



TE KAUNIHERA Ā ROHE O
WHAKAAHURANGI
STRATFORD
DISTRICT COUNCIL

Our reference
F19/13/03-D21/26182

9 February 2023

Ordinary Meeting of Council

Notice is hereby given that the Ordinary Meeting of Council will be held in the **Council Chambers, Stratford District Council, 63 Miranda Street, Stratford** on **Tuesday 14 February 2023** at 3.30pm.

Timetable for 14 February 2023 as follows:

12 noon	Lunch for Councillors
1.00pm	Presentation for Councillors - Opportunities of Te Awa Tupua (Chair Gerrard Albert and Deputy-Chair Hera Smith)
2.00pm	Workshop for Councillors - Waste Management and Minimisation Plan
3.15pm	Afternoon tea for Councillors
3.30pm	Ordinary Meeting of Council

Yours faithfully

Sven Hanne
Chief Executive

2023 - Agenda - Ordinary

14 February 2023 03:30 PM



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AGENDA

Ordinary Meeting of Council



F22/55/05 – D23/4126

Date: 14 February 2023 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

1. Welcome

1.1 **Opening Karakia**
D21/40748 Page 5

1.2 **Health and Safety Message**
D21/26210 Page 6

2. Apologies

3. Announcements

4. **Declarations of Members Interest**

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

5. **Attendance Schedule**
Page 7

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. Confirmation of Minutes

6.1 **Ordinary Meeting of Council – 13 December 2022**
D22/48966 Page 8

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 13 December 2022 be confirmed as a true and accurate record.

/
Moved/Seconded

6.2 **Policy and Services Committee – 24 January 2023**
D23/2635 Page 15

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 24 January 2023 be received.

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 24 January 2023 be adopted.

/
Moved/Seconded

7. District Mayor's Report
D23/4126 Page 22

Recommendation

THAT the report be received.

/
Moved/Seconded

8. Decision Report – Proposed Road Closure of Toko Road for a Car Club Event
D23/951 Page 39

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, Stratford District Council approves the closure of Toko Road from its intersection with Raupuha Road (RP4.6) to the end of the road (RP10.3) on Saturday 4 March 2023 between the hours of 7.30am to 5.30pm for the Taranaki Car Club to host a sprint motorsport event.

Recommended Reason

In order for the Taranaki Car Club to host a Bent Sprint motorsport event, it is necessary to close Toko Road for safety reasons, for the participants and for any spectators. The proposed road closure requires formal approval by a council resolution. A similar event (Hill-Climb) was held on 27 March 2022 and by all accounts it was very successful, with entrants coming from as far as Wellington to participate. The organisers anticipate a similar number of entrants for this year's event.

/
Moved/Seconded

9. Decision Report – Appointment of Registrar – Pecuniary Interests Register
D23/5102 Page 61

Recommendations

1. THAT the report be received.
2. THAT Council appoint the Chief Executive as the Registrar under the Local Government (Pecuniary Interest Register) Amendment Act 2022 with the expressed authority for the Chief Executive to sub-delegate this role.

Recommended Reason

Council has the power to appoint the Registrar but can delegate that power. The Act explicitly states that the Chief Executive may be the Registrar (in which case the appointment should be by Council resolution). By providing the Chief Executive the ability to sub-delegate it minimises the administrative burden and delays associated with direct appointments.

/
Moved/Seconded

10. Questions

11. Closing Karakia
D21/40748 Page 65



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.



Our reference
F19/13/03-D22/17082

Health and Safety Message

In the event of an emergency, unless guided to an alternative route by staff, please exit through the main entrance. Once outside the building please move towards the War Memorial Centre congregating on the lawn area outside the front of the council building.

If there is an earthquake, please drop, cover and hold where possible. Remain indoors until the shaking stops and you are sure it is safe to exit or remain where you are until further instruction is given.

5. Attendance schedule for 2023 Ordinary and Extraordinary Council meetings.

Date	14/2/23	14/3/23	11/4/23	9/5/23	13/6/23	11/7/23	8/8/23	12/9/23	10/10/23	14/11/23	12/12/23
Meeting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neil Volzke											
Steve Beck											
Grant Boyde											
Annette Dudley											
Jono Erwood											
Ellen Hall											
Amanda Harris											
Vaughan Jones											
Min McKay											
John Sandford											
Clive Tongaawhikau											
Mathew Watt											

Key	
O	Ordinary Meeting
E	Extraordinary Meeting
EM	Emergency Meeting
✓	Attended
A	Apology/Leave of Absence
AB	Absent
S	Sick
(AV)	Meeting held, or attended by, by Audio Visual Link

MINUTES

Ordinary



F22/55/05 – D22/48966

Date: Tuesday 13 December 2022 at 3.30 PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The District Mayor N C Volzke (the Chairman), the Deputy Mayor M McKay, Councillors S J Beck, A M C Dudley, J M S Erwood, E E Hall, A K Harris, V R Jones, W J Sandford, M J Watt

Via audio visual link: Councillor G W Boyde

In attendance

The Chief Executive – Mr S Hanne, the Director Assets – Mrs V Araba, the Director – Corporate Services – Mrs T Radich, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Corporate Accountant – Mrs C Craig, and 1 member of the media (Stratford Press)

1. Welcome

The District Mayor welcomed Elected Members, staff, members of the public and the media to the meeting.

1.1 Opening Karakia
D21/40748 Page 8

The opening karakia was read.

1.2 Health and Safety Message
D21/26210 Page 9

The District Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

An apology was received from Councillor C M Tongaawhikau and apologies noted from the Director – Community Services – Ms K Whareaitu and the Director – Environmental Services – Mr B Sutherland.

Recommendation

THAT the apologies be received.

ERWOOD/McKAY
Carried
CL/22/129

3. Announcements

There were no announcements.

4. Declarations of Members Interest

Elected members to declare any real or perceived conflicts of interest relating to items on this agenda.

Councillor Hall declared a perceived conflict of interest in item 6.5 and would abstain from any discussion and voting on this item.

5. Attendance Schedule

Attendance schedule for Ordinary and Extraordinary Council meetings.

6. Confirmation of Minutes

6.1 Ordinary Meeting of Council – 8 November 2022

D22/43776 Page 11

Recommendation

THAT the minutes of the Ordinary Meeting of Council held on Tuesday 8 November 2022 be confirmed as a true and accurate record.

HARRIS/JONES
Carried
CL/22/130

The Committee Advisor and Executive Assistant undertook to amend page 13, fourth bullet, “6/6 split” to “tie”.

A request was made by the Chairman of the Audit and Risk Committee to amend the date for the March Audit and Risk Meeting from 21 March 2022 to 14 March 2022. This will replace the workshop scheduled for this day and begin at 1pm. Two additional errors also needed correcting as below.

Recommendation

THAT the amendments to the Meeting Schedule (Item 9) be approved as follows:

- Audit and Risk Committee Meeting – 21 March 2023 - change to 1.00pm, Tuesday 14 March 2023.
- Workshop – 14 March 2023 – cancel.
- Policy and Services Committee – 25 April 2023 – amend to 18 April 2023 (due to ANZAC Day)
- Ordinary Meeting – Tuesday 10 May – be amended to correct date of Tuesday 9 May 2023.

VOLZKE/DUDLEY
Carried
CL/22/131

6.1.1 Public Forum Notes – 8 November 2022

D22/43787 Page 19

The notes from the Public Forum held on Tuesday 8 November were attached for Council’s information.

6.2 Policy and Services Committee – 22 November 2022
D22/46085 Page 21

Recommendations

1. THAT the unconfirmed minutes of the Policy and Services Committee meeting held on Tuesday 22 November 2022 be received.

McKAY/HARRIS
Carried
CL/22/132

2. THAT the recommendations in the minutes of the Policy and Services Committee meeting held on Tuesday 22 November 2022 be adopted.

HALL/BECK
Carried
CL/22/133

6.3 Farm and Aerodrome Committee – 6 December 2022
D22/47547 Page 28

Recommendations

1. THAT the unconfirmed minutes of the Farm and Aerodrome Committee meeting held on Tuesday 6 December 2022 be received.

VOLZKE/JONES
Carried
CL/22/134

2. THAT the recommendations in the minutes of the Farm and Aerodrome Committee meeting held on Tuesday 6 December 2022 be adopted.

BOYDE/WATT
Carried
CL/22/135

Councillor Boyde noted the following points:

- The committee has supported the site for another hangar to be built on the council farm land.
- There has been a lot of interest around additional hangars so the strategic plan needs to be looked at.
- The milk solid price has dropped to \$9 p/kg, however the farm has fixed half of its season milk solids at \$9.75 p/kg.

Questions/Points of Clarification:

- It was clarified that the applicant for the new hangar site was aware of the new fuel tank being installed and it could be constructed at that location.

6.4 Audit and Risk Committee – 6 December 2022
D22/47533 Page 34

Recommendations

1. THAT the unconfirmed minutes of the Audit and Risk Committee meeting held on Tuesday 6 December 2022 be received.

VOLZKE/ERWOOD
Carried
CL/22/136

2. THAT the recommendations in the minutes of the Audit and Risk Committee meeting held on Tuesday 6 December 2022 be adopted.

ERWOOD/McKAY
Carried
CL/22/137

6.5 Sport New Zealand Rural Travel Fund – 15 November 2022
D22/44421 Page 42

Recommendations

1. THAT the unconfirmed minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on Tuesday 15 November 2022 be received.

HARRIS/DUDLEY
1 abstained
Carried
CL/22/138

2. THAT the recommendations in the minutes of the Sport New Zealand Rural Travel Fund Assessment Committee meeting held on Tuesday 15 November 2022 be adopted.

HARRIS/JONES
1 abstained
Carried
CL/22/139

Councillor Harris noted there had only been one application for funding this round. The application was for Toko School (touch).

7. District Mayor's Report
D22/42672 Page 45

Recommendation

THAT the report be received.

VOLZKE/McKAY
Carried
CL/22/140

The District Mayor clarified that Mayor Alex Walker and Mayor Craig Little had been elected to the *national* council of LGNZ.

8. Decision Report – Triennial Agreements
D22/48402 Page 51

Recommendations

1. THAT the report be received.

HARRIS/ERWOOD
Carried
CL/22/141

2. THAT the District Mayor be authorised to sign the Triennial Agreement for the Taranaki Region on behalf of the Stratford District Council.

3. THAT the District Mayor be authorised to sign the Triennial Agreement for the Manawatū-Whanganui Region on behalf of the Stratford District Council.

McKAY/SANDFORD
Carried
CL/22/142

Recommended Reason

The Stratford District Council is required to enter into Triennial Agreements for both regions and the proposed agreements are fit for purpose.

The Chief Executive noted the following points:

- There had been an amendment to the triennial agreement for the Manawatū-Whanganui region which removed the reference to a joint committee. The new document had been circulated and was tabled for approval.
- It is a legal requirement that each region has such an agreement in place, Stratford requires two agreements as it spans across two regions.

Questions/Points of Clarification:

- A correction was noted to page 57, clause 9, to update to *the Stratford District Council for the 2022-2025 term*.

9. Decision Report – Adopt Annual Report 2021/22
D22/46541 Page 71

Recommendations

1. THAT the report be received.

HALL/JONES
Carried
CL/22/143

2. THAT the Annual Report 2021/22 be received and approved for adoption, subject to any further changes as requested by Deloitte, the independent auditors.

3. THAT the Mayor and the Chief Executive be given authority to sign the Annual Report, incorporating any late, minor, changes that may be required by Deloitte.

4. THAT the Chief Executive be authorised to publish a Summary Annual Report once the Audit Report to the Summary Report has been received from Deloitte.

VOLZKE/McKAY
Carried
CL/22/144

Recommended Reason

Section 98A of the Local Government Act 2002 requires Council to adopt the Annual Report 2021/22 by 31 December 2022. The audited Annual Report gives the community transparency on the Council's performance for the year. It is a statutory requirement for a local authority to, within one month after the adoption of its Annual Report; make publicly available a summary of the information contained in its Annual Report.

The Director – Corporate Services noted the following points:

- There have only been minor changes from the draft Annual Report which were presented to and approved by the Audit and Risk Committee in September 2022.
- Mrs Radich acknowledged the work in preparing this document by the Corporate Accountant and the Committee Advisor and Executive Assistant.
- It was noted there had been a major shift going from Audit NZ to Deloitte Ltd after having the same audit partner for such a long time. Deloitte Ltd had to learn everything about council and council's processes and have spent about 1300 hours on this audit as opposed to the 700 hours estimated.
- A list of changes that were made to the document after the agenda was printed was tabled. These were minor wording amendments and rounding adjustments.

