Jobs budget was largely due to timing issues between the funding being received and expenditure. The first tranche of \$117,000 was received at the start of the contract but the additional \$143,000 was only received when the first 9 outcomes are met.
- Councillor Dudley noted finding a naming sponsor for Wai o Rua – Stratford Aquatic Centre was discussed during the Annual Plan. Ms Whareaitu confirmed this option was in the business plan. Councillor Dudley requested that the business plan be added to the matters outstanding table.

The Services Asset Manager left the meeting at 3.57pm.

Points noted in discussion:

- Councillor Hall updated council that the Percy Thomson Trust has received the letter of expectation. The new Gallery Director begins on Monday. Councillors were invited to the exhibition opening next Friday. The District Mayor noted that Mr Ellis had resigned as a trustee however his end date was yet to be decided.
- The District Mayor noted there had been significant changes with the MTFJ programme. It is much more managed now and funding is allocated on a per head basis and withdrawn if targets are not achieved. He noted Stratford was still seeing good results.
- The District Mayor noted that certificates for the Trade Graduations had been delivered to recipients places of work last year. Feedback on this was overwhelmingly supportive.

The Community Engagement and Development Lead left the meeting at 4.05pm.

9.3 Corporate Services Report
D25/1264 Page 137

Recommendation

THAT the report be received.

SANDFORD/McKAY
Carried
P&S/25/9

The Director – Corporate Services noted the following points:

- Mrs Craig was thanked for her work while in the acting Director – Corporate Services role.
- The financials are tracking well except for the depreciation issue discussed earlier. The declining of the NZTA funding request is capital expenditure so the impact will not be as bad as it looks.
- Rates collections have remained consistent.
- IT are very busy with a lot of projects, there is also a focus on cyber security.

The Roding Asset Manager left the meeting at 4.07pm.

9.4 Environmental Services Report
D24/52379 Page 155

Recommendation

THAT the report be received.

VOLZKE/ERWOOD
Carried
P&S/25/10

The Director – Environmental Services noted that the issuing of the earthquake prone building notices is now complete.

Questions/Points of Clarification:

- The District Mayor asked for clarification on the process and timeframe for the earthquake prone buildings? Mr Sutherland noted a desktop assessment was undertaken to identify possible earthquake prone buildings, the owners were written to and given the opportunity to get an assessment completed. It was noted that those who did not get an assessment are considered earthquake prone. Building officers then issued notices to be displayed to inform the public that the building is considered earthquake prone. The government then changed the timeframe so now most of the owners have until 2053 to be fixed. The next phase will be a mapping exercise to make sure all buildings were covered and then all notices will need to be submitted to the earthquake prone building register. Notices will remain on the building until they are fixed or there is a change in legislation. Mr Sutherland confirmed there were three buildings that were granted a 12 month extension and will not be issued notices until after that timeframe. The notices were government standard. Mr Sutherland noted that Stratford was the first council in the region to complete this but it is required to be done by 2027 so we will start to see notices on buildings in other towns soon.

10. Questions

There were no questions.

11. Closing Karakia

D21/40748 Page 164

The closing karakia was read.

The meeting closed at 4.15pm

N C Volzke
Chairman

Confirmed this 25th day of February 2025.

N C Volzke
District Mayor

DRAFT VICTORIA PARK RESERVE MANAGEMENT PLAN 2025





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Executive Summary

Executive Summary

The Stratford District Council (Council) manages 6.9108 hectares of reserve land known as Victoria Park. The management and preservation of this reserve delivers, for both current and future generations, the following:

- Community use and enjoyment
- Recreational and sporting pursuits
- Protection of the environment

Section 41 of the Reserves Act 1977 requires Council to prepare a management plan for Victoria Park. Council is required to keep this management plan under continuous review. This document is the second edition of the Victoria Park Reserve Management Plan and supersedes all previous reserve management plans.

The Victoria Park Reserve Management 2025 will focus on goals and outcomes for this reserve. The preparation of this management plan allows Council, together with the community, to establish the desired mix of uses and values for this reserve and set in place a consistent policy to guide the day-to-day management, as well as the long-term development.

Victoria Park was reserved for recreation purposes in 1891/92 under the provisions of the Land Act 1877. The site was originally known as the Stratford Domain and was renamed to Victoria Park in 1897, in commemoration of the 60 years reign of Queen Victoria. Trees were planted on the reserve and the lake was formed by damming the creek running through the park

Sports facilities began in 1902 with basic playing fields, expanded in 1923 to include a grandstand, terraces, an athletics track, tennis courts, and a playground. While some features have changed, the park remains focused on sports and recreation.

As part of Stratford District Council's 2018-2028 Long Term Plan, the addition of a Bike Park, Pump Track, ½ Basketball Court, and BBQ Pavilion was completed in 2021 with a \$2 million government grant. In 2024, the Stratford Bike Park won a Merit Award for Active Park/Sportsground at the Recreation Aotearoa - Green Pavlova Awards.

This Reserve Management Plan contains policies and objectives for effective management, which is aimed at maximising use, enjoyment, and continuing development, while balancing biodiversity and ecological sustainability. These objectives and policies are also guided by other planning documents and processes such as the Long Term Plan and the Parks, Reserves and Cemeteries Asset Management Plan.



1. Introduction

Section 41 (Reserves Act 1977) requires the Stratford District Council (SDC) to prepare a management plan for Victoria Park. SDC is required to keep this management plan under continuous review.

The result is the development of the Parks Activity Management 2006. A district wide Reserves Management Plan 2011 was developed, with the 1st edition of the Victoria Park Reserve Management Plan 2018 created to focus solely on the management and future development of Victoria Park.

This is the 2nd edition of the Victoria Park Reserve Management Plan.

1.1. Purpose

This management plan is a community document. It is intended to provide the community with certainty about the function and management of this reserve.

The Victoria Park Reserve Management Plan (the Plan) focuses on goals and outcomes for this reserve. The preparation of the Plan allows Council, together with the community, to establish the desired mix of uses and values for this reserve and set in place a consistent policy to guide the day-to-day management, as well as the long-term development.

Council has prepared the Plan to:

- Satisfy the statutory provisions of the Reserves Act 1977.
- Provide a comprehensive planning document with clear policies and objectives to enable it to manage the reserve for the purpose it is set aside for.
- Provide the community with an opportunity to have quality input into the future of the reserve.

1.2. Objective

The objectives of the Parks, Reserves and Cemetery Activity are to:

- Provide an attractive and functional reserve that satisfies community social and recreational needs.
- Provide appropriate, safe, accessible, and exciting outdoor areas that inspire people to undertake appropriate passive and active recreational activities.
- Plan for, and forecast, the cost-effective investment to anticipate demand trends that may affect this investment.
- Maintain adequate management systems for all matters to ensure Victoria Park is maintained to meet adequate service and safety standards.
- Provide for informed community consultation on all matters regarding Victoria Park.
- Include Iwi in any future development of Victoria Park.
- Protect any sites discovered within the park that potentially could be of significance to Māori and afforded appropriate protection as required by the Heritage New Zealand Pouhere Taonga Act 2014.

1.3. Scope

The Plan addresses all activities that occur within the reserve. It is envisaged to read in conjunction with all of Council's Activity Management Plans.

Activities and operations identified in this plan feed into the Parks, Reserves and Cemeteries Asset Management Plan and District Plan.



1.4. Strategic and Legislative Context

Stratford District Council has been appointed by the Crown to control and administer Victoria Park pursuant to the Reserves Act 1977. The Act empowers Council to carry out certain actions, impose rules relative to the use of the reserve and develop objectives and policies regarding its future development.

In 2011, in accordance with Section 41 of the Reserves Act 1977 (“the Act”), Stratford District Council prepared and adopted a District-wide Reserve Management Plan for all reserves owned and/or administered by Council. That plan outlined Council’s general intentions in respect of the use, development, maintenance, protection, and preservation of reserves. It also established policies in this regard and referred to the Parks Activity Management Plan 2006 for details of planned developments.

Section 41(4) of the Act requires Council to:

“Keep its management plan under continuous review so thatthe plan is adapted to changing circumstances or in accordance with increased knowledge”.

The Plan contains policies and objectives for effective management which is aimed at maximising use, enjoyment, and continuing development, while balancing biodiversity and ecological sustainability. These objectives and policies are also guided by other planning documents and processes, such as:

- Asset Management Policy
- Parks, Reserves and Cemeteries Asset Management Plan
- Taranaki Regional Council’s Regional Walkway and Cycleway Strategy for Taranaki 2007 (currently under review)

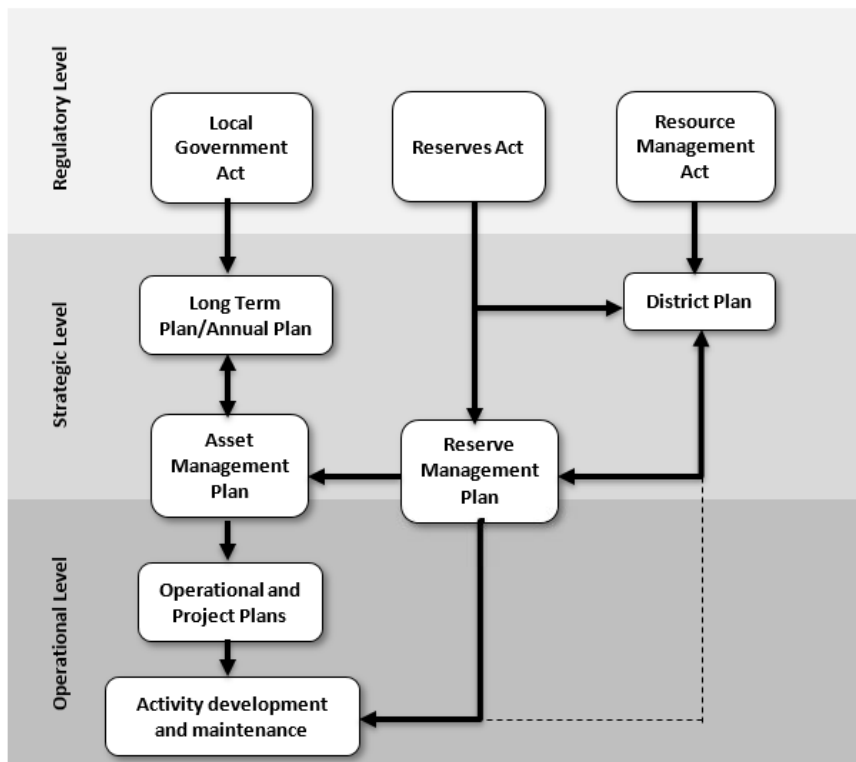


Figure 1: Reserve Management Strategic Framework



Victoria Park

2. Victoria Park

2.1. Location and Access

Victoria Park (Figure 2) is bordered to the north by Regan Street (SH.43), to the east by Cordelia Street, to the south by Fenton Street and to the west by Orlando Street. In total it comprises nearly 7 hectares and is the second largest park in the Stratford township.



Figure 2: Victoria Park, Stratford



Victoria Park

Victoria Park is located approx. 250 metres from the retail centre of Stratford and contains the following features:

- Bike Park
- Pump Track
- ½ Basketball Court
- BBQ Pavilion
- Croquet Green
- Playground
- Skate Park
- Sportsground
- Building Facilities
- Croquet Club
- Victoria Park Lake
- Green Space

There is one public carpark within the park, servicing the Croquet Greens, Playground, and Sportsground.

2.2. Land Status and Legal Description

Victoria Park occupies land that is contained within one certificate of title as detailed in **Table 1** below. All areas are recreation reserve subject to the provisions of the Reserves Act 1977.

