



Our reference  
F19/13/03-D21/26182

17 February 2025

**Notice of Meetings – Tuesday 25 February 2025**

Notice is hereby given that the following meetings will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 25 February 2025** beginning at **10.00am**

**Timetable for 25 February 2025 as follows:**

10.00am	Extraordinary Meeting of Council - Water Services Delivery Model for Consultation
12 noon	Farm Committee Meeting
1.00pm	Policy and Services Committee – Hearing - To hear and consider submissions to the draft Parking Control Bylaw, Restricted Access to Roads Bylaw and Vehicle Crossing Bylaw.
3.00pm	Policy and Services Committee

Yours faithfully

Sven Hanne  
Chief Executive

# 2025 - Agenda - Farm Committee- February

25 February 2025 12:00 PM



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# AGENDA

## Farm Committee



F22/55/05-D25/5224

Date: Tuesday 25 February 2025 at 12noon  
Venue: Council Chambers, 63 Miranda Street, Stratford

1. [Welcome](#)

**1.1 Opening Karakia**  
D21/40748 Page 6

**1.2 Health and Safety Message**  
D22/17082 Page 7

2. [Apologies](#)

3. [Announcements](#)

4. [Declarations of Member's Interest](#)

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. [Attendance Schedule](#)

Attendance schedule for Farm & Aerodrome Committee meetings.

6. [Confirmation of Minutes](#)

**6.1 Farm Committee Meeting – 24 September 2024**  
D24/45129 Page 9

Recommendation

THAT the minutes of the Farm and Aerodrome Committee Meeting held on 24 September 2024 be confirmed as a true and accurate record.

/  
Moved/Seconded

7. [Matters Outstanding](#)

D20/11504 Page 13

Recommendation

THAT the matters outstanding be received.

/  
Moved/Seconded

8. Programme of Works  
D20/28552 Page 14

Recommendation

THAT the Programme of Works be received.

/  
Moved/Seconded

9. Decision Report – Reprioritising of Farm Capital Improvement  
D25/5230 Page 15

Recommendations

1. THAT the report be received.
2. THAT the Capital Expenditure project of “Cleaning and Replacement of Subsoil Drains” (approved for 2025/2026) be brought forward into the 2024/2025 year due to urgency in completing the work.

**Recommended Reason**

The poor condition of the subject subsoil drains has resulted in substandard paddocks which impacts adversely on the farm income and is thus a higher priority to resolve than originally envisaged.

/  
Moved/Seconded

10. Decision Report – Risk Register  
D25/4379 Page 19

Recommendations

1. THAT the report be received.
2. THAT the Farm Risk Register be approved and adopted.

**Recommended Reason**

Identification of risks and associated controls in the Risk Register is necessary to monitor and manage the farm overall risks for continued service delivery at these facilities.

/  
Moved/Seconded

11. Information Report – Farm Annual Business Report 2024  
D24/8823 Page 25

**Recommendations**

THAT the report be received.

**Recommended Reason**

To inform the Committee of the financial actuals for the Farm in the 2023/24 financial year.

/  
Moved/Seconded

12. Triannual Report – Farm Business and Financial Report  
D25/4377 Page 41

**Recommendations**

THAT the report be received.

**Recommended Reason**

This report provides a business and financial update on the farm activities, and highlights the milk production output for the current season.

\_\_\_\_\_/\_\_\_\_\_  
Moved/Seconded

13. Triannual Report – Health and Safety Update  
D25/4378 Page 47

**Recommendations**

THAT the report be received.

**Recommended Reason**

To update the Committee on Health and Safety matters from October to December 2024.

\_\_\_\_\_/\_\_\_\_\_  
Moved/Seconded

14. Questions

15. Closing Karakia  
D21/40748 Page 50



TE KAUNIHERA Ā ROHE O  
**WHAKAAHURANGI**  
**STRATFORD**  
DISTRICT COUNCIL

**Our reference**  
F19/13/03-D21/40748

### **Karakia**

Kia uruuru mai  
Ā hauora  
Ā haukaha  
Ā haumāia  
Ki runga, Ki raro  
Ki roto, Ki waho  
Rire rire hau Paimārire

I draw in (to my being)  
The reviving essence  
The strengthening essence  
The essence of courage  
Above, Below  
Within, Around  
Let there be peace.



**Our reference**  
F19/13/03-D22/17082

### **Health and Safety Message**

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

**5. Attendance schedule for 2025 Farm and Aerodrome Committee meetings.**

Date	25/02/25	27/05/25	23/09/25
<b>Meeting</b>	F	F	F
Neil Volzke			
Steve Beck			
Grant Boyde			
Annette Dudley			
Jono Erwood			
Ellen Hall			
Amanda Harris			
Vaughan Jones			
Min McKay			
John Sandford			
Clive Tongaawhikau			
Mathew Watt			

Key	
FA	Farm Committee Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
	Non committee member
(AV)	Meeting held, or attended, by Audio Visual Link



# MINUTES

## Farm Committee



F22/55/05– D24/45129

Date: Tuesday 24 September 2024 at 12noon  
Venue: Council Chambers, 63 Miranda Street, Stratford

### Present

Councillor G W Boyde (the Chairman), the District Mayor N C Volzke, Councillors S J Beck and V R Jones, and Committee Member - Property Officer – Ms S Flight.

### In attendance

The Chief Executive – Mr S Hanne, Councillors A M C Dudley and E E Hall, The Director – Environmental Services - Mr B Sutherland, the Acting Director – Community Services – Mrs E Bishop, the Acting Director – Corporate Services – Mrs C Craig, The Acting Director - Assets – Mr S Bowden and the Committee Secretary– Ms E Coulton.

#### 1. Welcome

The Chairman welcomed the Mayor, Deputy Mayor, Chief Executive, Councillors, and staff.

##### 1.1 Opening Karakia

The opening karakia was read.

##### 1.2 Health and Safety Message

The Chairman reiterated the health and safety message and emergency procedures.

#### 2. Apologies

There were no apologies.

#### 3. Announcements

There were no announcements.

#### 4. Declarations of Members Interest

The Chairman requested Councillors to declare any real or perceived conflicts of interest relating to items on this agenda. There were no conflicts of interest declared.

#### 5. Attendance Schedule

The attendance schedule for Farm Committee meetings was attached.

6. Confirmation of Minutes

6.1 Farm and Aerodrome Committee Meeting – 18 June 2024

Recommendation

THAT the minutes of the Farm and Aerodrome Committee Meeting held on Tuesday 18 June 2024 be confirmed as a true and accurate record.

BOYDE/BECK  
Carried  
F&A/24/22

7. Matters Outstanding

Recommendation

THAT the matters outstanding be received.

VOLZKE/JONES  
Carried  
F&A/24/23

8. Programme of Works

Recommendation

THAT the Programme of Works be received.

BOYDE/BECK  
Carried  
F&A/24/24

9. Triannual Report – Farm Business and Financial Report

Recommendation

THAT the report be received.

Recommended Reason

This report provides a business and financial update on the farm activities, and highlights the milk production output for the current season.

JONES/BECK  
Carried  
F&A/24/25

Questions/Points of Clarification:

- The Chairman noted for the committees information that the Fonterra Farmgate Milk Price per kgMS sits between \$7.75 and \$9.25 with a median point of \$8.50. He noted that this is positive as the Council Farm has increased 22% year to date on production.
- The District Mayor noted the Fonterra Farm Insights report, noting various measures to be undertaken for optimisation. The Chairman emphasised that these are just

recommendations and these instances do not allow for other impacting issues such as weather, he noted that these can be used as a guide but no farm would be achieving all the suggested recommendations.