Questions/Points of Clarification:

- It was clarified that the change in auditors was a result of Audit NZ being unable to service the industry due to the lack of auditors. This has also resulted in a change to the legislation for this year to allow for a later completion date due to the pressures on the industry.
- It was noted that the fee with Deloitte Ltd was held at the level that was contracted to with the Office of the Auditor General for Audit NZ delivery, Deloitte committed to that fee. Inflation and resourcing will be factored into next year's fee.
- It was clarified that "training on the job" referred to learning council's processes and location of assets. Auditors required a full explanation of what council does and its internal controls.
- The District Mayor noted the audit fee of \$126,000 (excluding GST) was an increase on previous years and relates to being almost 1% of the rates. He noted this to give council an idea of how outrageous these costs were and questioned if the increase in time spent on this years audit would mean doubling the fee for next year? Mrs Radich noted that officers have requested a breakdown in differences from estimated time to actual time which will show if the majority of the time relates to being a first time audit which will not be the case next year, the audit process, resourcing or processes from council's side. A report will be brought to the Audit and Risk Committee once this breakdown has been received.
- It was clarified that the yellow date on page 118 (page 110 of Annual Report) related to a disclosure coming from the Department of Internal Affairs regarding the royal assent of the relevant legislation which is expected to be happening this week and the date will be updated then.

- The Deputy Mayor noted that there had obviously been some frustration during this process but that it was fantastic to be able to see the report through a different set of eyes.
- It was clarified that a change of auditors can only be done through a request by council to the Office of the Auditor General who will consider if they support the change or not. Deloitte Ltd have been put into Taranaki by the Office of the Auditor General and are also undertaking Taranaki Regional Council and South Taranaki District Council's audits.
- It was clarified that that increase to personnel costs was as a result of a major exercise undertaken as a result of increasing pressure finding and retaining staff and feedback received from departing and current staff. All roles were put through a review from an external agency, Strategic Pay, who does most of the role evaluations for councils in New Zealand. As a result it was found that the overall pay award to staff was a couple of years behind where it should be so an overall change to our system was required. This process ensured a coordinated approach across the organisation. It is not expected that there will be a similar rise next year with the expectation being a normal inflationary increase.

10. Information Report – Percy Thomson Trust – Annual Report 2021/22
D22/45865 Page 205

Recommendation

THAT the Percy Thomson Trust Annual Report for the year ended 30 June 2022 be received.

JONES/DUDLEY
Carried
CL/22/145

Recommended Reason

The Percy Thomson Trust is a Council Controlled Organisation of the Stratford District Council and the audit of their Annual Report for the year ended 30 June 2022 was completed by Deloitte.

Questions/Points of Clarification:

- Councillor Jones noted that the Annual Report was good considering the implications of Covid-19 on visitor numbers and that the reserves were still looking good.
- It was noted that external funding would need to be monitored depending on the external funding providers and their available funds. This will need to be assessed year by year based on an application result. The Corporate Accountant noted that \$30,000 had just been granted from the Taranaki Electricity Trust towards the arboretum project.

11. Questions

There were no questions.

12. Closing Karakia
D21/40748 Page 233

The closing karakia was read.

The meeting closed at 4.11pm.

N C Volzke
Chairman

Confirmed this 14th day of February 2023.

N C Volzke
District Mayor

MINUTES

Policy and Services Committee



F22/55/05 – D23/2635

Date: Tuesday 24 January 2023 at 3.00PM
Venue: Council Chambers, 63 Miranda Street, Stratford

Present

The Deputy Mayor – M McKay (the Chairperson), the District Mayor N C Volzke Councillors: S J Beck, A M C Dudley, J M S Erwood, , A K Harris, E E Hall, V R Jones, M McKay, W J Sandford, C M Tongaawhikau, M J Watt

In attendance

The Acting Chief Executive and Director – Corporate Services – Mrs T Radich, the Acting Director Community Services – Mr C Julie, the Director – Assets – Mrs V Araba, the Director – Environmental Services – Mr B Sutherland, the Committee Advisor and Executive Assistant – Mrs E Bishop, the Communications Manager – Ms G Gibson, the Roading Asset Manager – Mr S Bowden, the Services Asset Manager – Mr J Cooper (*part meeting*), the Roading Engineer – Mrs D Taplin, the Projects Engineer/Manager – Mr S Taylor (*part meeting*), the Community Development Officer – Mrs A Kingston (*part meeting*), the Community Development Officer – Mrs V Fischer (*part meeting*) and one member of the media (Stratford Press).

1. Welcome

The opening karakia was read.

The Deputy Mayor welcomed the Acting Chief Executive, Councillors, staff, and the media.

The Deputy Mayor reiterated the health and safety message and emergency procedures.

2. Apologies

A leave of absence was approved for Councillor G W Boyde and an apology was noted for the Chief Executive – Mr S Hanne.

Recommendation

THAT the apologies be received.

ERWOOD/HALL
Carried
P&S/23/1

3. Announcements

The District Mayor noted that planning was underway for a day trip to New Plymouth for elected members to visit some of council's regional partners as part of the induction programme. This is scheduled for 21 February and will be confirmed as soon as possible.

4. Declarations of members interest

Elected members were asked to declare any real or perceived conflicts of interest relating to items on this agenda. There were no declarations of interest.

5. Attendance Schedule

The Attendance schedule for Policy and Services Committee meetings, including Hearings, was attached.

6. Confirmation of Minutes

6.1 Policy & Services Committee – 22 November 2022
D22/46085 Page 10

Recommendation

THAT the minutes of the Policy and Services Committee Meeting held on Tuesday 22 November 2022 be confirmed as a true and accurate record.

VOLZKE/HARRIS
Carried
P&S/23/2

7. Matters Outstanding

D16/47 Page 17

Recommendation

THAT the Matters Outstanding be received.

JONES/HALL
Carried
P&S/23/3

The Acting Chief Executive noted the following points:

- An update on the street numbering status is provided in the Environmental Services Monthly Report – item 10.3.
- The future of the Page Street Swimming Pool complex will form part of the Annual Plan discussion for either inclusion in the 2023/24 Annual Plan or the next Long Term Plan.

Questions/Points of Clarification:

- Councillor Sandford noted that there was significant public interest in the future of the Page Street swimming pool complex.

8. Decision Report – Road Closure – AmeriCARna 2023 - Proposed Road Closures
D22/50430 Page 18

Recommendations

1. THAT the report be received.

HARRIS/SANDFORD
Carried
P&S/23/4

2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, approval is given that the Stratford District Council closes the following roads on Friday 24 February 2023, between the hours of 7.00am and 3.00pm for the purpose of the 2023 Americarna event.
 - SH3 Broadway between Seyton Street and Page Street.
 - Regan Street between Miranda Street and Juliet Street between the hours of 9am to 3:00pm
 - Miranda Street between the Seyton Street and Fenton Street.
 - Fenton Street between Juliet Street and SH3 Broadway.

3. THAT the Council approves the alternative routes detailed below:
 - Southbound traffic – Left into Pembroke Road, right into Juliet St, left onto Celia Street and right onto Orlando St to return to SH3 via Hills Road to the south of Stratford.
 - Northbound traffic – Right onto Hills Road, left onto Orlando Street, left onto Celia St, right onto Juliet Street, and left onto Seyton Street to re-join SH3 at Seyton St/SH3 intersection.

DUDLEY/HALL
Carried
P&S/23/5

Recommended Reason

In order for the Stratford Business Association to host Americarna, it is necessary to close the roads listed above for safety reasons and for the participants to exhibit their vehicles via a static display. The proposed road closures require formal endorsement by a Council resolution.

The Roading Asset Manager noted the following points:

- As a result of Covid-19 this is first time in a couple of years Americarna has been held. Previously there have been around 800 participants but due to the postponement of previous events registrations are now sitting at around 950 vehicles.
- As a result of the increased number of vehicles the road closure is being pushed further along Broadway South to Page Street. The vehicles will also arrive earlier than previously and leave later, this will allow for more time in the town centre.
- The War Memorial carpark will be closed and used for food stalls and the entertainment hub.

9. Decision Report – Nominating Regional Transport Region
D22/49496 Page 33

<p>Recommendations</p> <p>1. <u>THAT</u> the report be received.</p> <p style="text-align: right;">ERWOOD/TONGAAWHIKAU <u>Carried</u> <u>P&S/23/6</u></p> <p>2. <u>THAT</u> Council notify the Taranaki Regional Council that with regard to regional transport it chooses to be represented on the Taranaki Regional Transport Committee.</p> <p>3. <u>THAT</u> Council authorises the District Mayor and/or Chief Executive to sign the Memorandum of Understanding with the Taranaki and Horizon Regional Transport Committees confirming representation of the Stratford District with the Taranaki Regional Transport Committee.</p> <p style="text-align: right;">VOLZKE/HARRIS <u>Carried</u> <u>P&S/23/7</u></p> <p>Recommended Reason The Regional Council requires Council to formally advise every three years.</p>
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The Acting Chief Executive noted the following points:

- This report is brought to council every three years following the local authority elections when a new regional transport committee is established.
- Each council must join a regional transport committee and where a district covers more than one region, such as Stratford does, then council must decide which one to join.
- It was clarified that the Regional Transport Committee does not receive any funding from Stratford District Council, however the District Mayor attends meetings as council's delegate with the Roding Assets Manager.
- Waka Kotahi give quarterly updates on national and regional roading matters at the committee meetings and each council provides local updates. The committee also approves regional land management, speed management and public transport management plans.

The Service Asset Manager joined the meeting at 3.10pm

- The District Mayor noted that it was important to realise that the bulk of Stratford's roading network lie in the Taranaki region. This council has never opted to join the Horizons Regional Transport Committee. He noted that a large part of this committee's work is planning, monitoring and being an interface between Waka Kotahi and council.

10. Monthly Reports

10.1 Assets Report D22/50734 Page 39

Recommendation

THAT the report be received.

HARRIS/WATT
Carried
P&S/23/8

Questions/Points of Clarification:

- The District Mayor noted he had received concerns from passing motorists regarding the new drainage on Toko Road in regards to the depth of the drain and the proximity to the road surface and questioned if this work was now complete? The Roading Asset Manager clarified that this work was the extent of the work that had been discussed with residents. An application will be submitted for a safety footpath along Toko Road and further planning was needed at the bottom of Toko Road due to the way the road sheds water towards private property.
- It was noted that the tender for Dunns Bridge closes next week.
- Councillor Jones noted there had been issues with the Toko Water demand with high usage being incorrectly identified as a leak and the tap then being turned off. He noted these issues were slowly being worked through between the farmer and council officers.
- It was clarified that the safe roading network target of -1 means a reduction on the total of death and serious injury crashes from the previous year.
- It was clarified that online wananga and community garden as noted on page 55 were still in the planning stages.
- The Deputy Mayor requested clarification on the journey after sorting at the recycling facility. It was noted that contaminated items would be redirected to landfill but further clarification on the end result of our recycling would be sought. It would be added to matters outstanding.
- Councillor Dudley noted the tour of the recycling facility was very worthwhile and requested this be considered for a councillor visit.
- Councillor Harris questioned if the work was scheduled to complete the Whangamomona Walkways and when an opening was scheduled as there was quite a number of people coming through Whangamomona at the moment who would be interested in utilising the walkways. It was clarified that the carpark for the Whangamomona Walkway has not yet been resealed, however spraying and general tidying up has been completed.
- It was clarified that officers were in the planning stage for the development of the land beside Wai o Rua –Stratford Aquatic Centre and a concept plan will be presented to council to confirm what the scope should be. Mrs Araba confirmed funding for this work was part of the shovel ready grant.

10.2 Community Services Report D22/49514 Page 66

Recommendation

THAT the report be received.

BECK/DUDLEY
Carried
P&S/23/9

The Acting Director – Community Services noted two corrections to figures on page 73:

- Information Services (brochures/maps/event tickets etc) – the red downward arrow should be *98 and not 72*
- Programme and Events – the green upward arrow should be *84 and not 184*

The Community Development Officers left the meeting at 3.28pm

10.3 Environmental Report
D22/43790 Page 78

Recommendation

THAT the report be received.

HARRIS/ERWOOD
Carried
P&S/23/10

Questions/Points of Clarification:

- It was clarified that the Pembroke Road renumbering was the last and most significant of several road naming and numbering projects. This work needs to balance officer workload and timing for residents. A report will be brought to council for approval to change the name to Pembroke East and Pembroke West which will eliminate the requirement to change numbers and will reduce disruption to residents.

10.4 Corporate Services Report
D22/1042 Page 86

Recommendation

THAT the report be received.