Table 1: Land Status and Legal Description

Land	Description
Legal Description	Sections 24-38, 67-81, 111-124, 151-163 and 1039, and Part Section 150 Town of Stratford
Area	6.9108 hectares
Status	Recreational Reserve – NZ Gazette 1981 page 3659
Vesting	Stratford District Council – Vesting Order 8292359.1
Zone	Protected Area
Primary Use	Informal recreation and organised sports

2.3. History

Victoria Park was reserved for recreation purposes in 1891/92 under the provisions of the Land Act 1877. The site was originally known as the Stratford Domain and the Stratford Town Board was appointed by the Crown as the Domain Board. This role later evolved to the Stratford Borough Council and then the Stratford District Council.

In 1897, in commemoration of the 60 years reign of Queen Victoria, trees were planted on the reserve and was renamed Victoria Park. On the initiative of the Stratford Acclimatisation Society, a lake was formed by damming the creek running through the park at the Cordelia Street frontage and stocked with perch. In its early days it became a popular spot for anglers, boaters, and swimmers before finally adopting the more passive role it enjoys today as a stormwater detention pond and home of waterfowl.

In 1902 the first sports facilities were established with the development of basic playing fields south of the lake and in 1923 these were further developed with the addition of a grandstand on the lake side and raised terraces around the other three sides. At the same time an athletics track was established along with tennis courts and a children's playground north of the lake. Some of these facilities have since been removed and over the years a variety of other facilities have been developed, but today Victoria Park remains as primarily a sporting and active recreation venue.



Victoria Park

As part of SDC's 2018-2028 Long Term Plan consultation, the creation of a Bike Park, Pump Track, ½ Basketball Court and BBQ Pavilion project received great support, and council included the project in their LTP programme. A \$2 million grant from the Government, through their Shovel Ready Programme, meant the project was delivered in 2021, without financial help from ratepayers. In 2024 at the Recreation Aotearoa - Green Pavlova Awards, the Stratford Bike Park won the Merit Award for Active Park/Sportsground.

Table 2 outlines the chronological history of King Edward Park.

Table 2: Chronological History

Date	Action
1891	Sections 24 – 33, 67 – 76, 111 – 124 and 150 – 163 Town of Stratford reserved for recreation purposes by Gazette 1891 page 3.
1892	Sections 36 – 38 and 79 – 81 Town of Stratford reserved for recreation purposes by Gazette 1892 page 1071. Reserve brought under Public Domains Act 1881 by Gazette 1892, page 1653. Stratford Town Board appointed as the Domain Board and named Stratford Domain.
1897	Celebration of Queen Victoria's 60 years as reigning monarch, trees planted and the reserve renamed Victoria Park. A lake was also developed at this time and stocked with perch by the Stratford Acclimatisation Society.
1902	Basic sports fields were developed on the south side of the lake.
1920	Stratford Borough Council appointed as the Domain Board.
1923	Upgrade of sports fields with the addition of a grandstand, raised terracing, athletics track, and tennis courts. Children's playground developed north of the lake.
1926	Victoria Park Memorial Gates unveiled by General Sir Andrew Russell, C.M.G., K.C.M.G. ANZAC Day 25 th April 1926.
1954	Stage built over the lake in recognition of Stratford's 75 th Jubilee – used for concerts and band recitals.
1958	135 square metres of reserve revoked and sold to adjoining owner (Gazette 1958 - page 1141)
1960	Unformed portion of Ariel Street between Regan and Fenton Street stopped and along with Sections 34, 35, 77 and 78 Town of Stratford formally added to the reserve by Section 10 Reserves and Other Lands Disposal Act 1960.
1968	Stage over lake demolished.
1989	Reserve classified as recreation reserve pursuant to Reserves Act 1977.
1996	Sporting facilities that had been developed over the years came under review leading, in subsequent years, to the relocation of the croquet greens, removal of an old roller-skating rink and the development of the northern sports field, the skatepark and the children's playground.
1997	Fenton Street boundary was planted in rhododendrons and flowering cherry trees.



Victoria Park

Date	Action
1997	Exeloo toilets installed in Victoria Park.
1999	The old grandstand was demolished, and a new Grandstand was built.
2009	Reserve formally vested in Stratford District Council.
2015	The skatepark was extended.
2017	Bike Park project concept design incorporated into Victoria Park Reserve Park Management Plan 2018
2018	Bike Park project integrated into the Long-Term Plan (2018 – 2028)
2020	Shovel Ready Funding approved – Construction of Bike Park, Pump Track, ½ Basketball Court, BBQ Pavilion & Exeloo toilet (North) underway
2021	Bike Park official opening
2023	Sportsground (Ground 1) received a significant drainage upgrade, due to ground issues. Old Skate Bowl filled in (Health & Safety risk) – new location confirmed and new Skate Bowl installed
2024	Bike Park wins Merit Award for Active Park/Sportsground at The Recreation Aotearoa - Green Pavlova Awards.



Figure 3: Victoria Park Lake (1909)



Management Levels of Service

3. Progress So Far

This section sets out how we have progressed so far, including:

- What we have achieved since 2018.
- Review process.
- Stakeholder feedback.

3.1. What have we achieved?

Table 3 provides a summary of our achievement so far in terms of actions that were identified in the Victoria Park Reserve Management Plan 2018.

Table 3: 2018 Actions and Progress Status

No.	2018 Proposed Actions	Who	Progress Status
1	Improve amenity value of central lake through selective removal of vegetation	Stratford District Council	Ongoing (planting as and when needed)
2	Develop northern sports field in accordance with concept development plan	Stratford District Council	Complete
3	Develop fitness trail adjacent path around lake	Stratford District Council	Elected Members removed this project from being included in the 2024-2034 LTP
4	Construct cricket indoor training facility	Stratford Cricket Club	Ongoing
5	Review of all lighting requirements within this reserve	Stratford District Council	Elected Members removed this project from being included in the 2024-2034 LTP
6	Formalise reserve encroachments relative to Croquet Greens	Stratford District Council	Complete

3.2. Review Process

Council, in accordance with Section 41 of the Reserves Act 1977, is required to develop and regularly update reserve management plans for the reserves it controls.

The process for reviewing the Victoria Park Reserve Management Plan is detailed in **figure 4** on the following page.

Refer to Appendix 1 for a summary of feedback for the existing Victoria park Reserve Management Plan (2018).



Management Levels of Service

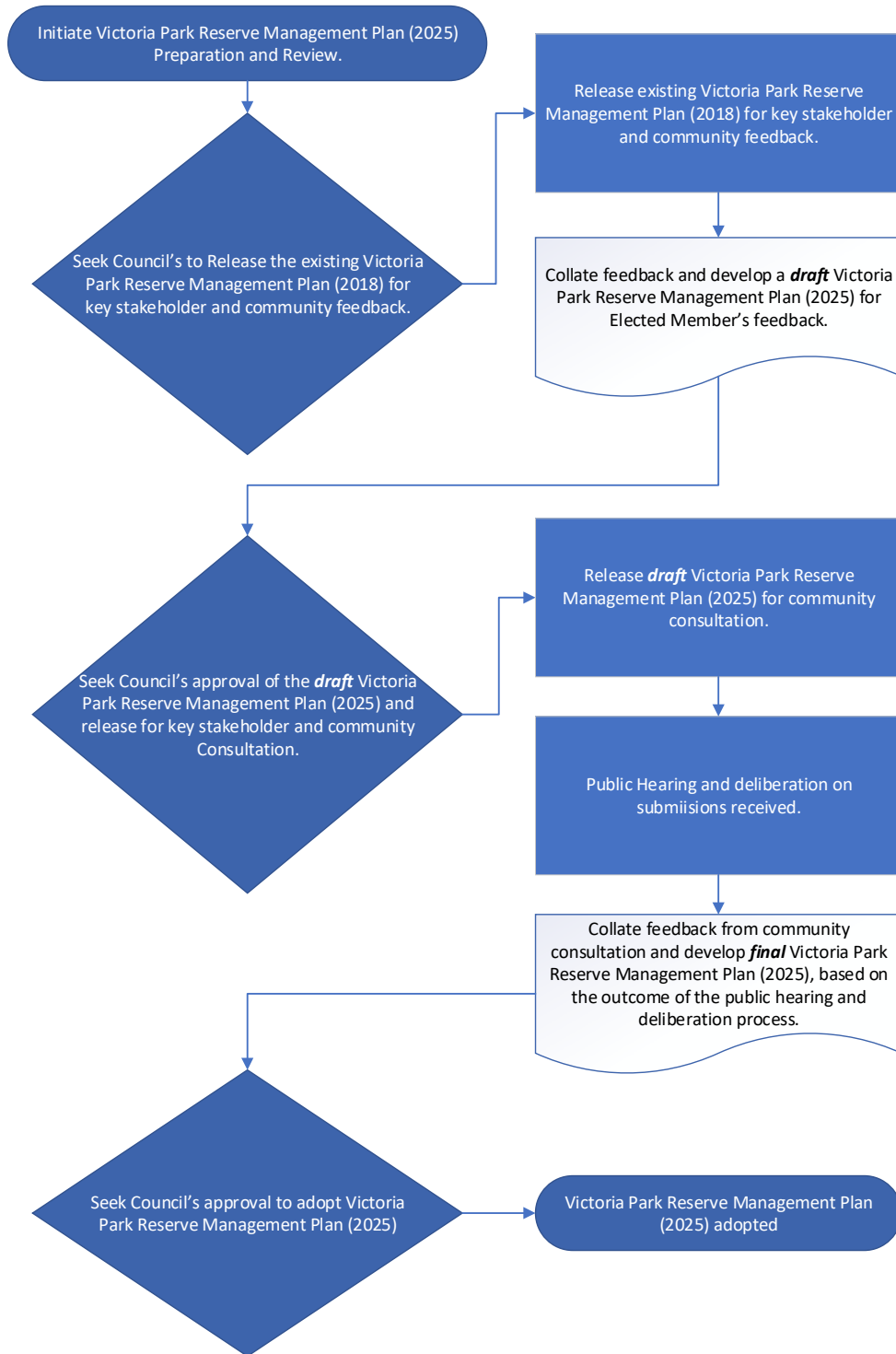


Figure 4: Review Process



Management Levels of Service

4. Management Levels Of Service

4.1. Introduction






The different spaces in Victoria Park are described in detail within this section. Policies and Objectives for each of those spaces are also noted.

4.2. Levels of Service

This section outlines the levels of service provided across seven key categories. Each category represents a critical area of focus to ensure the effective management and delivery of services that meet community needs and expectations. The levels of service have been developed to provide clarity and consistency across all facilities of Victoria Park.

4.2.1. Walkway Accessibility

To assess user needs, walkway tracks are graded using the Australian Walking Track Grading System. The grading system assesses a walk's difficulty based on several criteria, including experience required, steps, gradient, path quality and signage. The walk's final grade is based on the most difficult of these five criteria, rather than an average.

	Grade 1	No bushwalking experience required. Flat even surface with no steps or steep sections. Suitable for wheelchair users.
	Grade 2	No bushwalking experience required. The track is hardened or compacted surface and may have a gentle hill section or sections and occasional steps.
	Grade 3	Suitable for most ages and fitness levels. Some bushwalking experience recommended. Tracks may have short steep hill sections, a rough surface, and many steps.
	Grade 4	Bushwalking experience recommended. Tracks may be long, rough, and very steep. Directional signage may be limited.
	Grade 5	Very experienced bushwalkers with specialised skills, including navigation and emergency first aid. Tracks are likely to be very rough, very steep, and unmarked.



Management Levels of Service

4.2.2. Building Accessibility

Council has several buildings within Victoria Park that have varying degrees of accessibility



Wheelchair Accessible

Building is wheelchair accessible



Not wheelchair accessible

Building is not wheelchair accessible

4.2.3. Seating

This assesses whether there is seating in the reserve.