- The District Mayor noted a potential mistake in the reporting of the farm budgets, he noted that it needs an additional YTD collum.
- Councillor Hall noted the positive increase, she enquired as to what is contributing to the overall success. The Chairman noted that a number of things have been contributing to the general increase, the main reason being that it has been a fantastic start to spring with management capturing the opportunities well. He also noted that there has been a better use of fertilizer and the timing associated with that.
- The Chairman noted that TRC have completed their riparian fencing and planting audit. This audit indicated a change of scope from their perspective, however the farm has done a large bulk of planting. The Property Officer further noted that the standards have changed and we now require two wires minimum instead of the one previously.
- The Chairman noted that there has been significant damage to culverts recently, he notes that we may require more and potentially larger culverts. The Property Officer noted that this may require more funding. The Acting Director – Assets noted that any pipe greater than 900 m will require a resource consent, so therefore adding an additional cost. The Property Officer noted that she will come back with a full report on this matter to discuss budgets and culvert logistics.

#### 10. Triannual Report – Health and Safety Update

##### Recommendation

THAT the report be received.

##### Recommended Reason

To update the Committee on Health and Safety matters from July to September 2024.

BOYDE/BECK  
Carried  
F&A/24/26

- The Property Officer noted that they are currently in the process of obtaining quotes for storm water analysis on the culverts that require attention, she expressed that once this is obtained they will bring this forward to committee to discuss funding.
- The Chairman drew attention to section 5.3, noting the helicopter incident that took place in August. He noted that this was a training accident where the helicopter flew over the cow shed, disturbing the stock and in turn resulting in stock being spooked and escaping. He emphasised that a discussion needs to be had with both parties about the incident. The Property Officer noted that she has communicated this to both parties.

## 11. Decision Report – Risk Register

### Recommendation

1. THAT the report be received.

JONES/VOLZKE  
Carried  
F&A/24/27

2. THAT the Farm Risk Register be approved and adopted.

BOYDE/BECK  
Carried  
F&A/24/28

### Recommended Reason

Identification of risks and associated controls in the Risk Register is necessary to monitor and manage the farm overall risks for continued service delivery at these facilities.

- The District Mayor noted that risk 2 is exclusive to Covid-19, he suggested that this risk should be altered to include all infectious diseases/sicknesses, as the same risk applies for all.
- Councillor Jones noted that risk 3 states that the sharemilkers have a run off, he was under the impression that we no longer have one in operation. The Chairman clarified that we do not have a run off and this will need to be updated.
- The Chief Executive noted that it may be worth while to include a severe weather event on the register. The District Mayor highlighted that severe weather is included within risk number 7, natural disasters. It was decided that due to severe weather being a high likelihood event, it requires its own separate risk.

## 12. Questions

- Councillor Jones enquired as to whether an update is available on the forestry matters. The Property Officer noted that there has been no progression as of yet. The Chairman queried if there is a plan for contacting a group on these matters. The Property Officer confirmed that there is plans, however no timeframe at current.

## 13. Closing Karakia

The closing Karakia was read.

*The Meeting Closed at 12:28 pm.*

## Farm and Aerodrome Committee Matters Outstanding Index

D20/11504

ITEM OF MATTER	MEETING RAISED	RESPONSIBILITY	CURRENT PROGRESS	EXPECTED RESPONSE
Where does Farm Depreciation go	18 June 2024	Christine		
Priorities for where income goes	18 June 2024			

2025 - Agenda - Farm Committee- February - Programme of Works

<b>Feb-25</b>	<b>May-25</b>	<b>Sep-25</b>
Farm Business Annual Plan/Report 2024		Farm Environmental Report
Draft Budget 2025/26		Draft Farm Business Report 2025
Farm Environmental Report		
		Budget, Capital Projects and rate mitigation
Farm Operations - Monthly Report	Farm Operations - Monthly Report	Farm Operations - Monthly Report
Risk Register	Risk Register	Risk Register
Health and Safety Report	Health and Safety Report	Health and Safety Report

# DECISION REPORT



F22/55/04 – D25/5230

To: Farm Committee  
 From: Special Projects Manager  
 Date: 25 February 2025  
 Subject: Reprioritising of Farm Capital Improvement

### Recommendations

1. THAT the report be received.
2. THAT the Capital Expenditure project of “Cleaning and Replacement of Subsoil Drains” (approved for 2025/2026) be brought forward into the 2024/2025 year due to urgency in completing the work.

### Recommended Reason

The poor condition of the subject subsoil drains has resulted in substandard paddocks which impacts adversely on the farm income and is thus a higher priority to resolve than originally envisaged.

/  
Moved/Seconded

### 1. Purpose of Report

The purpose of this report is to seek Council’s approval to bring forward capital expenditure funding for this project on the Council farm from the 2025/26 financial year to the current year.

### 2. Executive Summary

- 2.1 The 2024/2034 Long Term Plan has allocated \$50,000 in 2025/26 for cleaning and replacing subsoil drains.
- 2.2 Council’s sharemilker has submitted that the condition of the subject subsoil drains is such that a major paddock is now unusable during winter months and is in no condition to be regressed. This adversely affects the farm income and is now a higher priority than was originally thought and he has asked that urgent attention to the subsoil drainage be given.

### 3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”

Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
	✓	✓	

4. Background

- 4.1 In submitting a business case for this project as part of the 2024/2034 Long Term Plan consideration it was proposed for the 2024/25 financial year. However, in the review and budget considerations the subsoil drainage work was pushed out to 2025/26. It is now considered appropriate to reprioritise this project and bring it forward.
- 4.2 A number of ceramic subsoil drains in the paddocks to the rear of the aerodrome appear to have failed and are in need of replacement. This failure, possibly as a result of an army exercise conducted on the aerodrome and farm some years ago, has resulted in poor recent cropping and a paddock that in all likelihood will only grow weeds when it comes to regressing next spring. So as to avoid the loss of a growing season, it is considered prudent to carry out the restorative drainage work this autumn, hence the need to bring forward the necessary funding.

5. Consultative Process

5.1 **Public Consultation - Section 82**

Public consultation is not considered necessary or appropriate in this matter.

5.2 **Māori Consultation - Section 81**

As this matter is purely farm operational in substance and Māori are not impacted in any way, consultation is not considered necessary. They will however be consulted in terms if the culvert replacement referred to in 4.3 above as part of the eventual resource consent application.

6. Risk Analysis

This report relates to the following risks in the Council's Risk Register:

**Risk 59 – Reputational and Conduct.** CCO and other out-sourced functions. If Council's non-core activities (farm, aerodrome) or CCO (Percy Thompson Trust) operate in a way that has the potential for non-compliance with the law or potential for financial loss then there may be legal, financial, environmental and health and safety implications.

If we don't take steps to mitigate the subsoil drainage issue sooner rather than later there is a real risk of financial loss to the farm.

Other than that there is no other identified risk and a legal opinion is not considered necessary.

7. Decision Making Process – Section 79

7.1 **Direction**

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	The recommendations are consistent with the Farm components of the Long Term Plan 2024-2034 and provide a consistent approach to ensure plans around asset management reflects the strategic direction
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	Asset protection – ensure that the farm meet Councils Level of Service with Council requirements.