TONGAAWHIKAU/WATT
Carried
P&S/23/11

The Acting Chief Executive noted the report covers expenditure being over budget and as council begins its preparation for the 2023/24 Annual Plan this is significant when considering the year to date actuals for this year which would increase the rates increase from 4.23% to 12-13%. This will mean councillors need to consider council's levels of service and what is affordable for our ratepayers while acknowledging that costs are rising across the board. A draft Annual Plan will be brought to council soon.

Questions/Points of Clarification:

- The District Mayor noted that the income revenue and expenditure were both over budget with some inherent costs in operation expenditure showing a significant deficit particularly with the pool operation. He noted that just six months into the financial year, and with the new pool only having been contributing for three months, was council looking at pool operating expenditure being over budget by \$1.2 million for the year? Mrs Radich noted that there are some significant costs that were not budgeted to the extent they are now. The discrepancy will continue to increase but many of these costs were payments up front such as insurance and also include depreciation, loan interest costs, day to day operational expenses, increased staffing numbers, increased power costs and increased cleaning costs. The pool is forming part of the Section 17a reviews which will complete a full review of the activity and all costs associated with it. Consideration will need to be given to what level of service council is wanting to give the community. It was noted that fee increases would not cover the expenses and could become unaffordable for our community. Other revenue options were being investigated as part of the review.
- It was clarified that increased farm expenditure was mainly due to food costs and the resource consent expenditure was as a result of consultant use.
- It was clarified that the cashflow forecast of a further \$3 million of debt over the next 12 months was for working through the capital programme as there is quite a lot of projects coming through that council needs to fund itself until funding is received such as the transport choices fund, and purchasing

the cemetery land drew from reserves so to maintain the level of cash backed reserves further borrowing is required.

- It was clarified that the rental property in outstanding debtors would relate to a land lease.
- It was clarified that the outstanding debtors for resource consent would relate to a consent that had been issued and not yet paid for. The building consent would relate to a consent that had incurred additional costs for staff time, however a building consent is held until payment is received.
- It was clarified that the vendor loan to EBS Trust related to the sale of the spite strip at the council subdivision.
- It was clarified that the pensioner housing outstanding debtors was a negative figure due to bonds and rent paid in advance.

11. Questions

There were no questions.

12. Closing Karakia

D21/40748

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The closing karakia was read.

The meeting closed at 3.46pm.

M McKay
Chairperson

Confirmed this 28th day of February 2023.

N C Volzke
District Mayor

MONTHLY REPORT

District Mayor



F22/55/04-D23/4854

To: Council
From: District Mayor
Date: 14 February 2023
Subject: District Mayor Monthly Report – December 2022 / January 2023

Recommendation

THAT the report be received.

/
Moved/Seconded

1. Resource Management Act (RMA) Reforms

The submission period for the new Natural and Built Environment Bill (NBE) and the Spatial Planning Bill (SP) closed on 5 February 2023. The period allowed for consultation has been widely criticised for its short length, as well as the for the timing that included the Xmas and holiday season. Given the importance of these reforms and the overall time line over which the reforms have evolved, this appears to be a well justified criticism.

The Stratford District Council has worked in collaboration with the other councils in the region and made a formal submission which is attached to this report.

The Taranaki Mayoral Forum has also made a submission and this is attached to this report. The Forum has also invited parliament's Environment Committee to hold one of their submission's hearings within the Taranaki region.

2. Te Kāhui Maru and Tupu ā nuku (Ngati Maru) Forestry Training Course

In December the team at Te Kāhui Maru and Tupu ā nuku completed another of the forestry training courses they offer. I attended the graduation ceremony held at the end of the course and presented certificates to the young people who have completed the course. It was a very special occasion for the graduates and their families, and the positivity across the room was quite awesome.

This course is different from many others in that it provides a high level of cultural awareness, pastoral care, a broad range of practical skills and in almost every case, this has resulted in the student having employment offered to them. The training is enhanced with a follow up component with each student enjoying further wrap around support over a two-year period.

While the course is an outstanding success, I must also acknowledge the personnel who deliver the training. They are a very committed group of people who really do make a difference.

Council has again sponsored this course to the tune of around \$30,000 through its Mayors Task Force for Jobs funding initiative. This funding stream has enabled council to assist the course but at no cost to our ratepayers.

3. Mayoral Xmas Gift Appeal

The Mayoral Xmas gift appeal has always been well supported in the past and the December 2022 appeal was no different. There were lots of gifts dropped into the collection points by generous, community minded individuals and staff sorted these into packages tailored to the needs of the recipient families. I had the pleasure of delivering many of these gift packs and I couldn't help notice the gratitude shown by the recipients, particularly those who had food items in their pack.

It is very clear that many of our less well-off families are really feeling the pinch at the moment and any assistance is very meaningful to them. We also noted the very significant increase in the number

of families nominated to receive a gift pack this year. This has put some pressure on the resources available to us and the volume of items needed to make up the gift packs, which in turn may require us to review the criteria for nominations in future years. My sincere thanks to those people and businesses who donated to the Mayoral Gift Appeal.

4. Correspondence

- Stratford Volunteer Fire Brigade Call Outs – December 2022 and January 2023

5. Some Events Attended

- Attended – Taranaki Mayoral Forum meeting
- Attended – Te Kōpuka nā Te Awa Tupua Hui (x2)
- Attended – Stratford Xmas Parade and Judging
- Attended – Stratford District Youth Council meeting (x1)
- Attended – Future of Local Government Workshop (by zoom)
- Attended – Toko School Green/Gold Celebration
- Attended – Stratford District Youth Council Xmas Function
- Attended - LGNZ RMA Update (by zoom)
- Attended – Tree Machine / Ngati Maru Graduation Ceremony
- Attended – LGNZ Leaders Forum (by zoom)
- Attended – Percy Thompson Trust Xmas Function
- Attended – Taranaki Diocesan School Prize Giving
- Attended – Stratford Park Steering Group meeting
- Attended – Building update meeting with Age Care Central
- Attended – Council Xmas Function
- Attended – Alcohol Licensing Training Webinars (x1)
- Attended – Positive Aging Committee Meeting
- Attended – Distributed Gifts from Mayoral Xmas Gift Appeal
- Attended - Hydrogen Council and MBIE Workshops in New Plymouth
- Hosted – Mayoral reception
- Met - with Waka Kotahi Regional Director of Relationships Linda Stewart
- Radio Interview - More FM (x1)
- Radio Interview - Access Radio (x1)
- Newspaper - Stratford Press Interviews and Articles (multiple)
- Newspaper - Daily News - Interviews (multiple)
- Attended - Regional Mayors and Chairs weekly meeting (x4)
- Attended - Regional Mayors and Chairs meeting with Emergency Services (x2)
- Attended - Council Pre-Agenda meetings (x1)
- Attended - Council Public Forums (x1)
- Attended - Council Workshops (x1)
- Attended - Council Meetings (x4)
- Enjoyed a period of Annual Leave. ☺☺



N C Volzke JP
District Mayor

Date: 7 February 2023

Stratford Volunteer Fire Brigade Call Outs January 2023

The Stratford Fire Brigade responded to 15 calls in January 2023

03-01-23	Assist ambulance with medical call Brecon Road
07-01-23	Vegetation fire Upper Glen Road Kaupokonui Rural appliance required
09-01-22	Alarm activation Stratford District Library Miranda Street
15-01-23	Assist ambulance medical call Broadway South
15-01-23	Assist Police Finnerty Road stood down before arrival
22-01-23	Domestic flooding in Laundry Cloten Road
22-01-23	ATV motor vehicle accident Croydon Road stood down before arrival
22-01-23	Investigate rubbish fire Achilles Street
23-01-23	Alarm activation Stratford War Memorial Hall Miranda Street
24-01-23	Vegetation Fire Upper Taumaha Road Manutahi Rural appliance required
25-01-23	Child stuck in car Broadway
26-01-23	Alarm activation Elizabeth R Hospital Elizabeth Grove
27-01-23	Alarm activation Mitre 10 Fenton Street
27-01-23	Motor vehicle accident SH 3 outside Jamieson Motors Midhirst
28-01-23	Hayshed fire Waihapa Road assisted by the Toko, Eltham, New Plymouth and Kohi rural fire brigades

Stratford Volunteer Fire Brigade Call Outs December 2022

The Stratford Fire Brigade responded to 18 calls in December 2022

- 02-12-22 Alarm Activation Stratford Health Centre Romeo Street
- 02-12-22 Alarm Activation Avon Medical Centre Miranda Street
- 03-12-22 Rubbish Fire Flint Road
- 03-12-22 Rubbish Fire Cordelia Street
- 07-12-22 Assist Ambulance Medical Call Midhirst School
- 10-12-22 Alarm Activation New Commercial Hotel Broadway
- 13-12-22 Motor Vehicle Accident SH 3 near Brookes Road scene protection required
- 16-12-22 Assist Ambulance Medical Call Kent Terrace Midhirst, Stood down before arrival
- 22-12-22 Accidental Activation of alarm from our Comms Centre wrong location
- 22-12-22 Car vs. Car Fenton / Juliet Street scene protection
- 23-12-22 Alarm Activation Stratford Ambulance Station Romeo Street
- 24-12-22 Assist Ambulance Medical Call Monmouth Road
- 25-12-22 Accidental Activation of alarm from our Comms Centre wrong location
- 27-12-22 Rubbish Bin Fire Celia Street / Juliet Street
- 29-12-22 Shed Fire Miranda Street
- 29-12-22 Assist Ambulance Medical Call Fenton Street
- 31-12-22 Tree Fire Victoria Park
- 31-012-22 Rubbish Fire Hamlet Street



Taranaki Mayoral Forum

Our Reference
F22/55/007-D22/43802

3 February 2023

Committee Secretariat
Environment Select Committee
Parliament Buildings
Wellington

Tēnā koutou,

Combined Taranaki Councils' Submission on the Natural and Built Environment Bill (NBE) and the Spatial Planning Bill (SP)

Thank you for the opportunity to comment on the Spatial Planning and Natural and Built Environment Bills.

This submission is from the Taranaki Mayoral Forum, which comprises the mayors of the three territorial authorities and the chair of the regional council in Taranaki. It reflects our common view and alignment on the issues and opportunities that the NBE and SP Bills present.

This submission should be read as complimentary to and supportive of the submissions made by the individual councils. On that basis, and reflecting as well the principal focus of the signatories to this letter on overall governance issues, we are deliberately leaving comment on the more specific and individual clause provisions to those submissions.

Against that background, the Taranaki Mayoral Forum would like to express our support for the need for reform of the Resource Management Act (RMA). While we continue to support the RMA intent and believe in the value of many of the processes under it, we recognise that, after 30 years and numerous amendments, there is a definitive need for a comprehensive and wide-ranging review.

In offering that overall support, the Forum notes that there are a number of areas where change is needed to improve the overall outcomes. These are addressed below.

Nature of the reform process

Our principle concern is that the reform is being conducted in isolation of the overall operating environment and structures within which the RMA operates. The two Bills as currently drafted contain a number of compromises that will deliver less than optimal outcomes, as a result of what appears to be an unwillingness to address some of the more challenging issues.

A more appropriate approach, in our view, would be to expand beyond a narrow focus on legislative reform and implement change to all parts of the system, including administrative structures, where change is needed. This includes considering the work being done by the Review of the Future for Local Government and the need to take the time needed to ensure that the changes being made across different areas of the system are consistent and implemented in a coordinated way. In this regard we see it as important that a structured change management process is implemented.

Recommendation:

In reforming the RMA, a holistic 'systems based' approach should be used to design and lead the implementation of the new policy and legislative frameworks.

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Taranaki Mayoral Forum

Considered yet timely change process

The government is pursuing a legislative agenda for the two Bills where it wants to see them both enacted this parliamentary term.

The Mayoral Forum is concerned that the speed with which the new legislation is being developed and is proposed to be implemented fails to recognise the complexity of the resource management system and the pressure that the system, as a whole, is under with delivery of business as usual alongside of other existing 'improvement and reform' initiatives. Pressure to drive such complex change in compressed timeframes creates a high risk of failure and less than optimal outcomes. It could also lead to the need for rework and yet further change 'down the track'.

Recommendation:

The Forum encourages Government to 'slow down' the legislative development process and ensure that the implementation of change across the system as a whole is delivered in a way that delivers the best possible outcome for the environment and local communities.

Regional Planning Committees

The current proposal to establish Regional Planning Committees (RPC) as a committee of the local authorities within a region is problematic, adds unnecessary complexity and will be a source of tension within the new system including between the committee and their 'parent' authorities.