No Seating

Accessible seating is unavailable



Seating

Accessible seating is available (back rest, arms etc.)

4.2.4. Cycling Control

As per the Council's Parks and Reserves Bylaw, cycling is prohibited within any of Council's parks and reserves

"... except where special approval is granted and then on those areas set aside specially for such purpose."

Currently there are two main areas for cycling within Victoria Park, specially set aside for such purpose (Bike Park and Pump Track spaces). There are also various trails which are used on an ad hoc basis by cyclists which warrants a measure of coordination and regulation. Both walking, jogging, and cycling have many health benefits, however cycling in certain areas can create conflicts with other users and may adversely impact areas of a reserve.



Cycling Permitted

Walking paths that are deemed to be suitable for cycling.



Cycling not recommended

Walking paths that are not suitable for cycling due to terrain, tree roots, stairs etc



Management Levels of Service



Figure 5: Walking track only

4.2.5. Dog Walking

The Stratford District Council Control of Dogs Bylaw 2020 addresses the control of dogs in public places. Amongst others, the bylaw recognises the need to:

- Minimise danger, distress, and nuisance to the community.
- Avoid the inherent danger in allowing dogs to have uncontrolled access to public places frequented by children, whether children are accompanied by adults or not.



Unleashed

Dogs may be unleashed but under continuous control in this area.



Leashed

Dogs must be controlled on a leash in this area.



Dog Prohibited

Dogs are not permitted in this area.



Management Levels of Service

4.2.6. Smokefree

As per council's Smokefree Environments – Public Spaces and Community Events Policy, it states that all council Parks and Open Spaces and council owned buildings and facilities are smokefree areas.



Smokefree Area

Stratford District Council Policy

Smokefree Environments – Public Spaces and Community Events

4.2.7. Weed Control

Stratford District Council uses the following methods for control of weeds.

Table 4: Weed Control

Name of Chemical	What is it used for?	Frequency of Application
Agpro Green Glyphosphate 510	General weed control in gardens, reserve & footpath edges & walkways	Spot application – Weekly Main application - Quarterly
Agpro Picloram Gel	Stump gel used for cut & pasting on selective weed trees	Monthly
Agpro Moss & Mould Killer	Control the growth of moss & mould mainly on hard surfaces such as paved areas	Quarterly
Agpro Organosilicone	Help plants absorb chemicals (useful for hard to kill weeds such as gorse & broom)	Quarterly
Agpro Terbuthylazine 500	General weed control in reserve & footpath edges & walkways	Quarterly
Agpro Terminate	General weed control in reserve & footpath edges & walkways	Quarterly
Agpro Haloxyfop	Control selective monocotyledon weeds such as bamboo	Twice yearly
Agpro Lawnclean	Control selective dicotyledon weeds in lawns such as thistles (usually only sports fields)	Twice yearly
Agpro Triclofop 600	Control woody dicotyledons such as gorse or broom	Twice yearly
Ken-Zon Herbicide	Control selective dicotyledon weeds in lawns such as thistles (usually only sports fields)	Twice yearly



Management Levels of Service

Name of Chemical	What is it used for?	Frequency of Application
Kiwicare Lawnguard	Control selective dicotyledon weeds in lawns such as thistles (usually only sports fields)	Twice yearly
Dupont Acelepryn Insecticide	Control grass grub in sports turfs namely the croquet green.	Annually

4.2.7.1. Future Projects

- Phase out the current use of chemicals within Victoria Park, to a natural weed control option. Further investigations and costings will be required in the first instance.



Management Levels of Service

4.3. Bike Park



The Stratford Bike Park is not only an active, recreational space, it is a space that encourages a healthy lifestyle, while affording opportunities for tamariki to learn vital cycling and scootering safety skills. The growing confidence of our young people has an ongoing positive effect on their physical health and the way they can interact with and safely navigate through their streets and neighbourhoods.



Figure 6: Bike Park (1)

There is currently no lighting within the Victoria Park Bike Park, as previous floodlighting on the northern sports field was disconnected.

4.3.1. Policies

The Control of Dogs bylaw prohibits dogs in designated public places and requires dogs to be constrained by leash in a “leash controlled public place”. Accordingly, in the absence of such a resolution, dogs are permitted to be exercised off-leash but “under continuous control” within Victoria Park, **except within 20 metres of the children’s playground where they are prohibited.**

Like the Parks and Reserves bylaw, the Public Places bylaw puts restrictions on several activities within public places (which include reserves) and helps reinforce the provisions of the Reserves Act 1977 (2023). It impacts specifically relative to Victoria Park in that it prohibits the use of skateboards, scooters, and similar human-propelled wheeled devices other than in designated areas such as the skate park, bike park and pump track.

Developed in 2024, the Sustainability Policy outlines Councils role and commitment to supporting the development of a sustainable district. For example, Guiding Principle One is “We consider our natural resources as taonga (treasures), and we will work with our treaty partners and the community to protect and look after them”.

4.3.2. Objectives

- To prevent activities occurring that have an adverse impact on the natural environment and amenity values of Victoria Park or detract from the enjoyment of other park users.



Management Levels of Service

4.3.3. Level Of Service

Current	Proposed
<p>Bike Park</p> <p>Suitable for all ages and fitness levels. Flat even surface with no steps or steep sections. Suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating is available within this space.</p>	<p>Bike Park</p> <p>Suitable for all ages and fitness levels. Flat even surface with no steps or steep sections. Suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating is available within this space.</p>

4.3.4. Future Projects

- Install new lighting to highlight the Bike Park space and deter vandalism in the evening and at night. Lighting is often required or desirable in reserves to facilitate evening sports, improve security, deter vandalism, or enhance the visual appeal at night of physical features such as trees or monuments.
- Create an accessible path from the current pathway to the Exeloo toilets (northern side)
- Continuation of native planting, as and when needed.



Figure 7: Bike Park (2)



Management Levels of Service

4.4. Pump Track



The Pump Track space within Victoria Park was created to cater to different levels of cycle ability levels; for rangatahi, grown-ups, and adventurous tamariki looking for their next challenge.



Figure 8: Pump Track

4.4.1. Policies

The Control of Dogs bylaw prohibits dogs in designated public places and explains that **dogs are not permitted within 20 metres of children’s play equipment, including the pump track**, which is built next to the playground, (but are permitted within the park), provided they are under the continuous control of a responsible handler.

Developed in 2024, the Sustainability Policy outlines Councils role and commitment to supporting the development of a sustainable district. For example, Guiding Principle One is “We consider our natural resources as taonga (treasures), and we will work with our treaty partners and the community to protect and look after them”.

4.4.2. Objectives

- To prevent activities occurring that have an adverse impact on the natural environment and amenity values of Victoria Park or detract from the enjoyment of other park users.

4.4.3. Level Of Service

Current	Proposed
<p>Pump Track</p> <p>Suitable for most ages and fitness levels. Tracks may have short steep hill sections, a rough surface. Not suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating is available within this space.</p>	<p>Pump Track</p> <p>Suitable for most ages and fitness levels. Tracks may have short steep hill sections, a rough surface. Not suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating is available within this space.</p>

4.4.4. Future Projects

- Install seating around edge of Pump Track, so families can sit comfortably while watching their whanau and/or friends.
- Install new lighting to highlight the Pump Track space and deter vandalism in the evening and at night.
- Native Tree planting for shade and uptake of stormwater runoff.



Figure 9: Pump Track sign



Management Levels of Service

4.5. ½ Basketball Court



Before the new ½ Basketball court was constructed, an aged basketball hoop with a small concrete pad utilised this space. Over the years there have been comments and feedback provided to council from the community, to upgrade this small space. Once it was determined the amount of grant funding council would receive from the Shovel Ready Fund, the scope of works for the Bike Park concept plan broadened, ensuring a new ½ Basketball Court could be developed.



Figure 10: ½ Basketball Court

4.5.1. Policies

Dogs are not permitted within 20 metres of children’s play equipment, which is neighbouring to this court, (but are permitted within the park), provided they are under the continuous control of a responsible handler.

Like the Parks and Reserves bylaw, the Public Places bylaw puts restrictions on several activities within public places (which include reserves) and helps reinforce the provisions of the Reserves Act 1977. It impacts specifically relative to Victoria Park in that it prohibits the use of skateboards, scooters, and similar human-propelled wheeled devices other than in designated areas such as the skate park, bike park and pump track.

Developed in 2024, the Sustainability Policy outlines Councils role and commitment to supporting the development of a sustainable district. For example, Guiding Principle One is “We consider our natural resources as taonga (treasures), and we will work with our treaty partners and the community to protect and look after them”.

4.5.2. Objectives

- To prevent activities occurring that have an adverse impact on the natural environment and amenity values of Victoria Park or detract from the enjoyment of other park users.

4.5.3. Levels of Service

Current	Proposed
<p>½ Basketball Court</p> <p>Suitable for most ages and fitness levels. Flat even surface with no steps or steep sections. Suitable for wheelchair users. Cycling is not permitted, dogs are not permitted in this area, and seating is available outside the fenced space.</p>	<p>½ Basketball Court</p> <p>Suitable for most ages and fitness levels. Flat even surface with no steps or steep sections. Suitable for wheelchair users. Cycling is not permitted, dogs are not permitted in this area, and seating is available outside the fenced space.</p>

4.5.4. Future Projects

- Extension or addition (next to basketball court) for younger children to play basketball or handball.



Management Levels of Service

4.6. BBQ Pavilion



To continue with an all-inclusive space, a wheelchair accessible BBQ pavilion was installed so that users have the option to cook, eat and spend time with whanau for a longer period of time. This space is maintained to enhance casual public use and enjoyment of the reserve and through the Shovel Ready fund, the space is more superior than the original concept design.



Figure 11: BBQ Pavilion

4.6.1. Policies

Facilities such as barbeques, tables and lighting will be provided and maintained in appropriate locations to enhance casual public use and enjoyment of the reserve.

Dogs are not permitted within 20 metres of children’s play equipment, which is neighbouring the pavilion, (but are permitted within the park), provided they are under the continuous control of a responsible handler.

4.6.2. Objectives

- To prevent activities occurring that have an adverse impact on the natural environment and amenity values of Victoria Park or detract from the enjoyment of other park users.
- To provide a social gathering space, where children can play and enjoy this inclusive, green space.

4.6.3. Levels of Service

Current	Proposed
<p>BBQ Pavilion</p> <p>Suitable for all ages and fitness levels. Flat even surface with no steps or steep sections. Suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating / picnic tables are available in this area.</p>	<p>BBQ Pavilion</p> <p>Suitable for all ages and fitness levels. Flat even surface with no steps or steep sections. Suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating / picnic tables are available in this area.</p>

4.6.4. Future Projects

- No future projects have been allocated for this space.



Management Levels of Service

4.7. Croquet Green



The croquet greens occupy approximately 2,200 square metres of reserve land dedicated to that sport and not available to any other user. Croquet is very much a minority sport, and the Stratford Croquet Club has a very limited membership, currently only around thirty-four players. It is fair to say that because of this its future will be constantly under review as required by the Reserves Act 1977.



Figure 12: Croquet Green

4.7.1. Policies

A lease may be granted to the Stratford Croquet Club for the area it exclusively occupies for a term of 10 years with a right of renewal for a further 10 years, subject to the conditions outlined in Schedule 1 of the Reserves Act 1977.

4.7.2. Current Level Of Service

Current	Proposed
<p>Croquet Green</p> <p>To maintain the croquet green to a standard that meets the needs of the community.</p>	<p>Croquet Green</p> <p>To maintain the croquet green to a standard that meets the needs of the community.</p>

4.7.3. Future Projects

- No future projects have been allocated for this space.



