

STRATFORD DISTRICT COUNCIL

SECTION: ROADING	
<u>POLICY: TEMPORARY ROAD CLOSURES</u> <u>(STATE HIGHWAYS)</u>	
RESPONSIBILITY: Operations	REVIEW DATE: January 2008
VERSION: 1	APPROVED DATE: 25 January 2005
FILE NUMBER: 16043	
DELEGATIONS REGISTER NO: [Click here]	

POLICY STATEMENT

1. **Legal Requirements**

Before Council can close a road pursuant to the Transport (Vehicular Traffic Road Closure) Regulations 1965, it has to give public notice of its intention and shall also give public notice of any decision to close the road.

Forty two days notice will be given of any proposal to close a section of road with submissions to be received no later than 28 days before the proposed period of closure of the road.

2. **Submissions**

After consideration of submissions and if the event is allowed to proceed, a minimum of 24 hours notice has to be given by way of an advertisement placed in a local paper advising of the closure.

The Council arranges for these advertisements to be inserted in the paper at the sponsoring organisation's cost.

3. **Interested Parties**

Interested parties to agree with the proposal. The organiser shall contact the following interested parties for their approval - Police, emergency services and the local branch of the Road Transport Association.

4. **Road Damage**

If it is considered that the road will be damaged during the event, eg. car trial, the road will be inspected by a Council representative before and after the event.

The cost of these inspections are to be met by the sponsoring organisation. It is recommended that a representative of the organisation accompany the Council representative on these inspections.

5. **Advising the Local Community**

To make sure that residents likely to be affected by the event are fully informed and, where practical, residents of the road affected (including side roads) are to be visited by organisers of the event to inform the residents of what is proposed.

6. **Repair of Damage**

If there is any damage to the road during the event, the sponsoring organisation will be required to pay for any repairs. To cover these costs, a minimum bond of \$1,000 is required to be paid before the second notice is placed in the paper.

7. **Public Safety**

To ensure public safety, the sponsoring organisation is to ensure that the sections of road to be closed are adequately sign-posted and controlled at all times during the event. The purpose of the sign-posting and control is to eliminate as much as possible any inconvenience to the general public and more specifically those people who live on the affected length of road.

On the day of the event an inspection may be made by Council staff to ensure that all the conditions and safety procedures have been complied with. This inspection will be at no cost to the organisation.

8. **Refund of Bond**

The bond will be refunded only after Council staff are satisfied that the road has been returned to the same or better condition as existed prior to the holding of the event. If Council undertake the repair the actual cost will be deducted from the bond and the remaining amount only refunded.

9. **General**

Council reserves the right to cancel the event forthwith if none of the above conditions are complied with or if there is any possible danger to the public.

10. **Council Indemnity**

The organiser shall indemnify the Stratford District Council and Transit New Zealand against any claim whatsoever arising from the event and evidence of a satisfactory indemnity from an established financial institution shall be made available for scrutiny to Council and Transit New Zealand not less than two weeks prior to the event.

11. **Other Conditions**

In addition to the above conditions, Council may impose any other conditions it considers necessary to ensure public safety and reduce damage to the road surface and other property.