The Mayoral Forum believes that many of the issues associated with the RPC approach can be resolved by using alternative models such as regional joint committees or establishing the committees as a 'special purpose' local authority, to be called Regional Planning Authorities (RPAs), under the Local Government Act 2002.

The benefits to the joint committee approach are covered in other submissions. To expand on the Regional Planning Authorities concept - this approach would see RPAs being directly accountable to local communities in the same way as any other local authority and would remove a number of the practical issues associated with the RPC model as currently designed.

Key features of the Regional Planning Authority proposal include:

- That as with any other local authority it would be established as a body corporate with a power of general competence and a responsibility to promote the social, economic, environmental and cultural well-being of the communities it serves
- It would have a similar status to regional councils in that it could not undertake significant new activities without following the process provided for in sections 16 and 17 of the Local Government Act 2002
- It would be subject to the normal public accountability processes such as the development of an LTP/Annual Plan and Annual Report as apply under the LGA
- It could set its own rates, which would be collected via the same mechanism as the current regional council rates in each region, and therefore be publicly accountable for the public funding it requires to undertake its activities
- It would be able to borrow in its own right which would give it more flexibility to spread the costs associated with development of its main planning documents over the life of those plans
- Its membership would continue to be appointed by the local authorities, Iwi and hapu committee in each region and the Crown as agreed under a Composition Agreement.
- It would be required to give effect to the principles of Te Tiriti o Waitangi and give effect to existing treaty settlement legislation applying in each region.

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Taranaki Mayoral Forum

Management and administrative support for the Regional Planning Authorities could, where appropriate, be delivered via one of the existing councils in each region. This approach is consistent with the services that would be provided by the Waikato Regional Council to the Waihou, Piako and Coromandel Catchment Authority proposed under the Pare Hauraki Collective Redress Bill.

Recommendation:

Consider other options such as a regional joint committee or forming RPCs as special purpose local authorities that are constituted under the Local Government Act 2002.

Existing Planning Documents

The SP and NBE Bills are explicit in their requirement for RPCs to consider iwi management plans and Mana Whakahono ā Rohe agreements during development of the Spatial and Natural and Built Environment Plans. On the other hand, however, the existing Regional Policy Statements and other RMA plans that currently guide resource management implementation are largely ignored. The only reference to these documents as a consideration for RPCs is a discretion to consider these documents in cl 2 of Schedule 1 of the SP Bill and an implicit inclusion of these documents in cl 24 of the SP Bill.

The current requirement for RPCs to take account of existing resource management documents during development of the new planning instruments are too weak and need to be strengthened. The existing RMA plans are the result of extensive community engagement and rigorous development processes as provided for under schedule 1 of the RMA. Many of those documents, particularly where they have been recently reviewed, are viewed positively by large sections of the communities where they apply. Including a positive requirement to consider them would provide considerable certainty to resource users, communities and other stakeholder groups while new plans and RSS' are developed.

The current drafting also undermines current significant local government workplans, such as the development of new Freshwater plans required by the end of 2024. If stronger consideration of this work is not included in the NBE Bill then it may jeopardise the value placed on the current processes.

Recommendation:

The NBE and SP Bills should include a requirement for RPCs to review and, unless good reason exists to the contrary, to adopt existing RMA planning documents as a starting point for the new plans.

Recognition of existing Treaty Settlements

It is important that the new legislation and its implementation recognise and provide for continuation of existing treaty settlement arrangements.

While the current draft legislation recognises this broad principle there is a need for specific region by region consideration of how the particular provisions that have previously been agreed might best be transferred into the new system. This can only be agreed by comprehensive discussion, which must be led by the Crown, with the relevant Iwi and the relevant councils in each region.

Recommendation:

The Crown should consult with Ngā Iwi o Taranaki and the four Taranaki Councils to agree how treaty settlement legislation obligations might best be reflected in the Spatial Planning Bill and Natural and Built Environment Bill.



Taranaki Mayoral Forum

Summary

The Taranaki Mayoral Forum supports the need for reform of the current resource management system and is supportive of a number of the features included in the current Bills including the move to implement a spatial planning model and the principle of focusing plan development at the regional level.

We also welcome the opportunity to work with central government on a transition programme that is achievable and fit for purpose for Taranaki. In doing so, we will continue to broaden and strengthen our efforts to speak with our single “Taranaki Voice” as we advocate for the cultural, social, environmental and economic well-being of our region.

Yours faithfully

Mayor Neil Volzke (Forum Chair)
Stratford District Council

Mayor Phil Nixon
South Taranaki District Council

Mayor Neil Holdom
New Plymouth District Council

Charlotte Littlewood
Taranaki Regional Council Chairperson



Our reference

SUBMISSION ON RESOURCE MANAGEMENT REFORM

STRATFORD DISTRICT COUNCIL

Introduction

1. This submission is prepared on behalf of Stratford District Council (SDC) in relation to the Resource Management reform bills (the Natural and Built Environment Bill (NBE) and Spatial Planning Bill (SP)), referred to collectively as “the Bills”:
2. SDC has considered the draft submissions from Local Government New Zealand (LGNZ) and Taituara and relies on the detail in these submissions and the general views of local government organisation on the Bills. SDC has only submitted on points of particular importance/relevance to it. However, for clarity, SDC does not take a formal position with respect to the particular submission points and recommendations in the LGNZ submission, except as specified within this submission.
3. SDC has engaged with the other district councils within the Taranaki region (South Taranaki District Council and New Plymouth District Council) and understand that all three councils have a similar position in respect of the Bills.
4. SDC reserves the right to be heard on this submission and supports requests made by others for hearing of submissions to take place throughout New Zealand rather than being concentrated in Wellington.

General

5. SDC generally supports the need for reform of New Zealand’s resource management system. SDC considers that the current system can be inefficient and time consuming and does not ensure the best outcomes for communities and the environment.
6. At a high level SDC questions the relationship of the RM reform to the Local Government reform programme. Many of its comments relate to the new system and the practical interactions and interests of the SDC and how it operates under the system. SDC supports timely but also logical reform that ensures the best system outcomes for its community. SDC supports that alternative workable models for the new RM system are explored, beyond the RPC to ensure better outcomes for the community.
7. SDC supports the stated objectives of the Bills, as set out in the explanatory note of the NBE, in particular the objective to improve system efficiency and effectiveness and reduce complexities.
8. SDC considers that the current ability to review and change plans under the current system is cumbersome, with costly and lengthy processes that require significant resourcing from district councils. SDC therefore supports in principle, the intention to reduce the number of planning documents through the consolidation of plans into NBE plans and Regional Spatial Strategies (“RSS”). However, SDC is concerned that a key method for achieving this objective appears to be by reducing the input of Local Authorities. This concern is discussed in further detail later in this submission. Further, SDC is concerned that while the number of plans may be reduced, the Bills may not achieve the intent to provide enhanced efficiencies and reduced complexities.

Purpose and preliminary matters

9. SDC endorses the key matters raised in the draft LGNZ submission regarding purpose and preliminary matters, particularly seeking further clarification on:
 - the requirement to “uphold” Te Oranga o te Taiao;
 - the integration of Te Oranga o te Taiao and Te Mana o te Wai;
 - the meaning of “compromising” wellbeing of future generations;
 - the reconciliation of clauses 3(a) and (b) in the NBE; and
 - the meaning of “promotes outcomes” for the benefit of the environment.
 - The requirement to give effect to te Tiriti o Waitangi.

Transitional provisions and central government support for funding participation.

10. SDC considers that the Bills lack sufficient clarity regarding the transition to and implementation of the new system, as well as the status of the existing RM system and planning documents during this transition.
11. SDC’s District Plan is due for review under the existing RM system in 2014. This is a significant undertaking for a small Council both in terms of resourcing required and financially. SDC is keen to avoid any unnecessary duplication of planning processes and expense that might arise from undertaking a review under the existing RM system closely followed by a transition to the new system and requests clarity around how this is to be handled.
12. In particular, SDC submits that the NBE should be amended to provide further clarity regarding the following matters:
 - a. The role and status of the RMA and existing RMA planning documents, following the enactment of the Bills and the NPF and RSS.
 - b. SDC understands that the consenting requirements set out in plans prepared under the RMA will continue to apply until an RPC notifies its decisions on NBE plans. However it is unclear whether the NPF and any operative RSS must be considered in resource consent applications lodged under the RMA or whether applications made under the RMA must be assessed against the RMA legislation only. There will be a significant period of time between the implementation of the NPF and an RSS and the RPC decisions on NBE plans.
 - c. The timing of the enactment of clause 2, Schedule 1 of the NBE and the impact of “subject to the NBEA”
 - d. The impact of aspects of the NBEA that have commenced in relation to existing and ongoing RMA consenting.

Order of regions commencing new system

13. SDC also submit that further clarification and up-front communication is required regarding which regions are intended to be part of the initial pilot group and subsequent tranches, and the process and considerations for establishing the order in which regions will be required to start introducing the new system. It is critical that Councils are informed as soon as possible as to when the new system will be commenced in their region(s) so that this can be factored into planning and resourcing, particularly given the ongoing obligations under the RMA.
14. SDC falls within both the Taranaki and Manawatu-Whanganui regions and further submits that further clarification and communication is required regarding the transition of districts in multiple regions into the new system.

Incorporation of information from RMA planning documents

15. SDC supports the inclusion of clause 2, Schedule 1 of the SP Bill regarding the incorporation of information from RMA planning documents into regional spatial strategies.
16. SDC considers that clause 2, Schedule 1 of the SP Bill should be a mandatory requirement rather than a discretionary requirement, to ensure that where information meets the requirements of clause 2, that the Regional Planning Committee (“RPC”) does incorporate this information into the RSS.
17. Accordingly, SDC seeks that clause 2(1), Schedule 1 of the SPB be amended to “A regional spatial strategy must incorporate the following from an operative RMA planning document...”
18. SDC also considers that the category of information that can be incorporated into RSS’ could be further expanded or clarified.

Recommendations

19. Amendments be made to the NBE to provide further clarity regarding the transition from the RMA system and the status of planning documents during this transition, including but not limited to:
 - a. The role and status of the RMA and existing RMA planning documents, following the enactment of the Bills and the NPF and relevant RSS.
 - b. Whether the NPF and any operative RSS must be considered in resource consent applications lodged under the RMA (prior to RPC decisions on NBE plans).
 - c. The timing of the enactment of Schedule 1, Subpart 1, clause 2 of the NBE and the impact of “subject to the NBEA”.
 - d. The impact of aspects of the NBEA that have commenced in relation to existing and ongoing RMA consenting.
20. The Bills be amended and/or further central government guidance be prepared to provide further clarity regarding which regions will be included in the pilot tranche and the order in which other regions will commence the transition and/or the process for establishing this order. With Plans at different stages of plan-making there also needs to sufficient flexibility to ensure that a bespoke regional process can be adopted that best fits this region’s needs. Amendment to clause 2(1), Schedule 1 of the SP Bill to “A regional spatial strategy must incorporate the following from an operative RMA planning document...”

Regional Planning Committees

Lack of accountability to Local Authorities

21. SDC supports LGNZ’s concern regarding the RPC’s lack of accountability to local authorities, who are required to fund and resource the RPC and to implement the plans developed by the RPC.

RPC membership

22. SDC notes that (as per clause 3(d) of Schedule 8 of the NBE) the composition arrangement for RPCs must ensure that “in the case of a region with multiple local authorities, the local authority membership of the committees has been agreed with consideration of the different populations of the individual local authorities and the desirability of applying some weighting in respect of that”.
23. SDC seeks more certainty relating to composition arrangements and appointment policies, including the weight to be given to the relative populations of the individual local authorities, and consistency with the purpose and principles of local government in the provisions. It also considers that recognition should be given to the key planning issues in the region to ensure that key legislative requirements can be met.

24. SDC notes the challenges of determining both membership and funding arrangements equitably where there are members of different sizes and members who fall within multiple regions. It is important that RPC membership is both affordable and a vehicle that enables all members to contribute effectively to.
25. SDC falls within both the Taranaki and Manawatu-Whanganui regions. The district's population is not equally split across the two regions with most living within the Taranaki region. We would be the smallest member of both of the RPCs for our district. Because our population is comparatively small and further exacerbated by it being split between regions proportional representation on the RPCs is likely to present difficulties in terms of making an effective contribution. Similarly, insofar as funding the operation of the RPCs is concerned, all members making equal financial contributions to the funding of RPCs would be challenging for districts that straddle regional boundaries. This is especially so for small Councils where the cost would need to be met by a limited number of ratepayers.

