

STRATFORD DISTRICT COUNCIL

SECTION: ROADING	
<u>POLICY: STOCK UNDERPASSES</u>	
RESPONSIBILITY: Planning & Regulatory Manager	REVIEW DATE: December 2007
VERSION: 1	APPROVED DATE: 14 December 2004
FILE NUMBER: 16043	
DELEGATIONS REGISTER NO: [Click here]	

The Council promotes the installation of stock underpasses as they improve road safety and minimise pavement damage.

To encourage property owners to provide such facilities Council offers assistance by way of survey levels and reinstating the road to its sealed or metal state at no cost to the owner undertaking the work.

PROCEDURE

1. Application, including the following information, is to be made in writing to the Operations Manager:
 - (a) Locality diagram
 - (b) Cross Section
 - (c) Details of actual type of culvert to be installed (the Council discourages the use of corrugated steel culverts), including design certificate to show that the culvert meets full HN-HO-72 loading requirements.
 - (d) Information on the contractors to be used.
2. Council staff then make an on-site inspections and submit a written report to the Operations Manager. This would include:-
 - (a) Suitability of site with regards to safety and drainage.
 - (b) Note any problems that may be encountered.
 - (c) Levels, if required.
 - (d) Note minimum allowable culvert length to suit formation width taking into account any future road improvements.
 - (e) Details of any special requirements needed, eg minimum bedding depth or minimum cover.

3. The applicant will then be advised if the site is considered suitable.
4. If the site is suitable, approval for the installation of the underpass will be subject to conditions which will include among other matters the following:-
 - (a) The underpass remaining at the Council's pleasure, ie should Council require the underpass to be uplifted or removed, then this shall be done within 90 days of written notification.
 - (b) The Council will carry out routine maintenance inspections of the underpass.
 - (c) All maintenance costs shall be met by the owner and all work shall be done to the Operations Manager satisfaction.
5. Applicant to advise Council of construction programme.
6. Council staff will then:-
 - (a) Arrange road closure if required.
 - (b) Inform all service authorities, ie Telecom, Taranaki Energy and Natural Gas.
 - (c) Inspect all installation to ensure all work is carried out to the satisfaction of the Operations Manager.
 - (d) Arrange for the reinstatement of the road surface.