**7.2 Data**

The information provided herein is based on reliable data and results of further discussions with Council’s sharemilker and no assumptions have had to be built in.

**7.3 Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	No	
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	No	

In terms of the Council’s Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

**7.4 Options**

Essentially there are three options available in regard to this matter:

**Option 1 – Do Nothing.**

While this will have no budgetary implications, from a farm operational perspective it is not recommended for reasons outlined above.

**Option 2 – Adopt the Recommendations herein.**

**7.5 Financial**

There is an obvious financial implication herein in terms of the Annual Plan in the need for an additional \$50,000 expenditure in 2024/2025.

**7.6 Prioritisation & Trade-off**

There is no issue with Council’s capacity to deliver.

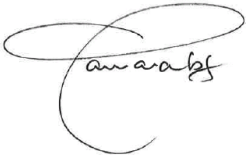
**7.7 Legal Issues**

There are no legal issues relative to this matter

**7.8 Policy Issues - Section 80**

There are no policy issues inherent herein.

Neil Cooper  
Special Projects Manager



[Endorsed by]  
V Araba  
**Director - Assets**



[Approved by]  
Sven Hanne  
**Chief Executive**

**Date** 18 January 2025

# DECISION REPORT



F22/55/04 – D25/4379

To: Farm Committee  
 From: Parks and Reserves Officer  
 Date: February 2025  
 Subject: Risk Review

Recommendations

1. THAT the report be received.
2. THAT the Farm Risk Register be approved and adopted.

**Recommended Reason**  
 Identification of risks and associated controls in the Risk Register is necessary to monitor and manage the farm overall risks for continued service delivery at these facilities.

/ Moved/Seconded

1. Purpose of Report
  - 1.1 The purpose of this report is to seek the Committee’s approval and adoption of the Farm Risk Register.
2. Executive Summary
  - 2.1 The Farm Risk Register (register) has been developed to identify risks and controls necessary to manage those risks at the farm. This register will be a useful tool for this Committee, the Sharemilkers and Council staff, to ensure that risk are minimised and the level of service provision maintained.
  - 2.2 Officers have recommended a change to the Risk Register.
3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
<b>Social</b>	<b>Economic</b>	<b>Environmental</b>	<b>Cultural</b>
	✓	✓	

4. Background

- 4.1 The responsibilities of the Farm Committee are to:
- Monitor the management of Farm risks including legislative, health and safety, financial, and environmental risks.
  - Discuss incidents, and evaluate risk management controls.
- 4.2 The Farm Risk Register is attached in **Appendix 1**. It is expected that the register will be regularly reviewed and maintained by Council Officers and Sharemilkers (for the Farm) and monitored by the Committee on a triannual basis. Any changes proposed as a result of the regular review will be brought to the Committee for approval.
- 4.3 Officers have reviewed the Risk Register and changes are highlighted in **Appendix 1**. Changes are considered minor, and include:
- **Risk Alert 2**  
Added the word “pandemic” to the Risk Subject.
  - **Risk Alert 9**  
Added “from nearby aerodrome operations” to the Risk Description. This adds clarity to the origin of the risk.

5. Consultative Process

**5.1 Public Consultation - Section 82**

No public consultation is required.

**5.2 Māori Consultation - Section 81**

No Māori consultation is required.

6. Risk Analysis

- 6.1 This report relates to the following risks in the Council's Risk Register:
- Risk 59 – Reputational and Conduct.** If Council's non-core activities operate in a way that has the potential for non-compliance with the law or potential for financial loss then there may be legal, financial, environmental and health and safety implications.
- Risk 98 – Reputational and Conduct.** Environmental Degradation and Biodiversity Loss. If council owned properties, including the farm, suffer due to lack of consideration of climate adaptation and mitigation THEN we may be at risk of creating emissions beyond our ability to offset.

7. Sustainability Consideration

- 7.1 No Sustainability consideration is required for this report.

8. Decision Making Process – Section 79

**8.1 Direction**

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	The recommendations are consistent with the Farm components of the Long Term Plan 2024-2034 and provide a consistent approach to ensure plans around asset management reflects the strategic direction
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	Asset protection – ensure that the farm meet Councils Level of Service with Council requirements.

**8.2 Data**

- |  |
|--|
| <ul style="list-style-type: none"> <li>• Do we have complete data, and relevant statistics, on the proposal(s)?</li> <li>• Do we have reasonably reliable data on the proposals?</li> <li>• What assumptions have had to be built in?</li> </ul> |
|--|

The Risk Register is based on requirements from:

- The Taranaki Regional Council
- Fonterra Limited
- Ministry of Primary Industries; and
- Civil Aviation Authority.

**8.3 Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	No	
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	No	

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

**8.4 Options**

**Option 1 – Do Nothing** (decline to adopt the Farm Risk Register).

The risk of not adopting the Farm Risk Register is that Council is not able to minimize the disruption to farm activities, and this could have financial, safety, political or other implications.

**Option 2 – Approve and Adopt the Farm Risk Register** with or without the amendments identified in Section 5 of this report and highlighted in **Appendix 1**.

This is the preferred recommendation. The Farm Risk Register provides the foundation for risk management and reporting.

**8.5 Financial**

There are no immediate financial implications, however, the identification and the management of risks will enable the Committee and Council Officers to better understand the financial implications of:

- The identified risks, prior to application of control measures;
- The control measures; and
- The residual risks following the application of the control measures

**8.6 Prioritisation & Trade-off**

The Committee, Council Staff and the Sharemilkers are able to deliver on the requirements of the Risk Register;

Adopting the Risk Register will provide an operational tool for cost effective management of both facilities

**8.7 Legal Issues**

There are no legal issues with this report.

**8.8 Policy Issues - Section 80**

There are no Policy issues with this report.