Host Authority

26. SDC supports the Bill's current approach that does not specify a default position on hosting the RCP. SDC considers that the determination of the host authority should be based on a multitude of factors including resourcing, population and prior planning leadership experience and that this decision requires flexibility to account for region-specific considerations.
27. SDC considers that the working arrangements of the secretariat and host authority appear to be uncertain, complex and potentially unworkable, particularly with regards to funding, resourcing and employment matters and endorses the concerns raised in the LGNZ submission. Accordingly, SDC supports any further amendments to the Bills that provide more clarity regarding this system change and the appointment and operation of the host authority and secretariat. However, SDC also considers that sufficient flexibility will need to be retained in these provisions to allow for region-specific matters to be addressed.

Funding

28. SDC generally endorses the issues raised and recommendations sought in respect of funding and resourcing in the LGNZ submission. In particular, SDC considers that:
 - a. the NBE lacks sufficient direction or clarity as to how funding contributions for the RPC are to be agreed. Currently, the NBE requires that all of the local authorities in the region "jointly fund" the RPCs and the secretariat. Where there are multiple local authorities, these authorities must work together in "good faith" to agree the amount of funding to be provided to the RPC, and the share of the funding to be provided by each authority. However, there is no further guidance beyond this. For example, the NBE provides for a process for determining a funding dispute, however does not specify factors to be considered in determining such a dispute which provides authorities with a lack of guidance and certainty;
 - b. the NBE should include matters for consideration when authorities are agreeing funding contributions and/or when a Minister's appointee is making decisions on funding disputes; and
 - c. central government should fund the reform and transition process, in particular funding for meaningful iwi and hapū engagement.
29. SDC considers that such clarifications would provide more certainty and direction for local authorities.

Recommendations

30. Retain or strengthen 3(d) of Schedule 8 of the NBE, regarding the consideration of the populations of local authorities and key legislative responsibilities in determining membership of the RPC.
31. Amendment of the NBE to provide further clarity regarding the appointment and operation of the host authority and secretariat.

32. Amendment of the NBE to provide further clarity regarding the agreement of funding contributions for the RPC, including:
 - a. The minimum matters for consideration when authorities are agreeing funding contributions;
 - b. the factors to be considered by a Minister's appointee in determining a funding dispute;
 - c. The provision of more central government funding for the reform and transition process, particularly in regards to iwi and hapū participation.

NBE System Outcomes

33. SDC generally supports the inclusion and move towards to the provision of system outcomes (as set out in clause 5 of the NBE).
34. SDC supports the inclusion of system outcomes that provide for increased recognition of matters compared to the RMA – in particular, climate change, natural hazards and infrastructure outcomes.
35. However, SDC considers that the system outcomes contained in the NBE do not provide sufficient direction regarding urban development outcomes, noting that clause 5(c) of the NBE provides for a combined system outcome of “well-functioning urban and rural areas”. As a consequence of the removal of the reference to amenity values and the need to favour “caution” proportionate to the level of environmental protection (the new decision making principle in clause 6(2)), unpacking what constitutes a “well-functioning urban area” will be challenging/up for debate. SDC considers that more direction is required within the system outcomes to support well-functioning urban development outcomes.
36. SDC understands from the NBE’s explanatory text that the NPF is intended to provide further direction on each system outcome. SDC therefore acknowledges that the above suggested urban development direction could alternatively be included in the NPF. However, as set out below, as the NPF is not currently available for review, SDC is unable to confirm whether the further direction in the NPF will address SDC’s concerns regarding the lack of a comprehensive urban development system outcome.
37. SDC also endorse LGNZ’s draft submission that there is a lack of direction or guidance in the NBE about how competing or conflicting outcomes will be managed. SDC understands that the NPF will provide further guidance on weighting of competing outcomes and national direction, however until the NPF does so, it is difficult to determine whether the Bill’s system outcomes will be able to be effectively achieved.
38. SDC agrees with LGNZ’s submission point that key conflicts should, if possible, be resolved in the NBE to ensure certainty, or at the least not left to the RPC and NBE plans (where these are national-level conflicts and not regional conflicts). Accordingly, we also agree that some flexibility should be retained to address local issues. SDC considers that if weighting guidance and direction is to be addressed in the NPF, then this strengthens the need for enhanced local authority involvement in the development of the NPF as discussed elsewhere within this submission.

Recommendations

39. Amendment of the NBE to include a standalone and more comprehensive urban development outcome, with further direction addressing the following matters:
 - a. Development occurs in a cohesive, compact and structured way;
 - b. Well-functioning urban form that provides for connected, liveable communities;
 - c. Recognition that existing urban environments may change over time;
 - d. Recognition that development enables greater productivity and economic growth and social and cultural vitality;
 - e. Development meets the community’s short, medium and long-term housing needs;

- f. The provision of a variety of housing types, sizes and tenures in quality living environments to meet the community's diverse social and economic housing needs;
 - g. Well-designed, liveable, connected, accessible and safe spaces for the community to live, work and play;
 - h. Recognition of the local context and character of an area.
40. Further direction be included in the NBE regarding the resolution of conflicts between and the weighting of system outcomes.

Local community voice and input

41. SDC considers that the role and voice of Territorial Local Authorities (TLAs) in the proposed plan making process has been significantly reduced. TLAs are best placed to understand the unique challenges and opportunities within their districts, and accordingly should have a stronger role in plan making.
42. TLAs will also be responsible for funding and implementing the plans made under the new system, and accordingly should have an enhanced role in the plan making process.
43. Fundamentally, SDC is concerned that there will be a loss of good community outcomes if planning decisions are centralized, and the role of TLAs and planners is reduced. It would also serve to exacerbate the status quo whereby well-resourced submitters influence policy direction that may not address localised key resource management issues or reflect community aspirations. Planning is a multi-disciplinary profession and successful planning and implementation requires interaction between various arms and departments of local government, a function often provided by planners.
44. As such, SDC considers that the proposed changes to plan making may result in system inefficiencies based on the reality of local government structures and the interaction and multi-disciplinary approach required to implement plans.
45. SDC supports further involvement of TLAs in the process.

Statement of Community Outcomes (SCOs)

46. SDC generally supports the intent of SCOs (as captured by clause 107 and clause 14, Schedule 7 of the NBE and clause 24 of the SPB).
47. It is noted that Councils already develop Community Outcomes under the Local Government Act that support the strategic framework of Councils. Recognition and alignment of this requirement is requirement to ensure community outcomes developed under the LGA and RM reform are aligned and fit for purpose.
48. However, SDC is concerned that insufficient weight is placed on SCOs to ensure that they are an effective and meaningful mechanism for TLAs to contribute to plan making.
49. SDC considers that more clarity regarding the process, form and content of SCOs would be beneficial for local authorities and would create greater efficiencies in the planning processes under the Bills.
50. SDC agrees with LGNZ/s submission that the scope of SCOs is currently too weak and supports any further amendment to clarify and strengthen the scope and purpose of SCOs. Currently SCOs are intended to provide a summary of "the views of a district or local community" – SDC considers that this purpose is too high level. SDC encourages the amendment of the scope of SCOs to enable district councils to prescribe particular local matters or rules within plans.
51. SDC supports LGNZ's recommendation that the Bills be amended to require RPC's to "give effect" to SCOs, or alternatively at least a greater weighting than "have particular regard to". SCOs are the primary mechanism for councils to influence RPC planning decisions, and accordingly they should carry sufficient weight to ensure that there is appropriate local input into plan making.

IHP recommendations

52. SDC shares the concern with LGNZ that there is only a limited substantial role for local government in the Independent Hearing Panel process (IHP) (as a submitter). Accordingly, SDC supports any amendment that would enable enhanced local government input into the IHP process.
53. The LGNZ draft submission also recommends that the Independent Hearings Panel be required to ensure that their recommendations “give effect” to, or alternatively, are “not inconsistent with” SCOs. SDC supports this recommendation. As set out above, SDC does not consider that SCOs are provided with sufficient weight, as one of the primary mechanisms for territorial authority input into plan making.
54. SDC would also support and encourage an amendment to the NBE to require the RPC to seek advice from affected councils on any decision to accept or reject an IHP recommendation, and the provision of reasoning where the RPC does not adopt any comments or advice received from councils.

Recommendations

55. Amendment of the scope and purpose of SCOs to provide further direction and weight to these documents.
56. The amendment of the NBE to require RPC’s to “give effect” to SCOs, or alternatively a weighting greater than “have particular regard to” in preparing RSS’ and NBE plans.
57. The amendment of the NBE to require IHPs to ensure their decisions “give effect to”, or alternatively “are not inconsistent with” SCOs.
58. The amendment of the NBE requiring RPCs to seek advice from affected local authorities on any decision to accept or reject an IHP recommendation, and where the RPC does not adopt such advice, reasoning to be provided for this.
59. For clarity, SDC supports any other recommendations made by other submitters that provide for greater local authority and territorial authority input into the plan making process for the NBE and RSS, and any other high order documents under the new system.

Spatial planning and RSS process

60. SDC is generally supportive of regional spatial planning and the intent of the RSS (subject to the points raised in this submission). The Spatial Planning requirements will be of substantial benefit to areas such as Taranaki that have not under taken region wide spatial planning.

RSS planning process

61. SDC is concerned that while Schedule 4 of the SP sets out the “key process steps” to be taken in preparing an RSS, clause 30 provides the RPC with the ability to adopt its own preparation process.
62. SDC is concerned that there is insufficient TLA input into the development of the RSS. Accordingly, SDC is supportive of any amendments that provide more mandatory TLA input/consideration of local authority’s position in the “key process steps”. SDC considers that the need for more local authority input is strengthened by the fact that there are no appeal rights once an RSS is adopted.
63. This position is intensified by the fact that the RSS process does not have to include hearings (clause 35 states that the processed may include hearings). Clause 28 however requires that the RPC ensure that the RSS is based on robust and reliable evidence and other information that is proportionate to the level of detail required in the particular context. SDC is concerned that the failure to require

hearings, or at least the opportunity for interested parties to be heard, limits the ability to ensure that the RSS is based on robust and reliable evidence. Further, SDC acknowledges that the RSS does not include appeal rights, including for interested parties. SDC considers that this strengthens the need for more meaningful and integrated local authority involvement in the RSS process.

64. There is a need for alignment of the Spatial Planning Bill with the Local Government Act to ensure that there is a clear distinction between statutory requirements. The Spatial Planning Bill's amendment to Section 76AA of the Local Government Act is misplaced. The effect of it is that Councils can only consult on issues with the public on the options that are consistent with the Regional Spatial Strategy. However, it does not mean that Councils can only choose from options consistent with the Regional Spatial Strategy. This means Council's would be consulting on only a subset of options that they can determine from.
65. Consequently Sections 77 and 79 also need to have similar amendments to ensure that Council's only consider options consistent with the Regional Spatial Strategy.

Recommendations

66. The "key process steps" in Schedule 4 of the SP be amended to include more local authority input.
67. The amendment of the NBE to require RPC's to "give effect" to SCOs, or alternatively a weighting greater than "have particular regard to" in preparing RSS'.
68. That there is better alignment between the Local Government Act and SP Bill.

National Planning Framework ("NPF")

69. SDC supports the LGNZ submission seeking a co-design process for the NPF with local government. Given the importance of the NPF, and that it will inform all further planning documents, SDC consider that it is vital that there is enhanced local authorities in the development of the NPF, to ensure that good community outcomes are achieved.
70. SDC understands that as drafted, the responsible Minister must engage with "individuals or organisations that the Minister considers representative of the local government sector" before notification of an NPF proposal. SDC considers that the extent of the engagement and who will be engaged is unclear. SDC submits that all local authorities in the relevant region must be engaged with in the pre-notification stage and that the Bill provide further clarity regarding what that engagement looks like and to ensure that the engagement is meaningful.

Recommendations

71. Amendment of the NPF process to provide more opportunities for local authorities to contribute to the preparation of the NPF.
72. Amendment of the NBE to require engagement with local authorities in the pre-notification stage and further clarity and direction regarding that engagement.

Consenting

73. SDC has not submitted in detail on the proposed consenting regime. However, SDC supports proposals for efficient and effective consenting processes. SDC also wishes to record its concern with the requirement that TLAs have as a consent authority and in implementing, administering and enforcing plans which have limited input from TLAs (noting in particular the requirement of clause 645 of the NBE to implement and administer the committee's plan and regional spatial strategy).
74. As set out throughout this submission, SDC considers that good community outcomes are achieved when plans have sufficient TLA and community input. SDC is concerned that the implementation of the consenting regime may provide difficulties where there is limited meaningful TLA input into plans

which may result in a disconnection between the plan making and consenting/implementation functions of local government. Accordingly, SDC reiterates its submissions and recommendations set out above which request more mandatory TLA input into plan making.