Management Levels of Service

4.8. Playground



Public playgrounds are vibrant spaces that foster creativity, physical activity, and social interaction among children. They provide a safe and stimulating environment where kids can explore, play, and learn while promoting community engagement and a sense of belonging for families. These dynamic spaces offer diverse and well-designed equipment that encourages both fun and development, promoting physical fitness, imaginative play, and the development of essential social skills in a joyful and inclusive setting.

Victoria Park provides the largest and most popular formal playground in the district. It is situated adjacent to the croquet greens on Orlando Street and contains 13 pieces of play equipment ranging from simple swings and slides to climbing structures and a mouse wheel.



Figure 13: Playground Seesaw

4.8.1. Policies

All play equipment will be maintained to meet the requirements of New Zealand Standard 5828 as updated.

To provide further diverse play equipment as appropriate to meet the demands of reserve users.

Dogs are not permitted within 20 metres of children’s play equipment (but are permitted within the park), provided they are under the continuous control of a responsible handler.

Developed in 2024, the Sustainability Policy outlines Councils role and commitment to supporting the development of a sustainable district. For example, Guiding Principle One is “We consider our natural resources as taonga (treasures), and we will work with our treaty partners and the community to protect and look after them”.

4.8.2. Objectives

- To ensure that the play equipment in Victoria Park meets the needs of reserve users and is maintained in safe working order.

4.8.3. Current Level Of Service

Current	Proposed
Playground To maintain the playground to a standard that meets the needs of the community.	Playground To maintain the playground to a standard that meets the needs of the community.
To maintain the playground that meet the requirements of New Zealand Standard 5828	To maintain the playground that meet the requirements of New Zealand Standard 5828



Management Levels of Service

4.8.4. Future Projects

- Replace older playground equipment or parts that no longer meet playground standards.
- Provide more accessible seating in key locations.
- Create wheelchair accessible pathway to the accessible swing.
- Addition of sunshades to be installed over current playground equipment.
- Provide bintainers / recycling stations within playground area (removing the necessity of current general waste bins)



Figure 14: Playground



Management Levels of Service

4.9. Skate Park



The Skate Park comprises several concrete structures including a newly built skate bowl; three half pipes; two quarter pipes; seven ramps, rails, or ledges; a set of stairs and a wave.

Lighting of the pathway on the southern side of the lake linking Cordelia and Orlando Streets has recently been reconnected (after disconnection to build new bowl) ensuring safety lighting, particularly in the vicinity of the skate park.



Figure 15: Skate Park

4.9.1. Policies

The Victoria Park Skate Park will be maintained and developed in such a manner to provide a challenging and interesting environment for children and to encourage community use.

4.9.2. Objectives

- To ensure that the skate park in Victoria Park:
 - Meets the needs of reserve users
 - Is well maintained
 - Is a safe environment for users.



Figure 16: Skate Park User



Management Levels of Service

4.9.3. Current Level Of Service

Current	Proposed
<p>Skate Park To maintain the skate park to a standard that meets the needs of the community.</p>	<p>Skate Park To maintain the skate park to a standard that meets the needs of the community.</p>
<p>Suitable for most ages and fitness levels. Flat even surface and steep sections. Not suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating is available within the skate park area.</p>	<p>Suitable for most ages and fitness levels. Flat even surface and steep sections. Not suitable for wheelchair users. Cycling is permitted, dogs are not permitted in this area, and seating is available within the skate park area.</p>

4.9.4. Future Projects

- Replace the metal path with concrete, ensuring stones don't track into the skate park and cause trip hazards.
- Re-surfacing the skate park, removing all unnecessary skate hazards and continuing to provide a safe space to use for all users.
- Consider native tree planting nearby to provide shade for skate park users and soak up excess stormwater.
- Spectator seating next to bowl.
- Installation of a drinking water fountain.



Management Levels of Service

4.10. Sportsground



Section 54 of the Reserves Act 1977 empowers Council to grant leases or licences for uses of or activities on recreation reserves, provided such uses or activities are associated with recreation, the purpose of the reserve. Permits are granted for specific one-off or seasonal uses of the reserve or sportsfields within the reserve.

Permits are granted seasonally to the Stratford Eltham Rugby and Sports Club for the use of the sportsfields (winter), the Stratford Cricket Club for the use of the sportsfields (summer), and the Stratford Croquet Club for the use of the croquet greens (summer).

Season permits may also be issued to any other sport that is considered appropriate. One-off permits may also be issued to organisations or individuals for privately organised activities and events that are considered appropriate to the primary purpose of the reserve.

Fees and charges for these permits are determined by Council on an annual basis.

Rugby

The Stratford Eltham Rugby Sports Club (SERSC) are currently catered for with the provision of two fields. With these two fields (Ground 1 and Ground 2) and two further fields in King Edward Park (Page Street Sportsground) available to rugby, there is considered adequate supply for the number of teams fielded by the club.



Figure 17: Rugby fields at southern end of Victoria Park



Figure 18: SERSC - 2024 CMK Premier Champions



Management Levels of Service

Cricket

The Stratford Cricket Club utilises the two southern fields as its principal ground and maintains its premier turf wicket between the two rugby fields.

Leases are generally granted to clubs or organisations requiring exclusive, long-term use of an area of a reserve to erect a building consistent with the reserve's purpose such as a sports clubhouse. Council is empowered to grant such leases for periods of up to 33 years with further renewals under certain circumstances and subject to numerous conditions, including the right of Council to terminate if the land and/or building is not being adequately used or if Council considers the land would be better used by another organisation or for a better recreational purpose. Appropriate rentals are determined by Council on a case-by-case basis.



Figure 19: Stratford women's cricket team

4.10.1. Policies

Liaison will be maintained with sporting organisations at local, regional, and national levels to ensure the use of the current sports fields is optimised or to determine whether it is appropriate that an alternative code be given use of any facility.

Current sports fields will be maintained to ensure the requirements of sporting organisations to, at least, a local level is met.

Liaison will be maintained with sporting organisations at local, regional, and national levels to determine what, if any, ancillary facilities are necessary to optimise the use of the current sports fields and to explore funding opportunities for such developments.

4.10.2. Objectives

- To ensure that the sports fields in Victoria Park:
 - Provide fit for purpose sport facilities for both senior and junior sport.
 - Maintain the current provision of sports fields providing the current demand levels are at least maintained.
 - To continue to permit the use of the open space areas within the park for social or cultural events provided there is no adverse effect on the sportsfields and subject to any policy or bylaw relative to the use of public places current at the time and to conditions of use contained in the Reserves Act 1977.



Management Levels of Service

4.10.3. Current Level Of Service

Current	Proposed
<p>Sportsground To maintain the sportsground to a standard that meets the needs of the community.</p>	<p>Sportsground To maintain the sportsground to a standard that meets the needs of the community.</p>
<p>Suitable for most ages and fitness levels. Flat even grassed surface, so may not be suitable for wheelchair users. Cycling is permitted, dogs are in this area, provided they are under the continuous control of a responsible handler and seating is available within the grandstand area.</p>	<p>Suitable for most ages and fitness levels. Flat even grassed surface, so may not be suitable for wheelchair users. Cycling is permitted, dogs are in this area, provided they are under the continuous control of a responsible handler and seating is available within the grandstand area.</p>

4.10.4. Future Projects

- Field upgrade of Ground 2, due to be upgraded in the 2025-2026 Financial Year (a continuation of Ground 1 upgrade which occurred in 2023).
- To facilitate the Cricket Club improvements to the cricket clubrooms.



Management Levels of Service

4.11. Building Facilities

An integral part of any reserve development is the extent to which Council provides user friendly facilities. This is determined both by recreational uses of the reserve that create the need for various items of facilities and Council's aspirations regarding its optimum use.

The following buildings located in Victoria Park are owned by the sports clubs:

- Cricket Pavilion (Stratford Cricket Club)
- Croquet Clubrooms (Stratford Croquet Club)

The two sports clubs hold Licence to Occupy agreements with Council for leasing this part of the reserve.

The Reserves Act requires, as a condition of any reserve lease, the right of the administering authority to terminate the agreement if the land and/or building is not being adequately used or if Council considers the land would be better used by another organisation or for a better recreational purpose.

Cricket Clubrooms



Existing buildings at the southern sports fields include a cricket pavilion and an adjoining concrete block storage shed (formerly owned by the Stratford Athletic Club but acquired by Council when the club relocated to the Stratford Primary School).



Figure 20: Stratford Cricket Clubrooms

Croquet Clubrooms



A privately owned building on the reserve is the croquet clubroom for which there is currently no formal lease in place. The Stratford Croquet Club has a very limited membership but enjoys exclusive use of the area of the reserve occupied by its two greens and clubrooms.



Figure 21: Stratford Croquet Clubrooms



Management Levels of Service

Exeloo Toilets (Southern end)



Built in 2015, the two accessible Exeloo toilets in this area provide respite for those using the sports fields, skate park, passers-by and truck drivers who have ample space to park on Orlando Street, next to this facility.



Figure 22: Exeloo Toilets (Southern End)

Exeloo Toilets (Northern end)



Built in 2021 alongside the Bike Park, Pump Track, ½ Basketball Court and BBQ Pavilion, these two accessible Exeloo toilets provide respite for users, but also have a unique look, due to the artwork on the outside of this facility.

Local artist Wharehoka Smith graciously worked with council to not only create a meaningful design on the outside of these toilets but then continued the beautiful design starting from the entrance of Victoria Park (Fenton Street) all the way through to the Bike Park.



Figure 2320: Exeloo Toilets (Northern End)

Grandstand



A grandstand is situated at Field One of the sports field. While its use is limited, it serves as a seating area during both the rugby and cricket seasons, with priority given to the users of these sports.



Figure 24: Field No.1 Grandstand



Management Levels of Service

Memorial Gates & Historical Features



The entrance arch and gates at the intersection of Orlando and Fenton Streets stand as the sole formal commemorative feature in Victoria Park.

Erected in 1926 as a memorial to soldiers killed in World War One, this structure is a significant part of Stratford's heritage and is listed as a Category 2 Historic Place by Heritage New Zealand.



Figure 25: Memorial Gates

4.11.1. Policies

Sports clubs or organisations with buildings on the park will be permitted, with Council's prior written approval as to size and content, to erect club or organisation facility signage with a sponsor logo or name, provided that such logo or name does not occupy more than 10% of the sign area.

Sports clubs required to maintain facilities within the park that receive corporate financial support will be permitted, with Council's prior written approval as to size and content, to erect corporate advertising signage on fences or railings surrounding such facilities but not reserve boundary fences.

Every effort will be made to protect, preserve, and highlight any known cultural, historical, heritage or commemorative structures or features within the park.

Any request for future commemorative features will take into consideration the appropriateness of the proposed feature and its compatibility with the character and use of the reserve, whether there is any benefit to the community in the use of the reserve and the ease and cost of ongoing maintenance.

4.11.2. Objective

- To ensure that the facilities in Victoria Park:
 - Are fit for purpose and maintained to a standard highlighted within the Lease Agreement
 - Are preserved for future generations to enjoy
 - Cater for any future request for expansion or beautification, while ensuring they are of substantial benefit to the reserve and the community and do not detract in any way from the natural values of the reserve or inhibit any potential future development.



Management Levels of Service

4.11.3. Current Level Of Service

Current	Proposed
<p>Facilities</p> <p>To maintain the facilities within Victoria Park to a standard that meets the needs of the community.</p>	<p>Facilities</p> <p>To maintain the facilities within Victoria Park to a standard that meets the needs of the community.</p>
<p>Suitable for all ages and fitness levels. Flat even surface, suitable for wheelchair users within all areas. Cycling is permitted within these areas, dogs are allowed in these areas, provided they are under the continuous control of a responsible handler and seating is available around these building facilities.</p>	<p>Suitable for all ages and fitness levels. Flat even surface, suitable for wheelchair users within all areas. Cycling is permitted within these areas, dogs are allowed in these areas, provided they are under the continuous control of a responsible handler and seating is available around these building facilities.</p>

4.11.4. Future Projects

- To create an accessible pathway from the main path to the entrance of the Exeloo toilets.
- To install a mural on the back, internal wall of grandstand, which will give the space a community friendly atmosphere – and will be more pleasing than the current unpleasant graffiti-ridden space.
- To support the sports clubs request for any expansion or development on the current building facilities.