**Attachments:**

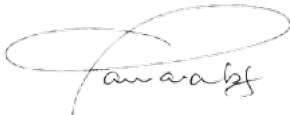
**Appendix 1 – Farm Risk Register**



Melanie McBain  
**Parks and Reserves Officer**



Steve Taylor  
**Property and Projects Manager**



[Endorsed by]  
Victoria Araba  
**Director - Asset**



[Approved by]  
Sven Hanne  
**Chief Executive**

**Date** 18 February 2025

## Farm Risk Register

Risk Number	Risk Category	Risk Subject	Risk Description	Risk Score Raw	Control Description	Residual Risk Score
1	Reputational and Conduct	Reputational Damage	<ul style="list-style-type: none"> <li>Reputational damage to Council can occur as a result of: <ul style="list-style-type: none"> <li>Lack of operational transparency;</li> <li>Poor Management;</li> <li>Environmental damage;</li> <li>Non-compliance</li> </ul> </li> <li>Reputational damage could lead to hefty fines which may cause ratepayers and the public losing faith in the council-run farm.</li> <li>Change of Government Policy or Legislative change can also have consequences to the reputation of the farm and the council also.</li> </ul>	High	<ul style="list-style-type: none"> <li>Continually working with TRC to ensure that: <ul style="list-style-type: none"> <li>the farm complies with TRC Best On-farm practise;</li> <li>the farm complies with Fonterra requirements in terms of supply;</li> <li>All records are kept up to date on a regular basis.</li> </ul> </li> <li>Ensure transparent decisions are made at all times;</li> <li>Consistently keep all involved in the farm up to date and well informed of any changes to rules and regulations.</li> <li>Review contract with Sharemilkers every three years to ensure everyone is on same page</li> </ul>	Medium
2	Operational	COVID- 19 / Pandemic	<ul style="list-style-type: none"> <li>If the sharemilker contracts COVID-19 and is unable to work for a few weeks this could affect the operation of the farm.</li> </ul>	Medium to High	<ul style="list-style-type: none"> <li>Prepare and maintain a Business Continuity Plan.</li> <li>Have a Movement Plan between the Sharemilker and other workers to eliminate the transmission of the virus to others.</li> <li>Limit movement of stock, people and machinery on/off farm.</li> <li>Work with Bio-Security NZ, Ministry Primary Industries (MPI), Taranaki Regional Council (TRC), Farm Vets to ensure the threat is identified and work to minimise the threat.</li> <li>Ensure Staff/committee are kept up to date with everyday decisions. Follow MPI Guidelines - <a href="https://www.biosecurity.govt.nz/growing-and-harvesting/land-care-and-farm-management/biosecurity-on-your-farm/">https://www.biosecurity.govt.nz/growing-and-harvesting/land-care-and-farm-management/biosecurity-on-your-farm/</a></li> </ul>	Medium to Low
3	Operational	Infectious Disease/ Biosecurity Risk and Pandemic	<ul style="list-style-type: none"> <li>If there is a threat to animals on farm through disease, this will affect the wellbeing of all stock on farm.</li> <li>Given the current Sharemilkers have a run-off this will also limit stock from outside the farm coming onto the dairy farm.</li> </ul>	Medium to High	<ul style="list-style-type: none"> <li>Take a proactive approach to any known threats to protect the farm and develop a plan to deal with this threat, in discussion with the Fonterra and the Bank;</li> <li>Prepare and maintain a Business Continuity Plan.</li> <li>Have a Movement Plan between the Sharemilkers runoff farm and the Council's farm to eliminate any infection due to movement between farms.</li> <li>Limit movement of stock, people and machinery on/off farm.</li> <li>Work with Bio-Security NZ, Ministry Primary Industries (MPI), Taranaki Regional Council (TRC), Farm Vets to ensure the threat is identified and work to minimise the threat.</li> <li>Ensure Staff/committee are kept up to date with everyday decisions. Follow MPI Guidelines - <a href="https://www.biosecurity.govt.nz/growing-and-harvesting/land-care-and-farm-management/biosecurity-on-your-farm/">https://www.biosecurity.govt.nz/growing-and-harvesting/land-care-and-farm-management/biosecurity-on-your-farm/</a></li> </ul>	Medium to Low
4	Operational	Aerodrome	<ul style="list-style-type: none"> <li>Cows on runway</li> </ul>	Medium to High	<ul style="list-style-type: none"> <li>Prepare and maintain a clear set of rules for both the Aerodrome users and the Council farms Sharemilkers and employees</li> </ul>	Low
5	Animal Welfare	Reputational Damage	<ul style="list-style-type: none"> <li>Animal Welfare issues – If an animal welfare issue eventuates on-farm then reputational damage to both Sharemilker and Council could occur.</li> </ul>	Medium	<ul style="list-style-type: none"> <li>To ensure there is good animal welfare practice on farm and as the cows are owned by the Sharemilkers, the following codes must be complied with: <ul style="list-style-type: none"> <li>The Animal Welfare Act 1999;</li> <li>An <i>Animal Health Plan</i> provided through a Veterinary Practice; and</li> <li>The Fonterra Welfare Codes and Regulations</li> </ul> </li> </ul>	Low

2025 - Agenda - Farm Committee- February - Decision Report - Risk Register

Risk Number	Risk Category	Risk Subject	Risk Description	Risk Score Raw	Control Description	Residual Risk Score
6	Financial	Low Pay-out and or significant increase in operational costs.	<ul style="list-style-type: none"> <li>Low pay-out can and will cause financial stress on farm if not handled correctly.</li> <li>Significant increases in essential materials such as feed and fertiliser can and will cause financial stress on farm if not handled correctly.</li> </ul>	Low - Medium	<ul style="list-style-type: none"> <li>Work with the farm owner (Council)/bank/accountant to set up a budget. A low pay-out can be addressed by running the farm on minimal operations and very low costs. For example, maintenance fertiliser only. Only things that need to be done to keep the farm running will be done.</li> <li>Select correct options for current financial climate and low pay-out.</li> </ul>	Low
7	Environmental	Natural Disaster	<ul style="list-style-type: none"> <li>Weather, Eruption, Earthquakes any of these can affect the farm.</li> <li>Any of these disasters can cause major damage to farm buildings and infrastructure.</li> <li>Loss of income also will come into effect.</li> </ul>	Low - Medium	<ul style="list-style-type: none"> <li>Prepare and maintain a Natural Disaster Management Plan.</li> <li>Communicate to the regional /district Civil Defence Authority;</li> <li>Prepare and maintain a Business Continuity Plan.</li> <li>Have an up-to-date Business Interruption Insurance.</li> <li>Secure an alternative power source e.g. generator that is available when required.</li> <li>Work with Sharemilkers to ensure that they are aware of their responsibilities.</li> <li>Ensure industry best practice is followed.</li> </ul>	Low
8	Health and Safety and Wellbeing	Health and Safety	<ul style="list-style-type: none"> <li>Lone worker or staff members seriously injured or killed on farm is a serious health and safety breach.</li> </ul>	Low-Medium	<ul style="list-style-type: none"> <li>Work with the Sharemilkers to ensure that they have quality training and are aware of their responsibilities.</li> <li>Ensure contract is updated in accordance with Health and Safety regulation and best on-farm practices;</li> <li>Ensure that there are processes and measure in place to ensure that all staff are safe at all times and can communicate effectively in emergency and be reached promptly.</li> </ul>	Low
9	Health and Safety and Wellbeing	Injury/Fatality	<ul style="list-style-type: none"> <li>Staff member is seriously injured or killed on farm from an aircraft crash <b>from nearby aerodrome operations.</b></li> </ul>	High	<ul style="list-style-type: none"> <li>Ensure that there are processes and measure in place to ensure that all staff including visitors are safe at all times and can communicate effective in emergency and be reached promptly.</li> </ul>	Medium
10	Health and Safety and Wellbeing	Injury/Fatality	<ul style="list-style-type: none"> <li>Sharemilker/Staff member is seriously injured or killed on the farm from electric shock when emptying sand trap.</li> </ul>	High	<ul style="list-style-type: none"> <li>Ensure that only qualified and experience persons undertake this work and a spotter is in place for the duration of the work.</li> <li>Ensure that there are processes and measure in place to ensure that all staff are safe at all times</li> </ul>	Low
11	Compliance	Environmental	<ul style="list-style-type: none"> <li>Not meeting the emission reduction target (30%) set by Fonterra</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Work with Fonterra and the Sharemilker to establish an emissions reduction plan, and set achievable targets to meet through out the year.</li> </ul>	Low



# INFORMATION REPORT



F22/55/04 – D25/5665

To: Farm and Aerodrome Committee  
 From: Property and Projects Manager  
 Date: 25 February 2025  
 Subject: Farm Annual Business Report 2024

## Recommendations

1. THAT the report be received.

### Recommended Reason

To inform the Committee of the financial actuals for the Farm in the 2023/24 financial year.