DECISION REPORT



F22/55/04 – D23/951

To: Policy and Services Committee
From: Roothing Asset Manager
Date: 14 February 2023
Subject: Proposed Road Closure of Toko Road for a Car Club Event

Recommendations

1. THAT the report be received.
2. THAT pursuant to Section 342(1) (b) in accordance with Schedule 10 clause 11(e) of the Local Government Act 1974, Stratford District Council approves the closure of Toko Road from its intersection with Raupuha Road (RP4.6) to the end of the road (RP10.3) on Saturday 4 March 2023 between the hours of 7.30am to 5.30pm for the Taranaki Car Club to host a sprint motorsport event.

Recommended Reason

In order for the Taranaki Car Club to host a Bent Sprint motorsport event, it is necessary to close Toko Road for safety reasons, for the participants and for any spectators. The proposed road closure requires formal approval by a council resolution. A similar event (Hill-Climb) was held on 27 March 2022 and by all accounts it was very successful, with entrants coming from as far as Wellington to participate. The organisers anticipate a similar number of entrants for this year's event.

/
Moved/Seconded

1. Purpose of Report

- 1.1 For any street event that requires a road closure, Schedule 10, Clause 11(e) of the Local Government Act 2002 requires a Council resolution to approve the proposed road closure. This report seeks this approval for the purposes of allowing the Taranaki Car Club to close the eastern length of Toko Road from the intersection of Raupuha Road to the road end on Saturday 4 March 2023.

2. Executive Summary

- 2.1 In order for the Taranaki Car Club to hold a Bent Sprint event along Toko Road, the car club has approached the Stratford District Council seeking permission to close part of Toko Road from its intersection with Raupuha Road to the road end, a further 6 kilometres along Toko Road.
- 2.2 As this is a residential rural road, the car club have undertaken a letter drop to all residents (**Appendix 1**) and provided the Council with a Traffic Management Plan (**Appendix 2**) and Safety Plan (**Appendix 3**) for the event. These have been included as attachments to this report. The supplementary regulations have also been attached (**Appendix 4**).

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council’s purpose is to “enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future”			
Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:			Yes
Social	Economic	Environmental	Cultural
✓	✓		

The report is for the purposes of providing good regulatory function, as street events such as this, require a Council resolution to approve a proposed road closure.

4. Background

- 4.1 The Taranaki Car Club was formed in the early 1950s and has a long history. The club aims to bring local, affordable events to the Taranaki landscape by running street sprints and hill-climbs. Street sprints are very popular with drivers and spectators and good examples of these are the Waitara Street Sprint and the Stratford Street Sprint (run by the South Taranaki Car Club).
- 4.2 The event that the Taranaki Car Club wish to run in Stratford in March is a Bent Sprint, where drivers compete against the clock to complete a 2.7km course. Referrals of interesting and remote roads are received from club members. The club consults with the local community and organise road closures and Motorsport New Zealand permits. It is the club’s intention to repeat the event over several years following a successful first run held on 27 March 2022.
- 4.3 For the Toko Road event a local hall has been hired for drivers to use during the run. The club expects around 18-25 drivers and 20 support personnel to participate. The Taranaki Car Club events attract drivers from Taranaki, Whanganui and Wellington.
- 4.2 The Taranaki Car Club have submitted a request to the Stratford District Council seeking permission to close the eastern section of Toko Road from the intersection of Raupuha Road for the purposes of holding this Bent Sprint event. The date of the event is Saturday 4 March 2023 and the proposed closure is from 7:30am to 5:30 pm. This proposal is a re-run of the event that was held on 27 March 2022, which on all accounts was a successful event. There have been numerous road racing events held in the district in past years, including, the Silver Ferns Rally, The Targa Rally and the annual Street Sprint Event within the Stratford township.

5. Consultative Process

5.1 Public Consultation - Section 82

The Taranaki Car Club are required to liaise with all residents affected by the proposed road closure. This proposed road closure was advertised in Central Link on Wednesday 30 November with the objection cut-off date of Friday 23 December 2022. The event was also publicised on Council’s website from Monday 28 November to Friday 16 December 2022. A second notice will be published in the Stratford Press on Wednesday 22 February 2023, subject to the recommendations outlined above being approved by Council.

The car club has visited the four residents affected by this proposal. To date the Council has not received a written objection from any of the residents visited by the car club. As this event must be approved by Motorsport New Zealand, the emergency services are formally notified of the event and are listed in the Safety Plan.

To date no written objections have been received by the Council.

5.2 **Māori Consultation - Section 81**

There are no known effects that this event is likely to have on local iwi issues.

6. **Risk Analysis**

Refer to the Council Risk Register - available on the Council website.

- Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating?
- Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks.
- Is there a legal opinion needed?

- 6.1 In order for the Taranaki Car Club to host this motorsport event in a safe manner on public roads, it is essential that these roads are closed for the times stated in the recommendation. This will safeguard the participants in the event, spectators and any residents wishing to travel along Toko Road during the time of the road closure.

Within the safety plan of the event (**Appendix 3**), there is a risk assessment matrix provided by the event organisers.

Council Risk Register – Risk No. 29: Health, Safety and Wellbeing; Public Events. If health and safety accidents or incidents occur during events, then increased costs can occur to the events, reputation is damaged.

For this particular event the Taranaki Car Club have third party public liability insurance to cover the cost of repair for any property damage, such as fences. The entrants will carry their own insurance for their vehicles should they have an incident when undertaking the time trial.

There are specific requirements for the entrants noted in the Supplementary Regulations (**Appendix 4**), which cover health and safety.

Council Risk Register – Risk No. 70: Health, Safety and Wellbeing; Dangerous Roads due to weather events. If there are dangerous road conditions that are not managed and communicated to the public appropriately, then there is a higher potential for car accidents and possible road fatalities.

The control for this risk is that council officers can undertake an inspection of Toko Road prior to the event and inform the organisers if the road is safe for them to hold the event. If council officers deem the road to be unsafe due to a weather event, we will notify the organisers during the week preceding the event.

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	Yes. This event provides an opportunity to demonstrate the uniqueness of the Stratford district by allowing a Bent Sprint on one of its scenic rural roads.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	This report supports the performance of Council by providing a regulatory function in accordance with the Local Government Act 2002.

7.2 Data

<ul style="list-style-type: none"> Do we have complete data, and relevant statistics, on the proposal(s)? Do we have reasonably reliable data on the proposals? What assumptions have had to be built in?
--

Yes, the times of the proposed road closures are outlined in the recommendation above. There is an expectation that approximately 18-25 vehicles will participate in this sprint event, with each participant having four attempts at a timed pass along 2.7km of Toko Road throughout the day. The prizegiving will be held in the Toko tavern afterwards.

7.3 Significance

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long-Term Plan?		
Is it:	No	
• considered a strategic asset; or	No	
• above the financial thresholds in the Significance Policy; or	No	
• impacting on a CCO stakeholding; or	No	
• a change in level of service; or	No	
• creating a high level of controversy; or	No	
• possible that it could have a high impact on the community?	Yes	Whilst the sprint event is underway, there could be limited access available to residents and the general public that are intending to drive along Toko Road.

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

7.4 Options

An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.

1. What options are available?
2. For **each** option:
 - explain what the costs and benefits of each option are in terms of the present and future needs of the district;
 - outline if there are any sustainability issues; and
 - explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions?
3. After completing these, consider which option you wish to recommend to Council, and explain:
 - how this option is the most cost-effective option for households and businesses;
 - if there are any trade-offs; and
 - what interdependencies exist.

The options to be considered for this report are:

- Option 1.** Do not approve the closing of Toko Road. If this is the option chosen, then the Taranaki Car Club will not be able to host the Bent Sprint event.
- Option 2.** Approve the proposed road closure as outlined in recommendation 2 above to indicate our support for this event. This will have a positive impact for Stratford. **This is the recommended option, as this is consistent with other similar requests for closing roads for motorsport events.**

7.5 Financial

- Is there an impact on funding and debt levels?
- Will work be undertaken within the current budget?
- What budget has expenditure come from?
- How will the proposal be funded? eg. rates, reserves, grants etc.

The cost of providing the traffic management will be met by the Taranaki Car Club. Stratford District Council's officer time for approving the traffic management plan is met from current roading budgets.

7.6 Prioritisation & Trade-off

- Have you taken into consideration the:
- Council's capacity to deliver;
 - contractor's capacity to deliver; and
 - consequence of deferral?

The Taranaki Car Club has engaged Traffic Management Solutions to prepare the traffic management plan as well as installing the traffic management on the day of the event, should the recommendation above be approved.

7.7 Legal Issues

- Is there a legal opinion needed?
- Are there legal issues?

Pursuant to Section 342(1) (b) Schedule 10, Clause 11(e) of the Local Government Act 1974, provides powers to Council to formally approve a recommendation to close a road for the purposes of a street event.

7.8 **Policy Issues - Section 80**

- | |
|---|
| <ul style="list-style-type: none">• Are there any policy issues?• Does your recommendation conflict with Council Policies? |
|---|

This report is consistent with the policy for Temporary Road Closures.

Attachments:

Appendix 1 - Letter to Residents of Toko Road / FAQ's

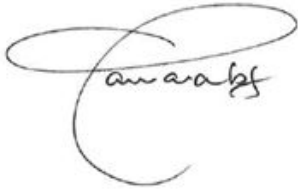
Appendix 2 - Traffic Management Plan

Appendix 3 - Safety Plan for the event

Appendix 4 - Supplementary Regulations



Stephen Bowden
Roading Asset Manager



[Endorsed by]
Victoria Araba
Director – Assets



[Approved by]
Sven Hanne
Chief Executive

Date 7 February 2023

Appendix 1



Notice of Application of Road Closure

Dear resident,

The Taranaki Car Club has applied to hold a motorsport event on your road on **Saturday 4th March 2023**.

Our event here in 2022 was very popular with the drivers and we really appreciated being able to hire the local hall.

We appreciate your cooperation and understanding. We do our best to minimise disruption to residents and will let you come and go safely during the day. Of course we only want this to happen when we have stopped the event so communication between us and you is essential on the day.

You have the right to object and if you wish to do this then contact the SDC Roding team asap. We hope that rather than doing this you can talk to us about your concerns and we will do our best to work with you to keep everyone happy.

Here are some FAQ's about our proposed event:

Why do you put tape on my property?

This is a requirement of our motorsport permit and the road closure. We need you to know that there may be a car coming your way at speed and is for your safety. Our set-up team will be busy on early Saturday morning. The road closure signs will be in place just before 7am although you will be able to exit the road up to 9.15am. The first cars will be on the course at about 10.00am and the event should be completed by 4.30pm.

The nature of the event makes it difficult to be precise about this so it is **IMPORTANT THAT YOU DO NOT ENTER THE ROAD EVER THROUGH THE TAPED OFF AREAS**. Please do not make any assumptions about the event being finished if you have not seen a car for a little while. There are many reasons why this may happen and cars could re-appear at any time. If you need to access your home or business on that day we will work with you to keep the delay as small as possible.

What if your car damages a fence/building?

Yes, this does happen and we have fencers on hand to make repairs. If they cannot fix the fence straight away then they will leave it stock proof and then come during the week. The fence will be fixed to your standard and the fencer knows to make sure you are completely happy. Motorsport New Zealand has taken out a public liability insurance cover of \$10,000,000 to cover any major damage.

If you have any queries or concerns please phone me on **027 7510866**. On the day you can also contact me on that number or talk to any of the radio marshals at the road closure points who will get in touch with me.

We will have spare radios that we can leave with anyone who needs to come and go. Let me know and I can drop one off during our set up on the day.

Thanks again, we don't take your cooperation for granted, we really appreciate it.

Keith Finnerty

Event Secretary

Appendix 2



TMP or generic plan reference



Appendix 3

TOKO RD HILLCLIMB

4 MARCH 2023

Event Health and Safety Plan

CONTENTS

Event Health & Safety Policy

Event Details

Event Specific Details

Key Responsibilities & Contact Details

Site Plans

Hazard ID Management

Incident Report

Major Medical / Major First Aid Emergency

EVENT HEALTH AND SAFETY POLICY

Taranaki Car Club Inc. recognises its responsibility to protect the health, safety, and welfare of all people directly associated with the event, including members of the public, whether attending the event or not.

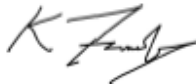
We are committed to provide a safe environment for everyone to the best of our abilities. The details are set out in the event specific Health and Safety Plan which complies with the requirements set out in Health and Safety at Work Act 2015 (HSWA) and other relevant legislation.