Management Levels of Service

4.12. Victoria Park Lake



The once natural waterway (creek) bisecting the park has long been piped and now forms part of a stormwater system that feeds into the central lake at the western end before continuing its way out at the eastern end from where the stormwater journeys to the Patea River. The lake serves primarily as a stormwater detention pond that needs to be de-silted from time to time, (approximately every three to five years) but also provides scenic value and is home to waterfowl (principally ducks) that provide a source of entertainment for young and old alike.

Views of the lake from the northern side are practically covered by dense vegetation. As the lake has recently been drained and de-silted this year (2024), with many unhealthy trees being removed, which has now created view shafts in this area. This has been completed without risking destabilisation of the lake edge.



Figure 21: Victoria Park Lake (1)

While there are no notable trees within Victoria Park that are afforded protection under Council's District Plan, there are several native and exotic trees and shrubs surrounding the central lake. Many of these have historical value in that they were planted in 1897 in commemoration of the record reign under Queen Victoria. These trees give character to the park and careful management is necessary to keep these trees well-maintained.

4.12.1. Policies

No activity on the reserve will be approved if there is any possibility of any measurable adverse effect on water quality or adverse impact on aquatic ecosystems.

Notwithstanding the above policy, periodic draining, and de-silting of the lake to maintain its role as a stormwater detention pond is allowed, subject to any necessary resource consent in terms of the TRC Regional Fresh Water Plan.

No further development of the reserve will be approved that impacts negatively on the view of the central lake from within the reserve.

Landscape plans must accompany any application to further develop the reserve or extend any existing building or facility on the reserve.

Developed in 2024, the Sustainability Policy outlines Council's role and commitment to supporting the development of a sustainable district. For example, Guiding Principle One is "We consider our natural resources as taonga (treasures), and we will work with our treaty partners and the community to protect and look after them".



Management Levels of Service

4.12.2. Objectives

- To ensure that the Victoria Park lake:
 - Enhances the scenic value by creating appropriate view shafts through the removal of selected and/or inappropriate plant species.
 - Maintains and, where practical, further develop formal cultivated areas in keeping with established or carefully considered new landscape themes.
 - Preserves the scenic and recreational values of the central lake while recognising its role as a stormwater detention pond.

4.12.3. Current Level Of Service

Current	Proposed
<p>Lake</p> <p>Suitable for all ages and fitness levels. Compacted surface and may have a gentle hill section or sections and occasional steps. Cycling is permitted within this area, dogs are allowed in this area, provided they are under the continuous control of a responsible handler and seating is available around the lake.</p>	<p>Lake</p> <p>Suitable for all ages and fitness levels. Compacted surface and may have a gentle hill section or sections and occasional steps. Cycling is permitted within this area, dogs are allowed in this area, provided they are under the continuous control of a responsible handler and seating is available around the lake.</p>

4.12.4. Future Projects

- Re-plant some of the lake surrounds with harakeke (highly absorbent and great filtering plants) which will ensure water quality is maintained and provide shelter for fish and bird species during summers
- Construct a jetty to be used by remote control boats
- Upgrade the walkway that creates an accessibility trail through the park
- Plant native plants between the walkway and the sports field to enclose the walkway on the southern side of the lake
- Add picnic tables at the grass area on the southern side of the lake



Figure 22: Victoria Park Lake (2)



Management Levels of Service

4.13. Green Space



This green space was previously utilised by the Stratford Eltham Rugby Sports Club for training purposes (known as Ground 3). This space is now underutilised, as the addition of the Bike Park and Pump Track has reduced the ability for this space to be used in a certain way.

There is now an opportunity to determine what this space can be used for, and future projects can be decided upon and initiated.



Figure 23: Empty green space

4.13.1. Policies

Any other future development not covered by this management plan, apart from the installation of minor items of park furniture, track development that does not require any indigenous plant or tree removal or the replacement of existing facilities, will be subject to prior public consultation and Council approval by way of formal resolution.

In approving any future developments within the reserve, due consideration will be given to the principles outlined in the National Guidelines for Crime Prevention through Environmental Design in New Zealand.

4.13.2. Objectives

- To ensure that any further development of Victoria Park does not impact adversely on any landscape features, natural values or built heritage, meets the needs of reserve users (while having no adverse effects on neighbouring properties) and is environmentally sustainable in terms of its design, construction, long term maintenance and intended function.
- To provide additional facilities where Council is satisfied there is sufficient demand, and it is clear they will be of benefit to the public.
- To ensure any future building development, earthworks or future plantings do not visually compromise any of the natural landscapes and are appropriate to the setting.



Management Levels of Service

4.13.3. Current Level Of Service

Current	Proposed
<p>Green Space To maintain the green space to a standard that meets the needs of the community.</p>	<p>Green Space To maintain the green space to a standard that meets the needs of the community.</p>
<p>Suitable for most ages and fitness levels. Flat even grassed surface, so may not be suitable for wheelchair users. Cycling is permitted, dogs are in this area, provided they are under the continuous control of a responsible handler and seating is not available.</p>	<p>Suitable for most ages and fitness levels. Flat even grassed surface, so may not be suitable for wheelchair users. Cycling is permitted, dogs are in this area, provided they are under the continuous control of a responsible handler and seating is not available.</p>

4.13.4. Future Projects

- No future projects have been allocated to this green space.



Appendix 1

APPENDIX 1: SUMMARY OF FEEDBACK FOR VICTORIA PARK RESERVE MANAGEMENT PLAN (2018)



Stakeholder Feedback

Stakeholder feedback includes:

- Feedback from Iwi as per the engagement of 1 August 2024.
- Community feedback sought in September 2024.
- Feedback from Elected Members obtained in a Council workshop in November 2024.
- Community Survey requests over the years.
- Officer recommendations.

Iwi Feedback (August 2024)

No feedback from Iwi was provided on the current Victoria Park Reserve Management Plan 2018.

Community Feedback (September 2024)

Summary of Community Feedback includes:

- Collaboration with Partners
 - Consideration of how the new Collaborating for Active Spaces and Places Taranaki strategy can align to the Plan with the importance of co-designing community spaces.
 - Ensuring sportsgrounds are maintained to a standard that meets the needs of the community.
 - Assist and support the sports clubs when they are applying for funding to upgrade their facilities.
 - Signage highlighting smokefree/vape free spaces.
 - Provide an environmental sustainable section within the Management Plan.
 - Ensure that Management Plan shows access for those with a disability and explore safe passages between each park space.
- Playground:
 - New playground equipment (for tamariki of all ages), or upgrades of current equipment
 - Addition of sun cover over playgrounds with sunshades or trees.
 - Add to, or extend ½ basketball court, so another hoop can be added, to be used for younger children, or another concrete space for handball and other games.
- Cultural Elements:
 - Signage explaining what piece of playground equipment is, area of park is called in Te Reo (and the English translation).
 - More artwork around the park, that consists of cultural murals or paintings.
- Entertainment
 - More music or events in the park (open green space).
 - Mini version of Christmas lights in the park.
 - Utilising the green space for gypsy fairs and other community events to bring everyone together.



Appendix 1

- Facilities/Amenities:
 - More picnic tables (inc. accessible tables) and seating in park.
 - More sheltered areas and add side shelters onto current pavilions
 - Toilet next to bike park needs an accessible path
 - Add a mini putt (covered) into green space
 - Lighting in the park
 - Install more water fountains
 - More signage highlighting the playground area is a dog free space
 - Paint parking lines in carpark
 - Addition of water play area
 - Move croquet to green space
- Natural Beauty:
 - Planting of new native plants for the park to remain as natural as possible, as that is the beauty, attraction of it
 - Flower beds in certain areas will also brighten up the space
 - Planting of fruit trees.
- Walkways:
 - Make pathway around lake more tidy and accessible, and keep maintaining.
 - Further enhance biodiversity areas next to walkways, with the potential of extending the walkway.
- Lake:
 - Potential to use lake for RC boats or other lake friendly activities.

Community Survey Feedback over the Years

Summary of feedback from the community includes:

- Upgrade of sportsgrounds (drainage upgrade).
- Replace older playground equipment.
- Install more rubbish bins.
- Upgrade of Skate Park.

Officer Feedback

Officer Recommendations includes:

- Provide more picnic tables and more seating areas.
- Apply Sustainability Policy to the park - protect, enhance and preserve natural habitats and ecosystems - more native plantings to protect lake and people from extreme weather patterns. Empower and facilitate ways for our community to reduce waste.
- Partner with Mana Whenua and schools to research current native species in lake and restore back to native fish species as per GP1 and the Acts that govern the Reserve.
- Provide bintainers / recycling stations within playground area (removing the necessity of current general waste bins).



MONTHLY REPORT

District Mayor



F22/55/04-D24/3021

To: Council
From: District Mayor
Date: 11 February 2025
Subject: District Mayor Monthly Report – December 2024 and January 2025

Recommendation

THAT the report be received.

 Moved/Seconded

1. Ministerial Changes

In January the Prime Minister announced a portfolio reshuffle that is quite impactful on councils in Taranaki. Previously Minister Simeon Brown held the Transport, Energy and Local Government portfolios' that covered three key areas of interest to this region. Effectively he was a "one stop shop" for the broader regional leadership group and a good rapport had been built up with him.

Following the changes Chris Bishop has been appointed as Transport Minister and Simon Watts as the Local Government and Energy Minister. Both Ministers have been regular visitors to the region in the past and we anticipate seeing them again in the future, to build the relationships and understandings that form an essential part for our long term development.

2. NZTA Regional Relationship Director meeting

We met with the NZTA Regional Relationships Director recently and were given a progress report on various highway projects across the region and an update on policy changes that were being implemented. Scheduled maintenance work and the reseal programme have been progressing well. When driving around the region in the summer months it is clear that the general roadwork activity has increased substantially from say 5 years ago and the road surfaces are steadily improving as a result. The new roundabout project on SH3/ Mangorei Road intersection is well underway after many, many years in the planning and consenting stages. New seal work on SH43 is nearing completion and it is expected that the Tangarakau Gorge seal project will be completed in this summer.

The changes to the speed rules are rolling out across country and in specified area's speed limits will revert to what they once were and/or increase in some locations. In Taranaki, the Waitara to Bell Block section of SH3 is likely to be the highway most effected.

3. Meeting Attendance Schedule 2024

Periodically we are asked to provide elected members attendance figures for the full council meetings and various committee meetings held each year. Attached are the summary attendance sheets for Ordinary Council meetings, the Policy and Services Committee meetings, the Farm Committee meetings and the Audit And Risk Committee meetings held in 2024.

4. Civil Defence Emergency Management Joint Committee meeting

The Taranaki Civil Defence Management Joint Committee met in December 2024. Minutes of the meeting can be found on the Taranaki Regional Council website.

5. Taranaki Regional Transport Committee meeting

The Taranaki Regional Transport Committee met in December 2024. Minutes of the meeting can be found on the Taranaki Regional Council website.

6. MTFJ Update

The co-ordinator will provide an update on placements and training numbers in a report to the next Policy and Services Committee meeting. On the administrative front we have been busy working towards securing funding for the next financial year. Future funding is much more tightly controlled than in the past with stronger accountability measures, challenging targets to be met and a higher level of personal involvement by the Mayor. Like most Mayors, I still see significant benefit in this scheme and I continue to support our participation as a platform to deliver on our community social wellbeing goals.