\_\_\_\_\_  
 Moved/Seconded

1. Purpose of Report
  - 1.1 To present the Committee with the year end results for the Council farm for 2023/24 financial year.
2. Executive Summary
  - 2.1 The Draft Farm Annual Business Report 2024 was presented to the Committee in June 2024.
  - 2.2 The Committee approved at that meeting that the remaining profit for the 2023/24 financial year of \$116,300 be allocated to loan repayments and the remaining balance to go into the reserve.
  - 2.3 This payment was adjusted to \$116,087 once the actual capital expenditure for 2023/24 was finalised.

### 3. Local Government Act 2002

Under section 10 of the Local Government Act 2002, the Council's purpose is to "enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future"			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
	✓		

4. Background

- 4.1 This report is presented to the Farm Committee (Committee) to enable it to fulfil its responsibilities under the Farm Committee Terms of Reference.
- 4.2 The farm debt as at 1 July 2023 was at \$1,909,228. Council debt (before payments) increased \$16,300 due to capital expenditure.
- 4.3 The Committee recommended that a debt repayment continued to be made annually at a level that ensure debt was not higher than the previous year.
- 4.4 Council Officers informed the Committee that the 2023/2024 financial year hadn't been closed off and all invoices hadn't been accounted for, which meant the expenditure and net profit would change. Expenditure would go up and available net profit would reduce.
- 4.5 The Committee approved at that meeting that the remaining profit for the 2023/24 financial year of \$116,300 be allocated to loan repayments and the remaining balance to go into the reserve.
- 4.6 This payment was adjusted to \$116,087 once the actual capital expenditure for 2023/24 was finalised.

5. Information Summary

- 5.1 Refer to the Farm Business Report in Appendix 1.

6. Strategic Alignment

**6.1 Direction**

This report is consistent with the relevant sections of the 2024-2034 Long Term Plan.

**6.2 Annual Plan and Long-Term Plan**

There are no Annual Plan and Long Term Plan implications to consider with this report.

**6.3 District Plan**

There are no District Plan implications to consider with this report.

**6.4 Legal Implications**

There are no legal implications to consider with this report.

**6.5 Policy Implications**

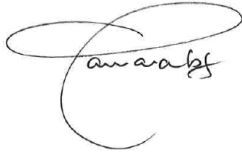
There are no policy implications to consider with this report.

**Appendix:**

- 1. Farm Business Report 2024



Steve Taylor  
**Property and Projects Manager**



Victoria Araba  
**Director Assets**



[Approved by]  
Sven Hanne  
**Chief Executive**

**Date 20 February 2025**



# FARM BUSINESS REPORT - 2024



TE KAUNIHERA Ā ROHE O  
**WHAKAAHURANGI**  
**STRATFORD**  
DISTRICT COUNCIL



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## 1. Executive Summary

In 2020, the Farm and Aerodrome Committee (Committee) was established for the governance and oversight of the combined activities of the Council owned Dairy Farm and the Stratford Aerodrome. Council subsequently resolved in early 2024 to remove the Aerodrome from the Committee and change the Committee's name to the Farm Committee. It was also agreed to reduce the annual number of meetings from four to three. These changes took effect from 1 July 2024.

The Farm Business Report 2024 provides an overview of the farm financial results for 2023/24 and presents the budget for 2024/25.

The year end result for the 2023/2024 financial year has a net profit of \$266,032, slightly up on the budgeted net profit of \$258,046 and largely due to budget assumptions around revenue. Milk solid production was at 149,308 kgMS compared to a budgeted figure of 154,000 kgMS, however the final milk price received of \$8.56 per kgMS is 0.56 cents higher than what was originally budgeted.



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## 2. Committee Objectives

The objectives of the Farm Committee include:

1. Operate the farm as a separate, economic, business unit.
2. Profits from the farm are to be returned to Council to provide a 'dividend' to Council, offset debt, or be reinvested in the farm as set by Council during the Annual or Long Term Plan process.
3. Determine the strategic objectives and performance measures for the farm and set the annual budget, and monitor performance against budget.

The Committee's responsibilities are to assist the Council in achieving its responsibility to the district ratepayers to ensure the farm is profitable and provides a sustainable return.



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### 3. Local Government Purpose

The farm is considered to be an economic investment that was purchased for the purposes of providing a financial contribution to ease the burden of rates on the community.

**Social** – The farm does not directly benefit social well-being in any fundamental way.

**Economic** – The farm contributes to the economic well-being of the district by providing rates mitigation for ratepayers. It is not in direct competition with other businesses in the district and therefore does not diminish economic activity. It provides some employment opportunities and contributes to the district economy through procurement of goods and services.

**Environmental** – Dairy farming is generally not viewed as an environmentally friendly activity. However, the Council has an Environmental Plan and is directly involved in riparian planting, freshwater plans, and complies with environmental regulations. Council has increased its investment in this area, as industry stakeholders demand better farming practices.

**Cultural** – The farm does not directly benefit cultural well-being in any fundamental way.





#### 4. Farm Details

GENERAL	
<b>Address</b>	202 Flint Road East RD24 STRATFORD 4394
<b>Area</b>	158 ha effective
<b>Topography</b>	Flat
<b>Soil type</b>	Volcanic
<b>Farm Committee</b>	Grant Boyde (Chair) Vaughan Jones Steve Beck Neil Volzke (District Mayor)
<b>Council Staff</b>	Property Officer Finance Officer
<b>Sharemilkers</b>	Fernharp Trust Partnership Aaron Riddick and Fiona Hogan-Riddick
<b>Consultant</b>	Jono Buchly

OPERATIONAL	
<b>Cows</b>	360 Friesian cross
<b>Feeding System</b>	10 to 20% of total feed is imported

INFRASTRUCTURE	
<b>Cow Shed</b>	Herringbone 36 aside with automatic cup removers and teat sprayer (owned by sharemilker). In shed feeding system (72 batch feeders with 23 T capacity polyethylene silo). Milk room, office, toilet, pump room. 16000 l capacity milk vat (owned by Fonterra).
<b>Yard</b>	400 capacity with loading ramp. Dungbuster. Bobby calf shed with loading ramp. Lockable shed 2x 4 bay hay shed Silage/maize pit Storage container 3x water tank – 20,000 l capacity



INFRASTRUCTURE	
<b>Irrigation</b>	Travelling irrigator 20 ha.
<b>Other</b>	Old cowshed, loading race and vet race. Two bay calf rearing shed. Lockable shed – Fertiliser spreader storage. 2x one bay hay barns. Sheep shearing shed. Two metal pits.

ACCOMMODATION	
<b>Farmhouse</b>	Four bedrooms. Double garage. Carport. Garden Shed.
<b>Workers Cottage</b>	Three bedrooms. Self-contained one bedroom cabin. Three bay shed



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## 5. Financial Performance 2023/2024

- The Net Profit for the year is \$266,032.
- Total milk supply revenue fell short of the budget by \$28,496, being \$587,504. This was due to lower-than-expected total milk production at the end of the season, combined with the final forecasted milk price being lower than the original expectation of \$8.00 per kgMS.
- The total milk production was 149,308 kgMS. This is lower than the target of 154,000 kgMS, but an increase of 4.7% from the last financial year.
- Expenditure was down against budget by \$11,867 at \$448,894, mainly due to notable savings in fertiliser and off farm grazing.
- The value of the Fonterra shares held at the start of the financial year (1 July 2023) was \$479,322, at \$3.02 per share. As at 30 June 2024, the shares had decreased to \$2.95 each, with a total value of \$468,212.
- Actual total expenditure per kgMS produced was \$3.01 (2023: \$3.21).