We confirm that the following requirements are part of the plan:

- A process is in place for the hazard identification, risk assessment, and control of hazards.
- Monitoring and review of control measures for hazards at intervals appropriate to the event to ensure effectiveness.
- Health and Safety responsibilities are clearly assigned to designated persons.
- An accident record is kept on site and in accordance with WorkSafe New Zealand.
- All participants at the event possess the necessary knowledge, skills, and training that enable them to perform their job adequately.
- The event location has been inspected by the designated health and safety person to ensure the venue's safety
- Develop and provide an overall emergency plan which takes into consideration the event location, pack-in, pack-out, event activities, and any specialist procedures and instruction that may be required.

Keith Finnerty
Event Organiser

Signature:



Date 17/11/2022

EVENT DETAILS

Event name:	Toko Rd Hillclimb
Event location:	Toko, Taranaki
Course:	Length of course is 2.7km, on a chip seal surface. It is intended that we will be running one car on the course at any one time.
Event date:	Saturday 4 th March 2023
Start time:	9:00am
Finish time:	5:00pm
Pack in Date:	Saturday 4 th March 2023
Pack in Time:	6:00am
Pack out Date:	Saturday 4 th March 2023
Pack out Time:	6:00pm

Contact Information

Event Organiser:	Keith Finnerty
Contact Phone:	027 7510866
Email:	catandmousetv@gmail.com
Address:	12A Ash Place, New Plymouth

Event Description:

Toko Rd bent sprint is a motorsport event held for local and out of town drivers to enjoy.

Events such as this held in remote country roads do not attract observers as access to the course is restricted by the nature of the event and the ability to move around. Event organisers do not allow movement of spectators along the road during the event and so spectating is limited to other drivers/ crew at the start line of the event.

EVENT SPECIFIC PLAN

Participants	18-25 Drivers plus crew members
Spectators	0
Volunteers	5-10

Event Sanctioning:

Toko Rd Hillclimb is a sanctioned event through Motor Sport NZ.

Briefing:

A prior briefing will be held with all those involved with running the event. Hazards and controls will be discussed, PPE issued, and all requirements and responsibilities will be advised.

Those with key responsibilities will brief the volunteers under their authority before they undertake their positions on the day.

Incident Reporting:

All incidents are to be reported to Event Organisers and the relevant paperwork is to be completed.

Refer included Incident Report Form.

Road & Foot Path Closure:

A Stratford District Council approved road closure as per Transport (Vehicular Traffic Road Closure) Regulations 1965. will be in place for the event. This will take effect prior to set up on the event day. The road closure will be implemented and managed by an experienced contractor. Volunteer marshals will guard and direct at the road closure points for the duration of the closure.

Closed Roads

- Toko Rd
-

Note: There is a Paper road shown on some maps

There are no footpaths or pedestrian walkways within the road closure.

Entrants:

All entrants are to be registered for the event prior to the day. They are required to be affiliated with Motor Sport NZ. Proof of this affiliation is required to be presented at documentation on the morning of the event.

Communication will be sent to entrants prior to the event outlining all timings and requirements for the day. Entrants must not be under the influence of alcohol or drugs. Breath testing maybe undertaken on the day. A failed test will result disqualification of the entrant.

All vehicles must pass a scrutineering check on the day. The vehicles must be presented as they will race. Scrutineering will take place the morning of the event and throughout the day as necessary. All entrants must have approved safety gear. This will be checked during scrutineering.

All entrants will sign a Declaration of Indemnity prior to racing.

Vehicle Access and egress to Venue:

Emergency vehicles will access from Toko Rd.

Competition vehicles will access the venue via Toko Rd.

Intervention / Recovery Vehicle:

Recovery vehicles will be onsite for the duration of the event. They will clear the race area of any cars that encounter mechanical issues to allow the quick continuation of the event.

<u>Vehicle</u>	<u>Position</u>
Fire Response vehicle:	By start line with access to the track
First Aid:	By start line with access to the track
Tow Vehicle:	By start line with access to the track

Scrutineering Team:

The scrutineering team will consist of mechanically knowledgeable people. list of required checks will be undertaken and signed off. Any failure on these checks will mean that the car will not be able to race unless the required changes can be made before scrutineering closes.

Stewards / CoC:

A Motor Sport NZ Steward and CoC will be present. They will liaise with event organisers to assist with the safe running of the event and ensure that all rules and regulations are followed.

Start Line / Race Control:

Race control will be situated in the Taranaki Car Club HQ bus which will be placed at the start line.

The start line, Timing and lights will be controlled by a competent and dedicated person (s) for the day. Timing and start and finish line will have direct communication with each other. Each race will not begin until the race controller has given the all clear.

Each driver will be checked for helmet, seat belt & correct race clothing before starting.

Crowd Control:

Toko Rd is very remote and so we anticipate that spectating will consist of crew members and the drivers themselves when not racing. Spectators cannot access any part of the road during the event. As a result, all spectating will be done at the Start Line behind the cars as they are released. TCC officials will monitor crowd control.

Amenities:

We will have use of the community hall for competitors to use on the day. Toilets are inside.

Communication:

Taranaki Car Club inc will provide the communication hub inside the Event Bus. They will be in direct contact via radio with two radio marshals (position indicated on map). They will be equipped with fire extinguishers and red flags. The club radio's will be used for communication between the Event Headquarters, COC, Finish flag, and one marshal point is visible from the finish point for additional queries from marshals if required.

Helpers / Volunteers:

Helpers / Volunteers will be briefed prior to the event. This brief will include what is required of them on the day and how to respond to emergency situations.

They will be asked to be prepared for the weather conditions e.g. Sun hats and sunscreen for a fine day, raincoat for a wet day. Radios will be issued where required. They will be briefed on expectations with crowd control and regular checks will be undertaken by event organisers to ensure there are no issues.

Emergency Procedures:

First aid will be onsite for medical first response.
Refer Fire and Major Medical Emergency Procedure included.

KEY RESPONSIBILITIES AND CONTACT DETAILS			
Responsibility	Name of contact person	Contact number (preferably mobile)	Company name
Event management	Keith Finnerty	027 7510866	Taranaki Car club
Crowd Control	Keith Finnerty	027 7510866	Taranaki Car club
Traffic Management	Will Adlam		STMS-127176
First aid	Norma Bryce	027 420 6646	Taranaki Car club
Emergency control	Sean Bryce	027 4696677	Taranaki Car club
Head Scrutineer	Glen Bublitz	027 2295911	Taranaki Car club
MSNZ Steward	TBC		
MSNZ CoC	TBC		

Taranaki Base Hospital		06 753 6139	
Phoenix Emergency Doctors		06 759 4295	
Local Authority SDC	Stephen Bowden	(06) 765 6099	
Fire & Medical Major Emergency		111	

SITE PLAN:



HAZARD IDENTIFICATION AND MANAGEMENT

RISK ASSESSMENT MATRIX

Risk is determined by multiplying the *Likelihood* of injury/ damage by the *Consequence*.

Risk Assessment (refer to risk assessment matrix):					
Hazard / Task	Risk Description	Risk Rating (Consequence x Likelihood = Risk)	Risk Control Measures	Responsibility	Monitoring /Actions
Heavy lifting during pack in and pack out	Strain or injury	Moderate - Medical treatment (3) Likely - Could easily happen (4) High (10 - 15)	Use machinery to lift and place heavy items where available Lift in pairs or more Lift from the knees/legs Communication	Organisers Pack in/out volunteers	Spotter in place
Crowd/public/spectators	Death or injury	Catastrophic - Death (5) Unlikely - Hasn't happened yet but could (2) High (10 - 15) management	Road closure in place to restrict and control access. Eliminate any spectator zones in front of the start line Warning tape/signage at	Event organisers Volunteers Marshals TMP & STMS	Regular check ins with all event volunteers and marshals
Moving Vehicles	Death or injury to pedestrian/worker	Catastrophic - Death (5) Unlikely - Hasn't happened yet but could (2) High (10 - 15) management attention needed	Designated speed limits Speed limit 5km in pit area. Reverse parking for drivers in pits. Eliminate pedestrian areas forward of the start line.	Event organisers Drivers and crews Volunteers	Radio communication Regular checks
Environmental - Hot weather	Sunburn Dehydration	Minor - First aid treatment (2) Likely - Could easily happen (4)	Brief crew on bringing sunscreen and hats for a fine day. Provide water during	Everybody	Regular checks Radio communic
Environmental - Wet weather	Injury to driver Injury to spectators Injury to	Major - Hospital Treatment (4) Possible - Could happen / known to happen (3)	Postpone/cancel event if conditions become dangerous.	Event organiser	Check forecast prior to event

	Spill Fumes Fire	Major - Hospital Treatment (4) Unlikely - Hasn't happened yet but could (2)	Spill kits on hand. Fuel containers fit for purpose. Fire truck and extinguishers on hand.	Event organiser Drivers and pit crews	
Electrical	Electrocution Trip over cables	Minor - First aid treatment (2) Possible - Could happen / known to happen (3) Moderate (4 - 9) specify who is responsible	Battery operated tools where possible. Leads/electrical equipment tagged and tested. Electrical connections to be in good working order and weather proof. Power leads to be	Event organiser Drivers and pit crews Vendors	Checks Site walk through prior to event start time.
Noise	Hearing damage Upset children	Insignificant - No injuries (1) Likely - Could easily happen (4) High (10 - 15)	Advise caregivers of noise prior to bringing children into venue. Hearing protection to be worn by crew	Event Organiser	Regular checks
Power Tools	Electrocution Injury to operator	Major - Hospital Treatment (4) Unlikely - Hasn't happened yet but could (2)	Battery operated tools where possible. Leads/electrical equipment tagged and tested.	Event organiser	Checks
Machinery operating during pack in and pack out	Death or injury to operator or bystander	Catastrophic - Death (5) Unlikely - Hasn't happened yet but could (2)	Clear communication. Hi vis vests to be worn. Hazards are discussed prior to operation.	Event organiser	
Environment – Pollution Rubbish Exhaust & fuel fumes Oil & fuel spill	Sore eyes / breathing difficulties from fumes Rubbish on	Moderate - Medical treatment (3) Possible - Could happen / known to happen (3)	Pick up rubbish if seen, rubbish bin to be at HQ. Spill kit onsite.	Event Organiser	Pick up rubbish as the day progresses
Power Boxes		Major – Hospital Treatment (4) Possible – Could happen / Known to happen (3)	Identifying positions of all power boxes	COC, Event Organiser	Barrier if required

		Consequences				
		Insignificant (1) No injuries / minimal financial loss	Minor (2) First aid treatment / medium financial loss	Moderate (3) Medical treatment / high financial loss	Major (4) Hospitalable / large financial loss	Catastrophic (5) Death / massive financial loss
Likelihood	Almost Certain (5) Often occurs / once a week	Moderate (5)	High (10)	High (15)	Catastrophic (20)	Catastrophic (25)
	Likely (4) Could easily happen / once a month	Moderate (4)	Moderate (8)	High (12)	Catastrophic (16)	Catastrophic (20)
	Possible (3) Could happen or known it to happen / once a year	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
	Unlikely (2) Hasn't happened yet but could / once every 10 years	Low (2)	Moderate (4)	Moderate (6)	Moderate (8)	High (10)
	Rare (1) Conceivable but only on extreme circumstances / once in 100 years	Low (1)	Low (2)	Low (3)	Moderate (4)	Moderate (5)

Appendix 4

Toko Road Bent Sprint Saturday 4th March 2023

SUPPLEMENTARY REGULATIONS – PART ONE

1) **JURISDICTION**

The Meeting will be conducted in accordance with the Motorsport New Zealand Inc. National Sporting Code and its appendices and schedules as contained in the current Motorsport Manual and the various Manual amendments. The Meeting will be organized under a Motorsport New Zealand Clubsport Advanced Category Permit.

2) **OFFICIALS OF THE MEETING**

MSNZ Steward:	TBA	COC:	Keith Finnerty/Sean Bryce
Chief Scrutineer:	Glen Publitz	Event Organiser:	Keith Finnerty/Sean Bryce
Event Secretary:	TBA	First Aid:	Norma Bryce
Starter:	Norma Bryce	Vehicle recovery:	TBA
Communications:	Taranaki Car Club		

3) **THE EVENT:**

The event is a bent sprint.

4) **THE VENUE**

Toko Rd, Stratford

Travelling to the venue: turn onto State highway 43 at the Stratford town centre and follow this road (East Rd) to Toko. Just past the Toko Tavern is Toko Road. Follow this road until you come to the community hall at the Toko/Bailey Rd intersection. The hall grounds is the pit area. Cars will be taken in groups to the start line at the far end of Toko Rd and race back towards the pits.