7. Whangamomona Republic Day

On 18 January 2025 the Republic of Whangamomona celebrated its 35 years of independence with another large scale public gala day held in the main street of the capital "city". The biennial event is a lot of fun and gave the many townies and city folk attending an opportunity to experience real old fashioned rural life. Sheep racing, wood chopping, chainsaw demo's, swimming with the eels, beauty contests and a rigged election were all part of the fun events that made this day special.

Incumbent President John Herlihy was re-elected in a landslide result but not without fighting off stiff competition from three challengers including a rooster who had apparently been crowing all day long about how good he was. International relationships between the Republic and the neighbouring Stratford District Council remain very strong and supportive of each other. There are no plans to introduce trade tariffs.

8. 2024 Mayoral Christmas Gift Appeal

As has been the case for many years now, the annual Mayoral Christmas Gift Appeal was a success with some great items donated, although the volume was down a little on previous years. Maybe the drop was just a sign of the times or maybe a dip in the community interest. As it happened the number of recipient families was also down a little on previous years, meaning we were able to give all of them a meaningful gift and a boost for Christmas. Many of them were quite overwhelmed to have their gifts delivered to them personally and all were very grateful to the community of the support. My thanks to all those who donated gifts in 2024.

9. Christmas Parade

The 2024 Christmas Parade went off really well with large crowds gathered to watch the colourful, noisy, lengthy and varied parade. This was despite competing with other parades and events being held in the region on the same night. The annual event is organised through the Stratford Business Association with support from council and council staff. My thanks to all those who contributed to making this enjoyable annual event a success once more.

10. Correspondence

- Stratford Volunteer Fire Brigade Call Outs 2024 summary
- Stratford Volunteer Fire Brigade Call Outs – December 2024, January 2025
- Elected Members – Meeting Attendance Summary for 2024

11. Some Events Attended

- Attended – Stratford A & P Show
- Attended – meeting of the MTFJ (by zoom)
- Attended – meeting of the Stratford District Youth Council
- Attended – meeting of the Civil Defence Emergency Management Joint Committee
- Attended – meeting of the Taranaki Mayoral Forum

- Attended – meeting of the Taranaki Regional Transport Committee
- Attended - Stratford Business Association Xmas Parade (and judged)
- Attended – Taranaki Diocesan School for Girls prizegiving
- Attended - presentations at 48 Sqn ATC End of Year Parade and Prizegiving
- Attended – Staff and Elected Members Xmas Lunch
- Attended – meeting of the Stratford Health Trust
- Attended – Stratford District Youth Council Xmas Dinner
- Attended - Delivered gifts from the Mayoral Xmas Gift Appeal
- Attended – Funeral service for Police Officer Lyn Fleming
- Attended - Whangamomona Republic Day (swear in President)
- Attended – Summer Nights Concert – Lady Killers
- Attended – Mayors and CE's allocation meeting of MTFJ (by zoom)
- Met – with representatives of Taranaki Central Family and Local History Group
- Met - Trade Graduates certificate presentations at recipients workplace.
- Met – with deputation from Stratford Aero Club
- Met – with representatives of the Stratford Press
- Met - with the national administration representatives of the MTFJ
- Met – with representative of Stratford Grey Power
- Met – with Regional Relationships Director NZTA, Linda Stewart
- Radio Interview - Access Radio (x1)
- Radio Interview – More FM (x1)
- Newspaper - Stratford Press Interviews and Articles (multiple)
- Newspaper - Daily News (multiple)
- Attended - Regional Mayors and Chairs weekly meeting (x3)
- Attended - Regional Mayors and Chairs, Emergency Services meeting (x)
- Attended - Council Pre-Agenda meetings (x2)
- Attended – Workshop (x2)
- Attended – Public Forum (x1)
- Attended - Council Meetings (x2)



N C Volzke JP
District Mayor

Date: 3 February 2025



Stratford Volunteer Fire Brigade Callouts December 2024

**The Stratford Fire Brigade responded to 18 calls in December 2024
Total Calls 1-1-24 to 31-12-24 202**

	02-12-24	Alarm activation Taranaki Regional Council Cloten Road
	08-12-24	Car fire Skinner Road
	09-12-24	Alarm activation Elizabeth R Hospital Elizabeth Grove
	11-12-24	Assist ambulance with medical call Essex Street
	11-11-24	Transformer exploded / power lines down Romeo Street, scene protection
required		
	13-12-24	Alarm activation Taranaki Regional Council Cloten Road
	13-12-24	Investigate incinerator fire Celia Street
	14-12-24	Alarm activation Woolworths Broadway North
	14-12-24	Alarm activation Taranaki Regional Council Cloten Road assisted by the Toko fire brigade
brigade		
	14-12-24	Motor vehicle accident SH 3 / Monmouth Road assisted by the Eltham fire
	14-12-24	Alarm activation Stratford High School Swansea Road attended by the Toko and Eltham fire brigades
	15-12-24	Alarm activation Stratford High School Swansea Road assisted by the Toko fire brigade
	18-12-24	Assist ambulance with medical call Elsinore Street
	21-12-24	Special Service Essex Street assist resident with loose building materials
	24-12-24	Investigate reports of smoke Cloten Road
	27-12-24	Tree fallen onto power lines and campervan Kota Road assist Toko fire
brigade		
	31-12-24	Alarm activation Diary Master Stratford Juliet Street
	31-12-24	Car fire Dawson Falls Manaia Road assist Kaponga fire brigade with our water tanker stood down before arrival

Stratford Volunteer Fire Brigade Callouts January 2025

The Stratford Fire Brigade responded to 17 calls in January 2025

	01-01-25	Investigate reports of smoke Essex Street
	02-01-25	Special Service assist police at Northern Roundabout Broadway
	09-01-25	Alarm activation Ministry Social Development Miranda Street
	10-01-25	Assist ambulance medical call Maryann Brecon Road Stood down on arrival
	11-01-25	Investigate residential smoke alarm sounding Brecon Road
	13-01-25	Alarm activation Stratford High School Swansea Road
	13-01-25	Assist ambulance with medical call Stanley Road
	14-01-25	Alarm activation Pembroke Road School Monmouth Road
	16-01-25	Alarm activation Stratford Primary School Regan Street
	18-01-25	Assist Inglewood fire brigade with an appliance and water tanker house fire Lower Dudley Road
	18-01-25	Cover move Inglewood Fire Station
	19-01-25	Assist ambulance with medical call Celia Street
	20-01-25	Assist Eltham Fire brigade with house fire Julian Street Eltham
	25-01-25	Assist South Taranaki fire brigades with water tanker and rural appliance vegetation fire Manaia Road Kapuni
	25-01-25	Assist Toko fire brigade with vegetation fire Ohura Road Pohokura
	26-01-25	Sign on fire @ Empire Hotel Broadway
	31-01-25	Investigate rubbish fire Beaconsfield Road

Meeting Attendance Summary (All Committees)

Note the summary only collates the standing committee members for Audit and Risk and Farm and Aerodrome. The full attendance can be found in the individual committee schedules.

Date	Ordinary	Policy & Services	Audit & Risk	Farm & Aerodrome	
Meeting	0	0	0	0	Total
Neil Volzke	14/14	17/17	5/5	3/3	39/39
Steve Beck	14/14	17/17		3/3	34/34
Grant Boyde	11/14	14/17	5/5	3/3	33/39
Annette Dudley	13/14	15/17			28/31
Jono Erwood	12/13	15/17	3/5		30/39
Ellen Hall	14/14	17/17			31/31
Amanda Harris	14/14	17/17			31/31
Vaughan Jones	13/14	16/17	4/5	3/3	36/39
Min McKay	13/14	17/17	5/5		35/39
John Sandford	14/14	14/17			28/31
Clive Tongaawhikau	7/14	6/17			13/31
Mathew Watt	12/14	17/17	5/5		34/39

Attendance schedule for 2024 Ordinary and Extraordinary Council meetings.

Date	13/02/24	12/03/24	9/04/24	14/05/24	20/06/24	25/06/24	11/06/24	9/07/24	23/07/24	13/08/24	10/09/24	8/10/24	12/11/24	10/12/24	
Meeting	O	O	O	O	E	E	O	O	E	O	O	O	O	O	Total
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	(AV)	✓	✓	14/14
Steve Beck	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Grant Boyde	✓	✓	✓	✓	✓	✓	✓	✓	A	A	✓	✓	A	✓	11/14
Annette Dudley	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	(AV)	✓	✓	13/14
Jono Erwood	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	12/13
Ellen Hall	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Vaughan Jones	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	13/14
Min McKay	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	13/14
John Sandford	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	14/14
Clive Tongaawhikau	✓	A	A	A	A	✓	A	✓	✓	✓	✓	A	A	✓	7/14
Mathew Watt	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	A	✓	✓	✓	12/14

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

Attendance schedule for 2024 Policy & Services Committee meetings (including Hearings).

Date	23/1/24	30/1/24 **	27/2/24	27/2/24	26/3/24	26/3/24	23/4/24	14/5/24	28/5/24	4/6/24	11/06/24	25/6/24	23/7/24	27/8/24	24/9/24	22/10/24	26/11/24	Total	
Meeting	PS	PS	H	PS	H	PS	PS	H	PS	H	H	PS	PS	PS	PS	PS	PS	PS	Total
Neil Volzke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17/17
Steve Beck	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17/17
Grant Boyde	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	14/17
Annette Dudley	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	A	✓	✓	✓	✓	✓	✓	✓	15/17
Jono Erwood	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	A	✓	15/17
Ellen Hall	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17/17
Amanda Harris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17/17
Vaughan Jones	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	16/17
Min McKay	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17/17
John Sandford	✓	✓	✓	✓	✓	✓	A	✓	A	✓	✓	✓	✓	✓	A	✓	✓	✓	14/17
Clive Tongaawhikau	A	A	✓	✓	A	A	A	A	✓	A	A	✓	A	✓	✓	✓	A	A	6/17
Mathew Watt	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17/17

** The Policy and Services Committee meeting held on 30 January 2024 was a continuation of the January meeting.

Key	
PS	Policy & Services Committee Meeting
H	Hearing (heard by Policy & Services Committee)
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
AV	Meeting held, or attended by, by Audio Visual Link

Attendance schedule for 2024 Audit and Risk Committee meetings.

Date	19/03/24	21/05/24	16/07/24	17/09/24	19/11/24	
Meeting	A	A	A	A	A	Total
Neil Volzke	✓	✓	✓	✓	✓	5/5
Steve Beck	✓	✓	✓	✓	✓	5/5
Grant Boyde	✓	✓	✓	✓	✓	5/5
Annette Dudley	✓		✓		✓	3/5
Jono Erwood	✓	✓	A	A	✓	3/5
Ellen Hall	✓	✓	✓	✓	✓	5/5
Amanda Harris					✓	1/5
Vaughan Jones	✓	A	✓	✓	✓	4/5
Min McKay	✓	✓	✓	✓	✓	5/5
John Sandford		A		✓	✓	2/5
Clive Tongaawhikau	✓	✓			✓	3/5
Mathew Watt	✓				A	1/5
Philip Jones (External Chair)	✓	✓	✓	✓	✓	5/5

Key	
A	Audit and Risk Meeting
D	Meeting deferred
	Non-committee member
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, Audio Visual Link

Attendance schedule for 2024 Farm Committee meetings.