## 6. Annual Financial Report 2023/24

	BUDGET 2023/2024	ACTUAL 2023/2024	VARIANCE	BUDGET 2024/2025
<b>3800 Farm Investment</b>				
<b>1700 Income</b>				
Milk Proceeds	\$616,000	\$587,504	-\$28,496	\$616,000
Milk Production	\$102,807	\$127,421	\$24,614	\$19,840
Dividend				
<b>Total Income</b>	<b>\$718,807</b>	<b>\$714,926</b>	<b>-\$3,881</b>	<b>\$635,840</b>
<b>1701 Operating Costs</b>				
Fencing	\$3,500	\$2,747	\$753	\$3,500
R & M major works	\$35,000	\$30,381	\$4,619	\$0
Repairs & maintenance	\$25,000	\$30,631	-\$5,631	\$30,000
Consultants	\$513	\$435	\$78	\$200
Off-farm grazing	\$48,000	\$41,312	\$6,688	\$48,000
Pasture management	\$10,000	\$8,812	\$1,188	\$15,000
Fertiliser	\$75,000	\$59,098	\$15,902	\$90,000
Insurance	\$10,027	\$10,970	-\$943	\$13,711
Lease	\$6,500	\$6,500	\$0	\$6,500
Licences & permits	\$765	\$1,649	-\$884	\$800
Rates (services only)	\$1,045	\$506	\$539	\$1,012
Subscriptions & publications	\$3,000	\$5,753	-\$2,753	\$5,500
Sustenance	\$91,000	\$93,960	-\$2,960	\$100,000
Weed control	\$5,000	\$5,245	-\$245	\$7,000
Water consumption	\$0	-\$1,700	\$1,700	\$0
<b>Total Operating Costs</b>	<b>\$314,350</b>	<b>\$296,299</b>	<b>\$18,051</b>	<b>\$321,223</b>
<b>1702 Interest</b>				
Bank interest expenses	\$68,629	\$64,229	\$4,400	\$84,539
<b>Total Interest</b>	<b>\$68,629</b>	<b>\$64,229</b>	<b>\$4,400</b>	<b>\$84,539</b>
<b>1703 Overheads</b>				
Corporate services	\$12,171	\$15,931	-\$3,760	\$25,864
Fixed management				\$9,683
Assets Director	\$6,219	\$7,857	-\$1,638	\$8,606
Parks & Property	\$12,350	\$14,629	-\$2,279	\$16,140
<b>Total Overheads</b>	<b>\$30,740</b>	<b>\$38,417</b>	<b>-\$7,677</b>	<b>\$60,293</b>
<b>1704 Depreciation</b>				
Depreciation buildings	\$47,042	\$49,949	-\$2,907	\$53,693
<b>Total Depreciation</b>	<b>\$47,042</b>	<b>\$49,949</b>	<b>-\$2,907</b>	<b>\$53,693</b>
<b>Total Expenditure</b>	<b>\$460,761</b>	<b>\$448,894</b>	<b>\$11,867</b>	<b>\$519,748</b>
<b>Net Cost of Service</b>	<b>(\$258,046)</b>	<b>(\$266,032)</b>	<b>(7,986)</b>	<b>(\$116,092)</b>



## 7. Annual Capital Financial Report 2023/24

The budget for 2023/24 for capital expenditure was set at \$16,300, and included riparian planting, and completing an upgrade to the water lines and trough. The water lines upgrade was required due to the ageing infrastructure and benefits the farm by enabling more efficient water usage.

**Capital expenditure in 2023/24 of \$16,300 is within budget**

	<b>BUDGET 2023/2024</b>	<b>ACTUAL 2023/2024</b>	<b>VARIANCE</b>
<b>Level of Service</b>			
Water lines and trough upgrade	\$12,600	\$12,870	-\$270
Landscaping/riparian planting	\$3,700	\$3,217	\$483
<b>Total Level of Service expenditure</b>	<b>\$16,300</b>	<b>\$16,087</b>	<b>-\$213</b>



## 8. Financial Budget 2024/25

- Budgeted Net Profit for the year has been set at \$116,092.

- High level assumptions include:
  - Milk price (\$8.00 per kgMS)
  - Number of cows (370)
  - Effective hectares for farming (132)
  - Interest rate (4.09%)

- Total revenue for the farm for 2024/25 is budgeted at \$635,840.

The milk price assumption of \$8.00 is based on forecast assumptions at the time the 2024-34 LTP was prepared. Current predictions is that this will be significantly higher. Milk production for the year is budgeted at 150,000 kgMS.

- Total expenditure for the farm is budgeted at \$519,748 in 2024/25.

This is an increase from 2023/24, mainly due to an expected increase in sustenance and fertiliser costs, Council overhead allocations, and forecasted interest expense (as per the 2024-34 LTP forecast interest rate assumptions).

- 2024/25 budgeted total expenditure per kgMS is \$3.46 (2023/24 actual: \$3.01).

- Total 2024/25 Capital expenditure is set at \$70,000:

	<b>BUDGET 2024/2025</b>
<b>Level of Service</b>	
Construct additional calving sheds	\$40,000
<b>Replacements</b>	
Farm race and culvert upgrades	\$25,000
Light fixings in Farm House	\$5,000
<b>Total Capital Expenditure</b>	<b>\$70,000</b>



## 9. Debt

The debt balance as at 30 June 2024 has been determined by the following formula:

• Opening Farm Debt balance 1 July 2023	\$1,909,228
• Plus new borrowings (loan funded capital expenditure)	\$16,087
• Less loan repayments (allocated from net profit)	\$116,087
• Closing Farm Debt balance 30 June 2024	\$1,809,228

In 2024/25, no significant change in farm debt is forecast. The actual interest rate will be calculated on the Council's weighted average cost of debt. The budgeted interest rate is 4.09%, as at 31 December 2024 the weighted average actual interest rate was 3.55%.



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## 10. Sharemilkers Report

The Fernharp Partnership Trust (Aaron and Fiona Riddick) have a signed sharemilkers contract as Sharemilkers until May 2027. Below is the yearly report from Fernharp Trust Partnership – Dairy Season 1 June 2023 to 31 May 2024.

*Production – 149,323 kgMS just shy of target of 150,000 kgMS was a great result given the tough spring, wet and cold with very limited grass growth.*

*This production was achieved milking twice a day early in the season and then shifted to 10 in 7 milkings, this has proved successful on the farm given the long walk to the shed around aerodrome, this takes some of the pressure off the cows in the heat and protects their feet. It was great to see that the move to 10 and 7 does not impact our SCC (Comatic Cell Count) with an average for the season of 87 which was one of the top 50 farms in Taranaki.*

*Aaron has completed approx. 90% of the water line upgrade and replaced the troughs on Campbell block, underground cables and fencing so the farm has power throughout.*

*A tough financial season with huge increase in interest rate, payout on the low side and overall farm expenses increasing. We appreciate the capital work that was completed, including Drafting gate, culvert completed along with Bathroom and hall lights in our house.*

*Thanks to all those who have been involved in the Dairy Farm over the past 12 months we appreciated your time and effort.*

*Looking forward to the 2025 season which has started extremely positively, lower interest rate, higher payout forecast and a kinder spring weather wise.*

*Thanks again, Aaron and Fiona*



# INFORMATION REPORT



F22/55/04 – D25/4377

To: Farm Committee  
 From: Parks and Reserves Officer  
 Date: February 2025  
 Subject: Farm Business and Financial Update

## Recommendations

THAT the report be received.