5) **THE DATE**

The date of the event is Saturday 4th March, 2023

6) **POSTPONEMENT / CANCELLATION / ABANDONMENT & ORGANISERS RIGHTS.**

The organisers reserve the right to postpone, cancel or abandon the meeting or part thereof under the following circumstances:

- Postponement or abandonment due to adverse the weather conditions affecting competitor or spectator safety.
- Cancellation if less than 15 entries have been received by 5pm on Wednesday 1 March 2023.
- Unforeseen circumstances that require the meeting to be postponed, delayed or abandoned for reasons of safety.

7) **ENTRIES**

- Entries will be accepted or rejected at the sole discretion of the organisers.
- Event entry via Motorsport New Zealand Online Possum System only.
- The entry fee is \$110. Late entries will only be accepted at the discretion of the event organiser will be liable for the late entry fee of \$140.
- This is a speed event, not a drift event. Those deemed to be intentionally drifting will be told to leave.
- Cheques no longer accepted. Bank deposit is the method of payment.
- If direct depositing, details are: TARANAKI CAR CLUB INC Account No 15-3942-0004244-00 (Please use your surname as reference)

8) **COMPETITION LICENCE REQUIREMENTS & ELIGIBILITY**

- A current Clubsport license and Civil Drivers Licence.
- Current Club membership card for a MSNZ affiliated Club.
- Log book where applicable.
- A MSNZ Day License and/or temporary club membership may be granted to be competitors who do not hold a competition license or club membership, see attached document for further information.

9) **PASSENGERS**

All vehicles carrying a passenger at the discretion of the COC, must be fitted with the following equipment which must comply with the Safety Schedule contained in the current NZ Motorsport Manual including but not limited to:

- Approved roll protection (that means HOMOLOGATED).
- Approved passenger seat.
- Approved passenger safety harness.

Passengers will be required to wear:

- a) Protective helmet conforming to MSNZ specifications and standards.
- b) Clean protective overalls, underwear and footwear conforming to MSNZ standards.

10) DOCUMENTATION & SCRUTINEERING

- a) All cars will be checked at the venue between 7.30am and 9:30am on Saturday 4th March, 2023.
- b) Evidence of competition license, civil drivers Licence and current Club membership will be required at documentation. Failure to provide these documents may result in exclusion from the event.
- c) Vehicles, passengers, drivers and all equipment must comply with Schedule A of the current NZ Motorsport manual, please ensure you are familiar with the new clothing requirements implemented on 1st April 2018.
- d) Vehicle noise must not exceed 95db. The Clerk of the Course shall be Judge of Fact regarding noise. A noise meter may be present at vehicle scrutineering.

11) PARKING FOR TRANSPORTERS AND TOW VEHICLES / FUEL STORAGE

- a) Parking will be in the designated pits area indicated on the day. This is in the grounds of the Community hall on Toko Rd. If any work is undertaken on a vehicle in this area please place a tarp on the ground.
- b) Competitors are reminded of their obligations under the MotorSport NZ Code of Practice – Fuel, which is available on the MotorSport NZ website (www.motorsport.org.nz). Please familiarize yourselves with the Code and ensure that you comply with, but not limited to, the following articles especially if you are transporting more than 250l of fuel.
 - a) Article 1,3 – Storage
 - b) Article 2.4 – Minimum Fire Extinguisher Requirements.
 - c) Competitors must have a fire extinguisher in their individual service area as set out in the above article.

12) CONSIDERATIONS TO RESIDENTS

The event is being conducted in a rural area with this in mind competitors are asked to show consideration to these residents and stock. Specifically -

- a) No undue revving of engines prior to 9:00am.
- b) Absolutely no warming up of tyres on the road outside of the course proper.

13) DRIVERS BRIEFING

ATTENDANCE IS COMPULSORY. Drivers briefing will be at 9:30am at which a roll call will be held, late comers may not be allowed to compete – if you are running late please advise the COC

14) NO ALCOHOL IS PERMITTED AT THE VENUE WHILE THE EVENT IS IN PROGRESS

15) RE-SCRUTINEERING

Any vehicle involved in a collision or other accident may be required to be re-examined by the Scrutineer prior to continuing with competition, at the discretion of the Clerk of the Course.

16) RETIREMENTS AND WITHDRAWALS

These must be notified to the Secretary without delay.

17) PROTESTS

Given that the philosophy of the Club is to engage in friendly competition and have fun, we do not anticipate any protests. If a protest is launched it will be dealt with by the officials of the meeting in accordance with the current NZ Motorsport Manual. If you have a problem talk to the Event Organiser.

18) VENUE DAMAGE

In the event of any damage occurring to any part of the venues, such damage is to be reported immediately to the Clerk of the Course or Event Secretary. In the event of any damage occurring to the venue, the person/s responsible for such damage will be required to pay for the repair of such damage, and replace / replenish any club equipment used or damaged up and to the value of the NZ Motorsport Insurance policy excess.

19) RUBBISH

All competitors, supporters and crew are requested to collect and remove all rubbish from the venue.

20) PRIZEGIVING

The after-event prize giving will be held at the Toko Pub at the completion of the event, in order to get this underway in a timely manner assistance with packing up the event will be appreciated.

SUPPLEMENTARY REGULATIONS – PART Two

Licenses – Applies mainly to new competitors

As a Motorsport Advance category event/series the minimum license requirements is a Motorsport Grade M license, competitors will also be required to be a member of an affiliated motorsport club and hold a valid driving license.

Competitors who do not hold motorsport licenses or club membership have a number of options available to them including a temporary day license and day membership for the Taranaki Car Club at a cost of \$35.00 and \$10.00 respectively.

Under current NZMS rules competitors may compete in up to two events using the Day Licence option however for subsequent events full licenses must be obtained.

An alternative option would be to obtain a full Grade M license, this costs \$70.00 and is valid for one year, and allows an unlimited number of events to be entered in that period.

Membership of Taranaki Car Club costs \$80.00 per year and is valid to 31st January the year following issue, however a reduced membership of \$50.00 is available to members joining after October 1st each year.

However as a member of TCC an additional benefit is with the MSNZ insurance excess. As we run MSNZ permitted events, we are covered by MSNZ public liability insurance (a copy of the MSNZ public liability certificate is on the MSNZ website). The excess on this policy is \$3500. As a benefit to Taranaki Car Club members competing at Taranaki Car Club permitted events, the Taranaki Car Club is holding this excess for our members at \$1500. In some circumstances this makes the cost of membership very cost effective!

DECISION REPORT



F22/55/04 – D23/5102

To: Council
From: Chief Executive
Date: 14 February 2023
Subject: Appointment of Registrar – Pecuniary Interests Register

Recommendations

1. THAT the report be received.
2. THAT Council appoint the Chief Executive as the Registrar under the Local Government (Pecuniary Interest Register) Amendment Act 2022 with the expressed authority for the Chief Executive to sub-delegate this role.

Recommended Reason

Council has the power to appoint the Registrar but can delegate that power. The Act explicitly states that the Chief Executive may be the Registrar (in which case the appointment should be by Council resolution). By providing the Chief Executive the ability to sub-delegate it minimises the administrative burden and delays associated with direct appointments.

/
Moved/Seconded

1. Purpose of Report

- 1.1 The Council must appoint a Registrar to compile the register, who will provide advice and guidance to members on their obligations. This role can be held by the Chief Executive or another staff member. The purpose of this report is to make the required appointment within the statutory time frame.

2. Executive Summary

- 2.1 The Amendment Act amends the Local Government Act 2002, requiring all councils to have a Pecuniary Interests Register which records members' interests. Members are required to complete an annual return and a summary of the register must be made publicly available. The Registrar will compile the register and provide advice and guidance to members on their obligations. The legislation is explicit that members are ultimately responsible for complying with their obligations under the Act.

3. Local Government Act 2002 – Section 10

Under section 10 of the Local Government Act 2002, the Council's purpose is to "enable democratic local decision making by and on behalf of communities; as well as promoting the social, economic, environmental, and cultural well-being of communities now and into the future"

Does the recommended option meet the purpose of the Local Government 4 well-beings? And which:

It ensures compliance with the act.

Social	Economic	Environmental	Cultural
✓	✓	✓	✓

The appointment of a Registrar and the keeping of a register ensures Council meets its responsibilities under the Local Government Act 2002 and enables democratic decision-making processes.

4. Background

Local Government (Pecuniary Interest Register) Amendment Act 2021

The Amendment Act amends the Local Government Act 2002 (LGA), and now requires local authorities to maintain a register of pecuniary interests for members of their authority and to make public a summary of the register.

The Amendment Act aims to provide consistency across local authorities and improve the transparency of local authorities and their decision-making. The Amendment Act received royal assent on 20 May 2022 and comes into force on 20 November 2022.

The Registrar will compile the register and provide advice and guidance to members on their obligations. The legislation is explicit that members are ultimately responsible for complying with their obligations under the Act.

5. Consultative Process

5.1 Public Consultation - Section 82

No public consultation is required on this matter.

5.2 Māori Consultation - Section 81

No maori consultation is required on this matter.

6. Risk Analysis

<p>Refer to the Council Risk Register - available on the Council website.</p> <ul style="list-style-type: none"> • Does this report cover any issues that relate to any risks on the Council Risk Register, and if so which risks and what are the impacts and likelihood of eventuating? • Does this report cover any issues that may lead to any new risks that are not on the Council Risk Register, and if so, provide some explanation of any new identified risks. • Is there a legal opinion needed?
--

6.1 The purpose of the decision sought in this report is to ensure legislative compliance. There is no inherent risk unless elected members choose not to appoint a registrar.

7. Decision Making Process – Section 79

7.1 Direction

	Explain
Is there a strong link to Council's strategic direction, Long Term Plan/District Plan?	This is a compliance matter that supports council's ability to operate.
What relationship does it have to the communities current and future needs for infrastructure, regulatory functions, or local public services?	This is a compliance matter that supports council's ability to operate.

7.2 Data

<ul style="list-style-type: none"> • Do we have complete data, and relevant statistics, on the proposal(s)? • Do we have reasonably reliable data on the proposals? • What assumptions have had to be built in?
--

There is no outstanding information regarding this matter.

7.3 **Significance**

	Yes/No	Explain
Is the proposal significant according to the Significance Policy in the Long Term Plan?	NO	
Is it:	NO	
• considered a strategic asset; or	NO	
• above the financial thresholds in the Significance Policy; or	NO	
• impacting on a CCO stakeholding; or	NO	
• a change in level of service; or	NO	
• creating a high level of controversy; or	NO	
• possible that it could have a high impact on the community?	NO	

In terms of the Council's Significance Policy, is this proposal of high, medium, or low significance?		
High	Medium	Low
		✓

7.4 **Options**

An assessment of costs and benefits for each option must be completed. Use the criteria below in your assessment.

1. What options are available?
2. For **each** option:
 - explain what the costs and benefits of each option are in terms of the present and future needs of the district;
 - outline if there are any sustainability issues; and
 - explain if the outcomes meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions?
3. After completing these, consider which option you wish to recommend to Council, and explain:
 - how this option is the most cost effective option for households and businesses;
 - if there are any trade-offs; and
 - what interdependencies exist.

Option One Accept the recommendation to appoint the Chief Executive as the Registrar in accordance with section 54G(1) of the Local Government (Pecuniary Interest Register) Amendment Act 2022 with the delegated authority to sub-delegate this role.

Option Two Appoint a different person to be the registrar.

Option Three Do not appoint a Registrar. There is a risk to elected members if the appointment of a Registrar and the creation of a register is not undertaken. Elected members can be fined for not completing their responsibilities under the Amendment Act and the Council would be operating outside of the legislation.

7.5 **Financial**

- | |
|---|
| <ul style="list-style-type: none"> • Is there an impact on funding and debt levels? • Will work be undertaken within the current budget? • What budget has expenditure come from? • How will the proposal be funded? eg. rates, reserves, grants etc. |
|---|

There are no financial implications arising from this matter.

7.6 **Prioritisation & Trade-off**

Have you taken into consideration the:

- Council's capacity to deliver;
- contractor's capacity to deliver; and
- consequence of deferral?

This matter does not require any prioritisation or trade-off.

7.7 **Legal Issues**

- Is there a legal opinion needed?
- Are there legal issues?

This matter is triggered by legislative change and industry advice has been received via LGNZ.

7.8 **Policy Issues - Section 80**

- Are there any policy issues?
- Does your recommendation conflict with Council Policies?

There are no policy issues associated with this matter.



Sven Hanne
Chief Executive

Date 9 February 2023



Our reference
F19/13/03-D21/40748

Karakia

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumāia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau Paimārire

I draw in (to my being)
The reviving essence
The strengthening essence
The essence of courage
Above, Below
Within, Around
Let there be peace.