Date	19/03/24	18/06/24	24/09/24	
Meeting	A	A	A	Total
Neil Volzke	✓	✓	✓	3/3
Steve Beck	✓	✓	✓	3/3
Grant Boyde	✓	✓	✓	3/3
Annette Dudley	✓	✓		2/3
Jono Erwood				0/3
Ellen Hall	✓	✓		2/3
Amanda Harris	A	✓		1/3
Vaughan Jones	✓	✓	✓	3/3
Min McKay	✓	✓		2/3
John Sandford	✓			1/3
Clive Tongaawhikau				0/3
Mathew Watt				0/3

Key	
F	Farm Committee Meeting
FA	Farm and Aerodrome Committee Meeting
D	Meeting deferred
	Non-committee member
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, Audio Visual Link

DECISION REPORT



F22/55/04 – D24/1121

To: Council
From: Roading Manager
Date: 11 February 2025
Subject: Proposed Road Closure for Junction Road for a Car Club event 15 March 2025

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342 (1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is hereby given that the Stratford District Council closes:
 - Junction Road from 551 Junction Road (RP5.4) to the intersection with Tawhiwhi Road (RP0.8) on Saturday 15 March between the hours of 7.00am-6.00pm.

The closure is to enable the South Taranaki Car Club to host a 1 day national hill climb motorsport event.

Recommended Reason

In order for the South Taranaki Car Club to host a hill climb motorsport event, as part of the Gravel Weekend which allows drivers test runs prior to the National Rally Championship Season, it is necessary to close Junction Road for safety reasons for the participants and for any spectators. The proposed road closure requires formal endorsement by a Council resolution. The organisers expect up to 20 competitors from across Taranaki to attend.

/
Moved/Seconded

1. Purpose of Report

- 1.1 For any street/road event that requires a road closure, Schedule 10, Clause 11(e) of the Local Government Act 1974 requires a Council resolution to approve the proposed road closure. This report seeks this approval for the purposes of allowing the South Taranaki Car Club to close part of Junction Road on Saturday 15 March 2025.

2. Executive Summary

- 2.1 In order for the South Taranaki Car Club to hold a Gravel Weekend event along Junction Road the car club has approached Stratford District Council seeking permission to close part of this road.
- 2.2 Junction Road is rural and the car club will undertake a letter drop to residents (**Appendix 1**) and have provided the Council with a Traffic Management Plan for the site (**Appendix 2**) and a Safety Plan (**Appendix 3**) for the event. Also attached for your information is their Public & Products Liability Insurance Certificate (**Appendix 4**).

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
✓	✓		

The report is for the purposes of providing good regulatory function, as street events such as this, require a Council resolution to endorse a proposed road closure.

4. Background

- 4.1 The South Taranaki Car Club was formed in 1955 and is the sister club to Taranaki Car Club. The club aims to bring local, affordable events to the Taranaki landscape by running street sprints and hill climbs. Street sprints are very popular with drivers and spectators and each year they hold the Westend Hire Stratford Street Sprint event around the industrial area of Stratford in mid-August.
- 4.2 The event that the South Taranaki Car Club wish to run within Stratford District in March is part of the Gravel Weekend which provides drivers with test run opportunities prior to the National Rally Championship Season. The club consults with local community and organises road closures and Motorsport New Zealand permits
- 4.4 The South Taranaki Car Club have submitted a request to the Stratford District Council seeking permission to close the eastern end of Junction Road from 551 Junction Road (RP5.4) to the intersection of Tawhiwhi Road (RP0.8) on Saturday 15 March 2025 between the hours of 7.00am–6.00pm. There have been numerous road racing events held in the district in past years including the Silver Ferns Rally, the Targa Rally and the annual Street Sprint Event within the Stratford township.

5. Consultative Process

5.1 Public Consultation - Section 82

The South Taranaki Car Club are required to liaise with all residents affected by the proposed road closures. The proposed road closure was advertised in Central Link and on the Council website. The event was advertised on 18 January 2025 with the objection cut-off date of Friday 7 February 2025. A second notice will be published in the Stratford Press and on the Council website subject to the recommendations outlined above being approved by Council. To date the Council has not received any written objection from any of the residents.

As this event must be approved by Motorsport New Zealand, the emergency services are formally notified of the event and are listed in the Safety Plan.

5.2 Māori Consultation - Section 81

There are no known effects that this event is likely to have on local Iwi issues.

6. Risk Analysis

<p>Refer to the Council Risk Register - available on the Council website.</p> <ul style="list-style-type: none"> • Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating? • Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks. • Is there a legal opinion needed?
--

- 6.1 In order for the South Taranaki Car Club to host this motorsport event in a safe manner on public roads, it is essential that this road is closed for the times stated in the recommendation. This will safeguard the participants in the event, the spectators and any residents wishing to travel along the road during the time of the road closure.

Council Risk Register – Risk No.29: Health, Safety and Wellbeing: Public Events. If health and safety accidents or incidents occur during events, then increased costs can occur to the events and reputation is damaged.

For this particular event the South Taranaki Car Club have Public and Products Liability Insurance a copy of which can be found in **(Appendix 4)**.

Council Risk Register – Risk No. 70: Health, Safety and Wellbeing: Dangerous Road due to weather events. If there are dangerous conditions that are not managed and communicated to the public appropriately, then there is a higher potential for car accidents and possible road fatalities.

The control for this risk is that Council officers can undertake an inspection of Junction Road prior to the event and inform the organisers if the road is safe for them to hold the event. If SDC officers deem the road to be unsafe due to a weather event, we will notify the organisers during the week preceding the event.

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	Yes. The event provides an opportunity to demonstrate the uniqueness of the Stratford district by allowing a Hillclimb on one of its scenic rural roads.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	This report supports the performance of Council by providing a regulatory function in accordance with the Local Government Act 2002

7.2 Data

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

Yes. The time of the proposed road closure is outlined in the recommendation above. There is an expectation that approximately 20 competitors from across Taranaki will attend.

7.3 **Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?		
Is it: • considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	Yes	Whilst the hill climb event is underway, there could be limited access available to residents and the general public that are intending to drive along Junction Road.

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

7.4 **Options**

<p>An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.</p> <ol style="list-style-type: none"> 1. What options are available? 2. For each option: <ul style="list-style-type: none"> • explain what the costs and benefits of each option are in terms of the present and future needs of the district; • outline if there are any sustainability issues; and • explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions? 3. After completing these, consider which option you wish to recommend to Council, and explain: <ul style="list-style-type: none"> • how this option is the most cost effective option for households and businesses; • if there are any trade-offs; and • what interdependencies exist.

The options to be considered for this report are:

Option 1. Do not approve the closing of Junction Road. If this is the option chosen, then the South Taranaki Car Club will not be able to host their part of the Gravel Weekend Hillclimb.

Option 2. Approve the proposed road closure as outlined in the recommendation above to indicate council's support of this event. This will have a positive impact for Stratford. **This is the recommended option, as this is consistent with other similar requests for closing roads for motorsport events.**

7.5 **Financial**

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

The cost of providing the traffic management will be met by the South Taranaki Car Club. Stratford District Council's officer time for approving the traffic management plan is met from current roading budgets.

7.6 **Prioritisation & Trade-off**

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

The South Taranaki Car Club has engaged Downer Traffic Management to prepare the traffic management plan as well as installing the traffic management on the day of the event, should the recommendation be approved.

7.7 **Legal Issues**

- Is there a legal opinion needed?
- Are there legal issues?

Pursuant of Section 342(1) (b) Schedule 10, Clause 11(e) of the Local Government Act 1974, provides powers to Council to formally endorse a recommendation to close a road for the purposes of a street event.

7.8 **Policy Issues - Section 80**

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

This report is consistent with the policy for Temporary Road Closures.

Attachments

Appendix 1 – Letter to residents of Junction Road

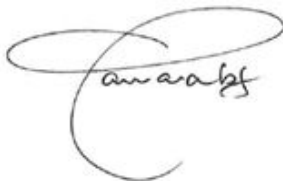
Appendix 2 – Traffic Management Plans

Appendix 3 – Safety Plan for the event

Appendix 4 - Public & Products Liability Insurance



Stephen Bowden
Roading Asset Manager



[Endorsed by]
Victoria Araba
Director - Assets



[Approved by]
Sven Hanne
Chief Executive

Date 3 February 2025

Appendix 1



PO Box 310, Hawera, 4640



20th January, 2025

TO WHOM IT MAY CONCERN

South Taranaki Car Club has applied for permission to close your road, Junction Road, from 7.30am – 5.30pm on Saturday 15th March, 2025

This closure is to enable the club to hold a Hillclimb, which will be advertised in your local paper by the Stratford District Council.

Access will be available to local residents on request, within this time. This access will be controlled by Marshals. Full competition will not begin until 10.00am.

Should you have any queries regarding this event, please contact:

Clerk of Course Ross Twyman ph: 021 195 9933

STCC Secretary Helen Cameron ph: 027 243 9096

Contacts on the day

Clerk of Course Ross Twyman ph: 021 195 9933
Event Secretary Helen Cameron ph 027 243 9096