### Recommended Reason

This report provides a business and financial update on the farm activities, and highlights the milk production output for the current season.

\_\_\_\_\_  
 Moved/Seconded

1. Purpose of Report
  - 1.1 The purpose of this report is to provide an update on the farm business and financial activities to the Committee.
2. Executive Summary
  - 2.1 The farm has been allocated a total of \$321,223 as operating expenditure in the 2024/25 Long Term Plan (LTP).
  - 2.2 The farm has produced a 2024/25 year to date (as at 31 January 2025) of 70,371 kgMS, which equates to a 12.3% increase compared to the same period of the 2023/24 financial year.
  - 2.3 A daily average year to date (as at 31 January 2025) of 726 kgMS has been achieved for the 2024/25 financial year. This is a 4.2% daily increase on the 2023/24 financial year.
  - 2.4 Milk production is currently achieving Fonterra's Te Puke level of The Co-operative Difference – with 108,264 KgMS of milk quality excellence for the year to date.
3. Local Government Act 2002

Under section 10 of the Local Government Act 2002, the Council's purpose is to "enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future"			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
	✓	✓	

#### 4. Background

- 4.1** The Farm Committee is responsible for reporting to the Council on the farm progress, annual production results in addition to making recommendations to the Council on the following activities:
- Risk Management
  - Performance Management
  - Strategy Development
  - All other significant matters
- 4.2** To ensure all Council decisions in relation to the farm are implemented, Council Officers provide business and financial updates to the Committee three (3x) times a year.

#### 5. Information Summary

- 5.1** The farm has produced a 2024/25 YTD (as at 31 January 2025) of 70,371 kgMS, which equates to a 12.3% increase compared to the same period of the 2023/24 financial year.

A daily average YTD (as at 31 January 2025) of 726 kgMS has been achieved for the 2024/25 financial year. This is a 4.2% daily increase on the 2023/24 financial year. Refer to **Appendix 1** for Daily milk solid production for YTD.

- 5.2** Milk production is currently achieving Fonterra's Te Puke level of The Co-operative Difference – with 108,264 kgMS of milk quality excellence for the YTD. Three (3) cents will be received for every kgMS supplied that meets the Excellence standard for 30 days during this season.

#### 6. Financial Report

- 6.1** The farm has been allocated a total of \$321,223 as operating expenditure in the 2024/25 LTP. An overview of the operational expenditure to date is presented in **Appendix 2**.
- 6.2** Work Programme and Capital projects for the farm is presented in **Appendix 3**. All projects will be delivered in accordance with the Procurement Policy.
- **Race and Culvert Upgrades** – LTP approved budget is \$25,000. Council Officers have commenced work to repair the races following discussions with the sharemilkers. It is unlikely that funding will be adequate.
  - **Farm house lighting** – LTP approved budget is \$5,000. This work is complete.
  - **Construct additional calving sheds** – LTP approved budget is \$40,000. Procurement planning underway.

A separate decision report is being presented at this meeting to approve funding for additional, urgent work at the farm. This appendix will be updated based on the decision made from this report.

#### 7. Strategic Alignment

##### 7.1 Direction

This report is consistent with the 2024-2034 Long Term Plan.

##### 7.2 Annual Plan and Long Term Plan

This report supports the Farm activities as indicated in the Annual Plan and Long-Term Plan.

##### 7.3 Sustainability Consideration

No sustainability consideration is relevant with this report.

**7.4 District Plan**

There are no implications on the District Plan with this report.

**7.5 Legal Implications**

There are no legal implications with this report.

**7.6 Policy Implications**

There are no policy implications with this report.

**Attachments:**

**Appendix 1** – YTD Daily Milk Solids Production – 31 January 2025

**Appendix 2** – YTD Financial Report – 31 January 2025

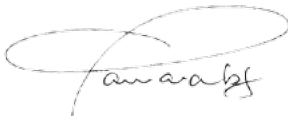
**Appendix 3** – Work Programme and Capital Projects



Melanie McBain  
**Parks and Reserves Officer**



Steve Taylor  
**Property and Projects Manager**



[Endorsed by]  
Victoria Araba  
**Director - Asset**



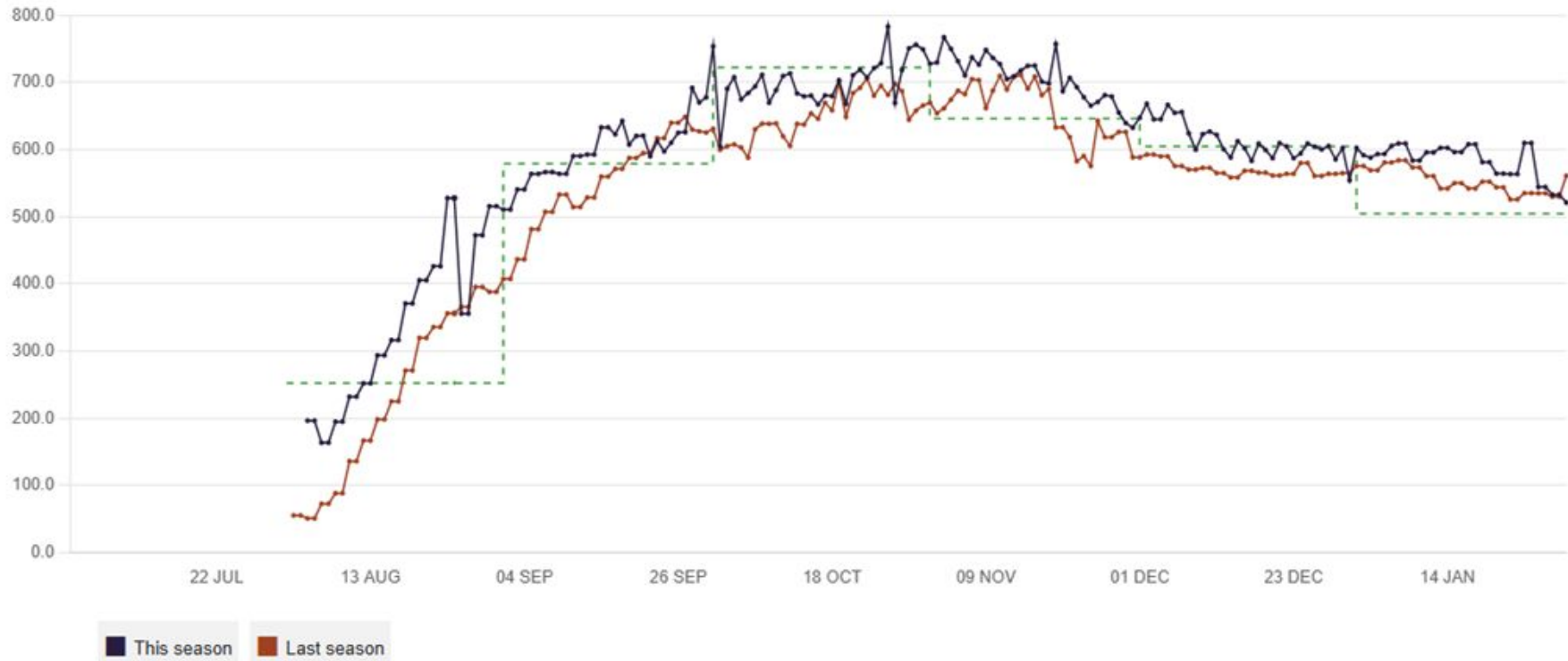
[Approved by]  
Sven Hanne  
**Chief Executive**

