

SALE OF LIQUOR REGULATIONS 1990

Application for Renewal of Licence
(For On-Licence, Off-Licence, or Club Licence)

Section 18, 41, and 64, Sale of Liquor Act 1989

To: The Secretary
The District Licensing Agency
Stratford District Council
PO Box 320
STRATFORD

Application for the renewal of a licence is made in accordance with the details set out below.

1. **DETAILS OF LICENSEE**

(a) Full name

(b) Postal address for service of documents

(c) Daytime contact name and telephone number

2. **DETAILS OF MANAGER**

Full names and addresses of all managers currently employed, and certificate numbers of manager's certificates.

(i) Full name, address, certificate numbers of manager's certificates

(ii) Full name, address, certificate numbers of manager's certificates

2. **DETAILS OF LICENCE**

(a) Type of licence (tick appropriate box)

On-Licence

Off-Licence

Club Licence

On (BYO) Licence

Caterers (Off) Licence

(b) Number _____

(c) Date of Expiry _____

3. **DETAILS OF PREMISES** (To be included only where the licence applies to any premises)

(a) Address

(b) Trading or other name (if any)

(c) (If a club licence) does the club share the premises with any other club

YES/NO

If Yes;

(i) What is the name of the other club?

(ii) What months of the year do the respective clubs use the premises?

4. **DETAILS OF CONVEYANCE**

(a) Type of conveyance _____

(b) Address of home base (if any)

(c) Trading or other name (if any)

5. **CONDITIONS**

Are any changes sought to the present conditions of the Licence?

YES/NO

If Yes,

(a) what changes are sought?

(b) What are the full reasons for the changes sought?

Dated at _____ this _____ day of _____ 20_____

LICENSEE: _____

NOTES:

1. This form should be used in respect of On-Licences, Off-Licences and Club Licences. Special Licences are not renewable.
2. This application should be filed with the Stratford District Licensing Agency no later than 20 working days before the expiry of the licence. After that time, it may be filed only with the permission of the Stratford District Licensing Agency. In no case may the application be filed after the licence has expired.
3. This application must be made in triplicate and be accompanied by the required fees.
(On/Off/Club)
 - \$793.24 Application fee.(BYO On)
 - \$134.93 Application fee.
4. Within 10 working days after filing this application with the Stratford District Licensing Agency, the applicant is required to give public notice of the application in the required form. The notice must be published twice in either the Daily News or the Stratford Press, with not less than five days and not more than 10 days between the two dates of publication.
5. Within 10 working days after filing this application with the Stratford District Licensing Agency, the applicant must ensure that notice of the application in the required form is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the Stratford District Licensing Agency agrees that it is impracticable or unreasonable to do so).