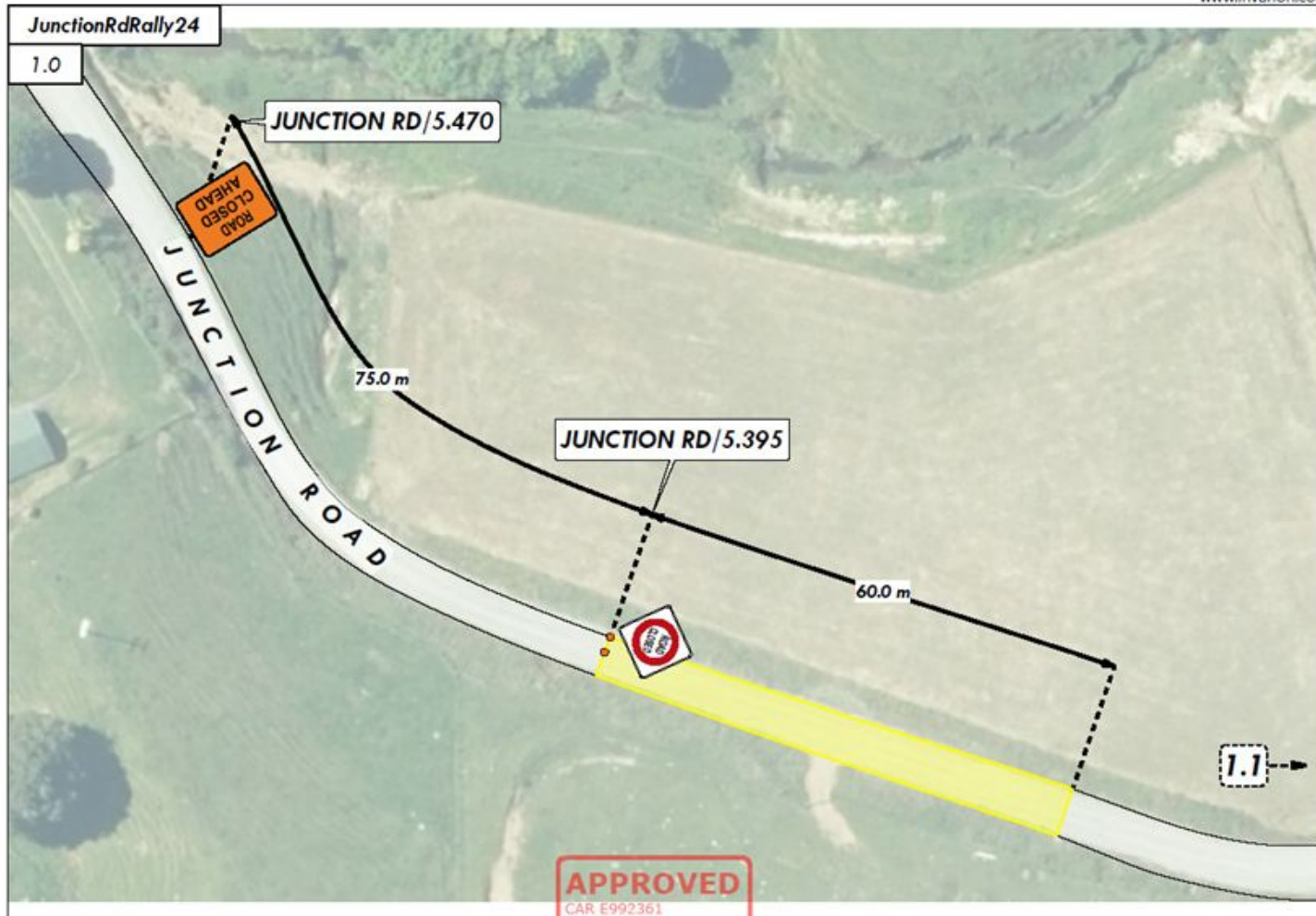
Thank you in anticipation,

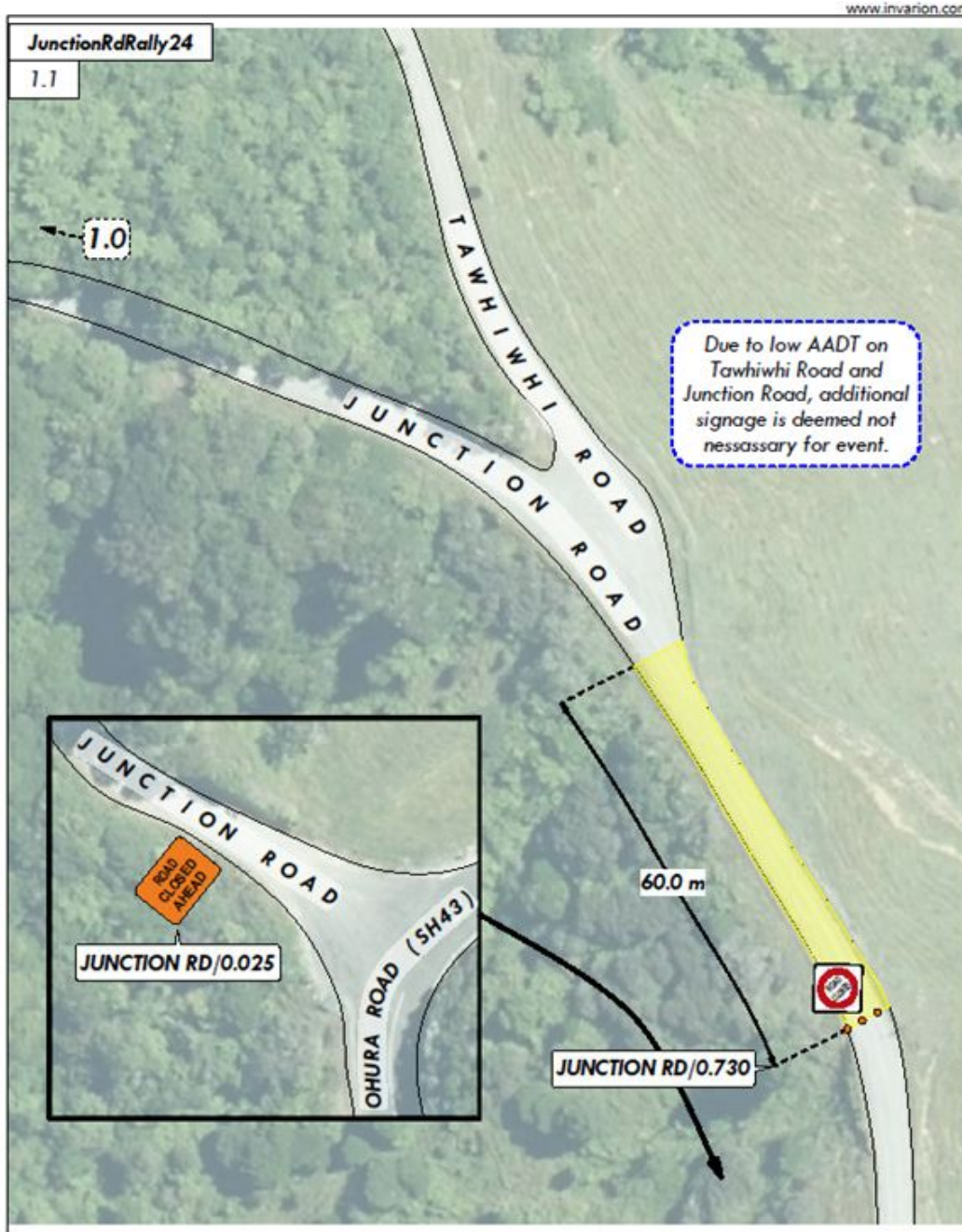
Yours faithfully

H A Cameron

Helen Cameron
SECRETARY
SOUTH TARANAKI CAR CLUB
Ph: 06 762 8036
Mobile: 027 243 9096
sthtarcarclub@gmail.com

Appendix 2





Appendix 3



PO Box 310, Hawera, 4640



**SOUTH TARANAKI CAR CLUB
SAFETY PLAN
JUNCTION ROAD GRAVEL HILLCLIMB
SATURDAY 15th MARCH, 2025
DAY ONE OF THE TARANAKI GRAVEL WEEKEND**

1. **INTRODUCTION:**

Authority: In accordance with the current New Zealand Motorsport Manual Appendix Two Schedule H, this plan sets out the systems that are in place and specifies the processes to use in the event of any injury accident for competitors, officials and the public. Permit No: 240576

MAJOR OFFICIALS:

MotorSport NZ Steward:	TBA	
Clerk of Course:	Ross Twyman	021 195 9933
Secretary of Meeting:	Helen Cameron	027 243 9096
Chief Scrutineer:	Phil Harrison	027 383 7945
First Aid:	Doug Peach	021 532 234

Event Control Headquarters: The Caravan will be Event Control which will be at the Start of the course at RS4.958
The Time Keeper, Helen Cameron, will be in the caravan along with another Marshal who will record all times.

Safety Services Contact Details:

- a) Police: 111
- b) Hospital: 06 753 6139 Taranaki Base Hospital
- c) Fire Service: 111 Toko
- d) Medical Services: 111

Event Intervention: The Clerk of Course, and the First Aid Officer, will be at the Start Line. The Clerk of Course and Safety Officer will go to the scene. The First Aid Officer will assess the situation, attend to it if the injury is minor, or make a direct call to the Ambulance Service who will decide whether an ambulance or helicopter will be sent.

The nearest hospital is Taranaki Base Hospital, David Street, New Plymouth. Telephone: 06 753 6139. This is 85km from Junction Road where the event is to be held and is approximately a 1.5hr drive. There is adequate room to land a helicopter in the paddock close to the start line approximately 200mtrs from the timing caravan, if the need arises.

Communication Network: A Base unit will be used at both the start line and the finish line. All other marshals will have a hand held .

2. **VENUE:**

Location: The event will be held on Junction Road, Matau, Stratford, within the Stratford District Council. The nearest town is Stratford which is 46km's from the event. The Start line is at RS4.958 Junction Rd, and the Finish Line is at RS1.086 on top of the crest.

Course – Length & Surface: The 3.7km course is hard based Gravel.

Vehicle Access and Egress to Venue: All access to the venue will be via Junction Road off Forgotten Highway SH 43. All services should report to Event Control Headquarters, situated at the Start Line. The Pit Area is on Tawhiwhi Road. Please refer to Item 5.

3. VENUE SECURITY:

Road Closure: Stratford District Council administers the road included in this Road Closure.

Contacts: Roading Engineer, Victoria Aroba (for all matters pertaining to the roads including surface damage and any queries on road closure or resident complaints) Phone 06 765 6099 during business hours.

(a) **Road Closure Schedule and Conditions:** The road named in Article 2 of this plan has been closed by order of the Stratford District Council pursuant to Section 342(1) (b) Schedule 10 of the Local Government Act 1974 from 7.30am until 5.30pm on the 15th March, 2025. Residents will be given the right of way at appropriate times to minimize inconvenience to them or anyone else, should the need arise.

Access will be available to local residents under the direct control of the Clerk of Course.

(b) **Signage:** There will be two **ROAD CLOSED AHEAD** signs. One at the Entrance to Junction Road, off SH43 (RS0.807) and one prior to the Road Closed sign at the Start Line. There will be two **ROAD CLOSED SIGNS**. One at the intersection of Junction & Tawhiwhi Road. The other sign will be prior to the Cattle Yards at the Start Line.

(c) **Marshal requirements:** There will be three (5) Intermediate Marshals. They will be in visual or radio contact with the other intermediate marshals and the start/finish line and caravan. They will check progress of the competing vehicle and report any stoppages or accidents to the start line and Clerk of Course. In the event of an accident, marshals are to wait for the First Aid Officer before any injured person is moved. Once the all clear is given, the Event will continue.

Spectator Control: All Marshal points will ensure spectators remain in strategic safe areas only. The event will be stopped if this safety requirement is not adhered to.

Competition manning levels:

- a) **Start line:** Event Control & Two Timing Crew who control the radio and collate times
- b) **Finish line:** Two Timing Crew
- c) **Marshals:** STCC x 5 along the course

Course Clearance: The Caravan (Event Control) will be at the Start Line along with two Marshals in the caravan who will record all starting times. Event Control will request each group to come down the hill to the Start Line in Indian File. Event Control will then request clearance from all five (5) Marshals prior to releasing the first car. Once the first car released is cleared through Marshal 2, the next car will be released, and so on until the group has completed their run. All cars will return to the Pits after their run.

Venue Layout: Attached to this Plan is a map of the layout of the course. Access to Public viewing will only be available at a Marshal Point.

4. SAFETY OF OFFICIALS AND COMPETITORS:

Officials and Marshal Training / Briefings: A Marshal Briefing Session will be undertaken to ensure that all officials controlling the event and particularly those at spectator viewing points are fully aware of safety requirements. The briefing will include instructing them on the use of the red

flag, correct procedure of using a fire extinguisher and call signs when using their radio. All Marshals will wear a Safety Vest.

Competitors Safety: The event will be conducted in accordance with the requirements of the current Appendix Five Schedule C Part 1 Article 7. A competitors briefing will be held prior to the commencement of the event outlining the event procedures with emphasis on all safety aspects.

5. **PARKING OF ALL VEHICLES:**
The Pit Paddock is 700mtrs up Tawhiwhi Road on the left hand side of the road. It is an Airfeild and there is ample parking for all vehicles and trailers. There will be a Marshal at the Intersection of Junction Road & Tawhiwhi Road to direct cars and there will be a Marshal in the Pit Paddock to ensure competitors are ready for their run. Both Marshals will be in radio contact with Event Control.
6. **VEHICLE ENTRANCES:**
All entrances will be taped.
7. **FIRE EXTINGUISHERS:**
Fire extinguishers will be placed at the Start and Finish lines, and at all Intermediate Marshal points.

Appendix 4



Insurance Certificate		
	Client ID	Agent No
Public & Products Liability	43826	8000014

We, the insurers, Vero Liability Insurance Limited confirm that Public & Products Liability Insurance has been effected on the following basis:

POLICY NUMBER	HO-LPL-6171359	
THE INSURED	Motorsport New Zealand Inc and Member Clubs in respect of Permitted Events Only	
BUSINESS DESCRIPTION	Administration, Governance and Regulation of Motor Sport In New Zealand	
POLICY PERIOD	From 4.00pm	31 December 2024
	To 4.00pm	31 December 2025
LIMIT OF INDEMNITY	\$ 10,000,000	any one Occurrence and for any one Period of insurance in respect of Products Hazard
EXCESS	\$ 3,500	per Occurrence
POLICY WORDING	VL POL PL-032022	



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.