**Date 18 February 2025**

APPENDIX 1

### YTD DAILY MILK SOLIDS PRODUCTION – 31 January 2025

This season compared to last season and Targets



APPENDIX 2

YTD FINANCIAL REPORT – 31 January 2025

	YTD PREVIOUS 2023/2024	YTD ACTUAL 2024/2025	TOTAL YEAR BUDGET 2024/25
<b>3800 Farm Investment</b>			
<b>1700 Income</b>			
Milk Proceeds	\$391,422	\$474,090	\$616,000
Milk Production Dividend	\$114,313	\$34,955	\$19,840
<b>Total Income</b>	<b>\$505,735</b>	<b>\$509,045</b>	<b>\$635,840</b>
<b>1701 Operating Costs</b>			
Fencing	\$249	\$42	\$3,500
R & M major works	\$14,206		
Repairs & maintenance	\$24,441	\$29,460	\$30,000
Consultants	\$435		\$200
Off-farm grazing	\$18,400	\$22,213	\$48,000
Pasture management	\$2,103	\$1,976	\$15,000
Fertiliser	\$43,681	\$32,035	\$90,000
Insurance	\$10,970	\$11,314	\$13,711
Lease	\$3,792	\$3,792	\$6,500
Licences & permits			\$800
Rates (services only)	\$506	\$551	\$1,012
Subscriptions & publications	\$2,099	\$1,569	\$5,500
Sustenance	\$59,695	\$80,386	\$100,000
Weed control	\$4,166	\$1,202	\$7,000
Water consumption	-\$1,074	\$772	\$0
<b>Total Operating Costs</b>	<b>\$183,669</b>	<b>\$185,312</b>	<b>\$321,223</b>
<b>1702 Interest</b>			
Bank interest expenses	\$0.00	\$0.00	\$84,539
<b>Total Interest</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$84,539</b>
<b>1703 Overheads</b>			
Corporate services	\$8,524	\$13,094	\$25,864
Fixed management		\$4,282	\$9,683
Assets Director	\$4,694	\$5,420	\$8,606
Parks & Property Officer	\$8,692	\$10,810	\$16,140
<b>Total Overheads</b>	<b>\$21,910</b>	<b>\$33,606</b>	<b>\$60,293</b>
<b>1704 Depreciation</b>			
Depreciation buildings	\$29,137	\$29,036	\$53,693
<b>Total Depreciation</b>	<b>\$29,137</b>	<b>\$29,036</b>	<b>\$53,693</b>
<b>Total Expenditure</b>	<b>\$234,716</b>	<b>\$247,954</b>	<b>\$519,748</b>
<b>Net Cost of Service</b>	<b>(\$271,019)</b>	<b>(\$261,091)</b>	<b>(116,092)</b>

APPENDIX 3

**Farm Work Programme**

Farm	January	February	March	April	May	June	July	August	September	October	November	December
Meetings												
Fertiliser Application												
Riparian Planting												
Calving												
Drying off												
Sowing crops												
Mating												
Dairy Shed Assessment												
Soil Testing												

**Farm and Farm Buildings Capital Projects (to be confirmed in a separate decision report)**

Capital Projects	January	February	March	April	May	June	July	August	September	October	November	December
Farm House - Lighting Upgrade												
Race and Culvert Upgrades												
Construction of addition sheds												

# INFORMATION REPORT



F22/55/04 – D25/4378

To: Farm Committee  
 From: Parks and Reserves Officer  
 Date: February 2025  
 Subject: Health and Safety Update

**Recommendations**

THAT the report be received.

**Recommended Reason**  
 To update the Committee on Health and Safety matters from October to December 2024.

\_\_\_\_\_/\_\_\_\_\_  
 Moved/Seconded

1. Purpose of Report
  - 1.1 The purpose of this report is to provide the Farm Committee (Committee) with the Health and Safety update for the 2024/25 financial year.
2. Executive Summary
  - 2.1 The Farm Committee was established in September 2024 for the purposes of reporting to Council on the farm progress and annual production results.
  - 2.2 For the 2024/25 financial year to date, there have been three incidents reported.

3. Local Government Act 2002

Under section 10 of the Local Government Act 2002, the Council's purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
<b>Social</b>	<b>Economic</b>	<b>Environmental</b>	<b>Cultural</b>
✓	✓	✓	

4. Background
  - 4.1 The Farm Committee is responsible for reporting to the Council on the farm progress, annual production results in addition to making recommendations to the Council on the following activities:
    - Risk Management
    - Performance Management
    - Strategy Development
    - All other significant matters
  - 4.2 To ensure all Council decisions in relation to the farm are implemented, Council Officers provide business and financial updates to the Committee three (3x) times a year.

5. Information Summary

5.1 For the 2024/25 financial year, a total of three incidents have been reported to Council Officers (**Table 1**).

Table 1: Incidents 2024/25 financial year

No.	Incident	Action taken	Reported to Committee	Status
1	Three culverts washed out due to significant storm event.	Officers are procuring a consultant to design new culvert to minimise this occurring.	October 2024	On-going
2	Helicopter incident spooking livestock	Officers have communicated the importance of on farm communication between the Aerodrome Users and Sharemilker to ensure this incident is not repeated.	October 2024	Complete
3	Lame Cows (from uneven race)	Officers are working through the preferred contractor being Health and Safety Pre-approved before starting works on repairing race.	January 2025	On-going

5.2 Incident – Lame Cows

The Farm Consultant reported 30 lame cows at the farm meeting in October 2024. This has increased to 41 as at 31 January 2025. The condition of the race has been identified as the reason for the number of lame cows.

The Sharemilker has reported an increase in time and focus with the care for the lame cows, which is a detriment to the normal day-to-day running of the farm.

6 Strategic Alignment

6.1 Direction

This report is consistent with the 2024-2034 Long Term Plan.

6.2 Annual Plan and Long Term Plan

This report supports the Farm activities as indicated in the Annual Plan and Long-Term Plan.

6.3 Sustainability Consideration

No sustainability consideration relevant with this report.

6.4 District Plan

There are no implications on the District Plan with this report.

6.5 Legal Implications

There are currently no known legal implications with this report.

6.6 Policy Implications

There are no policy implications with this report.

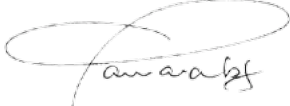




Melanie McBain  
**Parks and Reserves Officer**



Steve Taylor  
**Property and Projects Manager**



[Endorsed by]  
Victoria Araba  
**Director - Asset**



[Approved by]  
Sven Hanne  
**Chief Executive**

**Date 18 February 2025**



TE KAUNIHERA Ā ROHE O  
**WHAKAAHURANGI**  
**STRATFORD**  
DISTRICT COUNCIL

**Our reference**  
F19/13/03-D21/40748

### **Karakia**

Kia uruuru mai  
Ā hauora  
Ā haukaha  
Ā haumāia  
Ki runga, Ki raro  
Ki roto, Ki waho  
Rire rire hau Paimārire

I draw in (to my being)  
The reviving essence  
The strengthening essence  
The essence of courage  
Above, Below  
Within, Around  
Let there be peace.